

Town Of Newfane, Vermont
Planning Commission
Draft Regular Meeting Minutes

Date: March 8, 2016

Time: 6:00 PM

Place: Newfane Town Offices

- I. Call to order: By Lynn at 6:01 PM
- II. Introductions:
 - a. Lynn, Tim, and newly appointed member Bob McCandless. Welcome Bob!
- III. Review and approve minutes of last meeting:
 - a. As there was not a quorum for the 2/23 PC meeting, a simple statement of that fact was entered as the minutes for that meeting.
- IV. Old Business:
 - a. Motion by Lynn to hold elections of PC officers was made and seconded by Bob.
 - b. Discussion about holding off until potential new PC members after the next Selectboard meeting.
 - c. Tim made a motion to table elections until committee membership was finalized. Motion to table was agreed to by present members.
 - d. Discussion about past and future Planning activities meant to bring new member, Bob up to date.
 - e. Discussion on items that Bob may need to move forward. Lynn was to forward the MPG grant and other necessary documents. Tim proposed using the PC Gmail account calendar for commission schedule of meetings, events, vacations, etc. and will forward information to Bob and Lynn.
- V. New Business:
 - a. Motion by Lynn to create and present Village Center wording that must be amended to the current Town Plan to proceed with the MPG for the VCD. Seconded by Bob.
 - b. Brief discussion about timing and presentation. Members to share drafts to finalize content. Approved 3/0.
- VI. Approval of agenda for next meeting:
 - a. Members present agreed to keep a simple agenda format. Items to be added need to be forwarded in a timely manner for public posting (Regular Meeting Agenda requires minimum of 48 hours; Special meeting notice is minimum of 24 hours).

VII. Adjournment at 7:15 PM by Lynn.

Respectfully submitted,

Tim Cawrse

Timothy D. Cawrse, clerk

Posting locations:

Town of Newfane web site:

<http://newfanevt.com/meetings/meeting-schedules/>

<http://newfanevt.com/meetings/planning-commission-minutes/>

Planning Commission minutes are available on request at the Newfane Town Hall

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