

# **NEWFANE TOWN OFFICE BUILDING COMMITTEE**

## **MEETING AGENDA**

**TUESDAY, OCTOBER 11, 2016 at 5:00 PM**

***LOCATION: NEWFANE TOWN OFFICE***

**WELCOME:** Residents/public are encouraged to attend public meetings. Anyone wishing to address the Committee on a specific matter(s) is requested to make arrangements to appear on the agenda with the Chairperson or the Town Office Administrator, Shannon Meckle no later than three days preceding a warned meeting. Emergency matters can be handled by requesting recognition by the Chairperson during Other Business. Reasonable accommodations will be made upon request.

1. Call to Order
2. Adjustments to Agenda
3. Acceptance of Minutes: October 4, 2016
4. Communications and Public Comment, if any
5. Unfinished Business (Discussion/Action)
  - Proposed Partitions (tabled from October 4, 2016)
  - Continue Plan for Moving Forward; Discuss/reveal new information gathered by committee, formulate a time line and concrete plan to inform community
6. New Business (Discussion/Action)
  - Discuss Warning of Public Hearing on October 29, 2016
  - Discuss Official Ballot for Bond Vote slated on November 8, 2016
  - Discuss presentation/informational means and deadlines
  - Select representative to attend the Select Board meeting on October 17, 2016 with update/approach
7. Other Business, if any
  - Schedule next meeting
9. Adjournment