

Town of Newfane, Vermont  
 Planning Commission  
 Regular Meeting Minutes

July 11, 2017

Time: 7:05 PM

Place: Newfane Town Office, 555 Vermont RT. 30, Newfane, VT

- I. Present: Lynn Forrest, Bob McCandless, Ken Estey, Angela Sanborn, Mike Young.  
 Absent: Bob McCandless
- II. No members of the public present
- III. Minutes of the June 13 2017 were reviewed and approved as amended, motion by Angela and seconded by Mike, motion passed.

IV. Old Business

Report of Timeline Committee – Ken and Angela

- Angela reported that she and Ken worked on developing a timeline for updating the Town Plan
- Ken went through the specifics of the timeline explaining how the components were aligned to match the areas required by statute and as listed in the 2017 Vermont Municipal Planning Manual (MPM)
- Angela moved to accept the Newfane Town Plan Timeline for updating the Town Plan with Ken as timeline keeper and Angela assisting. Lynn Seconded. Motion passed.
- Discussion about the tasks and dates, including vacations. Members chose areas to work on.

Areas	LF	BMc	AS	MY	KE	WRC	Others
1 Demographics					X		
2 Economic Conditions					X		
3 Natural resources & Physical Conditions							
4 Transportation			X	X			
5 Utilities, Facilities & Services							
6 Energy		?					
7 Historical & Cultural Resources			X	X			
8 Housing							
9 Flood resilience & Hazard Mitigation	X			X			GC - Watershed Alliance
10 Land							
11 Regional Context							

Brief discussion about ways to communicate with Newfane residents, Email, facebook etc

- Commission Members will attend July 17<sup>th</sup> Selectboard (SB) meeting to announce approval of Village Center Designation for South Newfane, Williamsville and Newfane Village
- Commission will request replacement of Brookside Village sign at July 17<sup>th</sup> SB meeting. Angela will invite Brookside residents to SB meeting.

IV. New Business

Assignments for next meeting. Commission members will

1. Review area of interest in the current Town Plan
2. Go through the VMPM regarding the area of interest; determine state requirements for that area.  
<http://accd.vermont.gov/sites/accdnew/files/documents/CD/CPR/DHCD-Planning-Manual-Module1.pdf>
3. Decide what they personally can and can't do; determine resource for additional help.
4. Be ready to report back on areas using Steps 1, 2 and 3 in the MPM at July 25 meeting

V. Angela motioned to adjourn the meeting at 8:56PM. Mike seconded. Motion passed

Respectfully submitted  
 Lynn Forrest

Posting Locations:

Town of Newfane Planning Commission Binder and Office Wall

Town of Newfane web site:

<http://newfanevt.com/meetings/meeting-schedules/>

<http://newfanevt.com/meetings/planning-commission-minutes/>