

Town Of Newfane, Vermont  
Planning Commission  
Draft Regular Meeting Minutes

Date: November 11, 2015

Time: 6:00 PM

Place: Newfane Town Offices

- I. Call to order by Lynn at 6:09 PM  
Attending: Lynn, Pat, Tim
- II. Review and approve minutes of last meeting  
Minutes from 10/27/15 meeting were reviewed and approved 3/0
- III. Old Business
  - a. Update on FY16 Municipal Planning Grant-Lynn  
Lynn reports no further activity expected until decision in late December.
- IV. New Business
  - a. Review of letter crafted by Lynn for use in promoting "Village Walk" event 12/8  
Discussion and review of draft letter with edits suggested. Will review edits next meeting and finalize content.
  - b. Identify contacts at existing village civic organizations to target for assistance.  
Discussion with consensus that town-wide mailing would be most appropriate. Pat will obtain Postal Service rates and printing costs for next meeting.
  - c. Continue planning for the Amore village walk of 12/8/15.  
Discussion about separating the Amore walk into two separate meetings.  
-The 2 PM will be a warned "Special" PC meeting with all invited to attend. Walk will start at 2 PM in South Newfane center, proceed to Williamsville center, and conclude at Newfane and the Town Offices around 5 PM. Purpose is fact finding and informational.  
-The "Regular" PC meeting will be warned for 6 PM. The purpose will be to facilitate a presentation by Mr. Amore to all who attend. The presentation will be followed by a question and answer period and conclude around 7:30 PM.  
MOTION by Tim to structure the walk and presentation/Q&A meetings as described above. Seconded by Lynn and approved 3/0.
  - d. Discuss and finalize plans for village walk.  
Tim will draft both Special and Regular meeting agendas for discussion for the next regular meeting, 11/24/15.
- V. Agenda items for next meeting-done. Regular meeting will be warned.
- VI. Adjournment: by Lynn at 7:25 PM

Respectfully submitted,

Tim Cawrse

Timothy D. Cawrse, clerk

Posting locations:

Town of Newfane web site:

<http://newfanevt.com/meetings/meeting-schedules/>

<http://newfanevt.com/meetings/planning-commission-minutes/>

Planning Commission minutes are available on request at the Newfane Town Hall

Posting in compliance with 1 VSA § 312 (b) (2)