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NEWFANE TOWN OFFICE BUILDING COMMITTEE

MEETING AGENDA

THURSDAY, JANUARY 26, 2017 at 5:00 PM

LOCATION: NEWFANE TOWN OFFICE

WELCOME: Residents/public are encouraged to attend public meetings. Anyone wishing to address the Committee on a specific matter(s) is requested to make arrangements to appear on the agenda with the Chairperson or the Town Office Administrator, Shannon Meckle no later than three days preceding a warned meeting. Emergency matters can be handled by requesting recognition by the Chairperson during Other Business. Reasonable accommodations will be made upon request.

1. Call to Order
2. Adjustments to Agenda
3. Acceptance of Minutes: January 12, 2017
4. Communications and Public Comment, if any
5. Unfinished Business (Discussion/Action), if any
 - a). Update on Painters and Roofers
 - b). Update on Window Shades
 - c). Update from Town of Lincoln
6. New Business (Discussion/Action), if any
 - a). Process of allocating "Surplus" Funds
7. Other Business, if any
 - a). Schedule next meeting
8. Adjournment