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## **NEWFANE TOWN OFFICE BUILDING COMMITTEE**

### **MEETING AGENDA**

**THURSDAY, OCTOBER 27, 2016 at 6:00 PM**

***LOCATION: NEWFANE TOWN OFFICE***

**WELCOME:** Residents/public are encouraged to attend public meetings. Anyone wishing to address the Committee on a specific matter(s) is requested to make arrangements to appear on the agenda with the Chairperson or the Town Office Administrator, Shannon Meckle no later than three days preceding a warned meeting. Emergency matters can be handled by requesting recognition by the Chairperson during Other Business. Reasonable accommodations will be made upon request.

1. Call to Order
2. Adjustments to Agenda
3. Acceptance of Minutes: October 20, 2016
4. Communications and Public Comment, if any
5. Unfinished Business (Discussion/Action)
  - a). View PowerPoint Presentation with projector and laptop;
  - b). Brattleboro Reformer/The Commons Update;
  - c). Continue Plan for Moving Forward for Public Hearing;
6. New Business (Discussion/Action)
  - a). Welcome Select Board to meeting (Adjustment to Agenda);
  - b). Public Hearing Are we ready? Flip Chart Paper, Markers, Easel? Print Extra Brochures and PowerPoint Presentation.
7. Other Business, if any
  - a). Next meeting: Public Hearing October 29, 2016; 1:00 p.m. at the NewBrook Fire Station. Committee members will arrive prior to commencement of meeting. Time to be determined.
9. Adjournment