

Town Of Newfane, Vermont
Planning Commission
Draft Regular Meeting Minutes

Date: December 8, 2015

Time: 6:00 PM

Place: Newfane Town Offices

- I. Call to order at 6:05 PM
- II. Attending: Lynn, Pat, Tim
- III. Review and approve minutes of last meeting(s): Nov. 10 and Nov. 24.
 - i. Motion to approve minutes by Lynn, seconded by Pat. Approved 3/0.
- IV. Old Business:
 - i. Decide on possible dates and procedure for mailing invitation for village walks and Richard Amore presentation to Newfane residents regarding Village Centers.
 - i. Discussed draft of letter to town residents and mailing options
 - ii. Lynn will contact Richard Amore for availability dates in 2016 for Village walk and presentation.
 - ii. MPG FY2016 approval was discussed. PC has 45 days to accept grant funding
 - i. Grant administrator needs to log into IntelliGrants VTACCD to change status to “accepted”, print out docs and have signed by M/AO, and return signed original as per instructions. This must be accomplished before 1/25/16.
 - ii. Lynn will forward links to Shannon and Pat will contact Mr. Amore for general grant fund expenditure expectations (i.e. “reimbursement” vs. cash payout)
 - iii. Pat will follow up with Shannon and Tim will back up her efforts if necessary
Motion by Lynn to invite town residents to a regular PC meeting following a rescheduled “Village Walk” in 2016 to learn more about VCD and process.
Seconded by Pat, approved 3/0.
Motion by Lynn to invite Richard Amore to walk the villages in conjunction with a regular Tuesday PC meeting followed by the above presentation to town residents (weather permitting). Target timing will be 2/2016. Seconded by Pat, approved 3/0.
- V. New Business
 - i. Distribute information regarding Watershed meeting on 11/23/15
 - i. Lynn distributed material for later discussion
 - ii. Decide on meeting dates around holidays
 - i. Motion by Pat to notify of cancellation of the 12/22/15 Regular PC meeting. A quorum will not be present due to Holiday travels. Seconded by Tim, approved 3/0.

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VI. Next meeting is scheduled for 1/12/2016

VII. Motion by Tim to adjourn, seconded by Pat, meeting adjourned at 7:13 PM

Respectfully submitted,
Tim Cawrse
Timothy D. Cawrse, clerk

Posting locations:

Town of Newfane web site:

<http://newfanevt.com/meetings/meeting-schedules/>

<http://newfanevt.com/meetings/planning-commission-minutes/>

Planning Commission minutes are available on request at the Newfane Town Hall
Posting in compliance with 1 VSA § 312 (b) (2)