

NEWFA NE PLANNING COMMISSION

Meeting Minutes

Meeting Location: Newfane Town Hall

Meeting Date: April 14, 2015

Attendees:	Henry Carr, Tim Cawrse, Lynne Forrest, Pat Weisbrich		
Absent:	None	DRB Attendees:	None
Zoning Admin.:	None	Public Attendees:	None

DISCUSSION ITEMS AND ACTIONS

- I. Meeting called to order at 7:00 p.m. Attendees as noted above.
- II. Introductions:
 - A. Pat Weisbrich: Planning Commission member for almost two years. Property owner in Newfane since 1965; full-time resident since 2011; employed by the Town of Dover as the Asst. Director of Economic Development
 - B. Henry Carr: Moved to Vermont from Wisconsin; Newfane resident for one year since moving from the Middlebury, VT area with wife; professional arborist
 - C. Lynne Forrest: Moved to Newfane two years ago after traveling the U.S. in search of the “right” place to live; has accounting and real estate background; employed by the Town of Newfane as a Lister; has own business as a Quick Books Specialist
 - D. Tim Cawrse: moved from Westborough, MA to Newfane three years ago with wife. Enjoying retirement after a successful career in Clinical Laboratory medicine. Volunteers at the South Newfane Baptist Church and the South Newfane Schoolhouse.
- III. Election of Officers:
 - A. A motion to nominate Pat Weisbrich as Planning Commission chair was made by Tim and seconded by Lynne. During the discussion, Henry made a second motion to nominate Lynne Forrest as chair and seconded by Pat. In the discussion that ensued, it was suggested that a “co-chair” format be adopted. A motion was made and seconded to nominate Pat and Lynne as co-chairs. **Motion approved 4/0.**
- IV. Recognize members of the public: None
- V. Review and Approve Minutes of 3/10/2015
 - A. No copies of the minutes were available. Since Pat was the only member present at the 3/10/2015 meeting, it was unclear how these draft minutes should be handled. Pat will investigate. Agenda item was tabled until the next meeting.
- VI. Review and Approve Agenda:
 - A. A motion was made by Lynne and seconded by Henry to approve the agenda. **Motion approved 4/0.**
- VII. Introduction to Planning Commission and Planning Commission handbook
 - A. A Planning Commission Handbook was created by Pat. Sections in the handbook included:
 - ◆ A Guide to Open Meetings by James Condos, former Vermont Secretary of State and the Open Meeting Law
 - ◆ Welcome publication

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- ◆ Planning Commission Roles and Responsibilities, Ch. 25 from the VLCT Handbook for Vermont Town Officers, July 2014
 - ◆ Local Land Use Planning Power Point from Windham Regional Commission
 - ◆ Newfane Town Plan
 - ◆ Newfane Zoning By-Laws
 - ◆ Newfane Sub-Division By-Laws
- B. Members reviewed the first three sections of the Handbook and will review the Newfane Town Plan as preparation for the next meeting.

VIII. Selectboard Communications: None

IX. Next meeting: Tuesday, April 28, 2015 at 6 p.m., at the Newfane Town Hall. **Please note new time.**

X. Move to adjourn at 8:25 p.m.

Respectfully submitted,



Patricia H. Weisbrich