

**TOWN OF NEWFANE PLANNING COMMISSION  
REGULAR MEETING MINUTES  
TUESDAY, SEPTEMBER 11, 2018  
NEWFANE TOWN OFFICE**

**COMMISSION MEMBERS PRESENT:** Lynn Forrest, Ken Estey, Angela Sanborn, Bob McCandless, Marcia Hylan

**OTHERS PRESENT:** No others present.

**CALL TO ORDER:** The meeting was called to order at 6:05 P.M. by Lynn Forrest, Chair.

**ADDITIONS/AMENDMENTS:** None

**MINUTES: 8/14/18 Regular Meeting Minutes** - Angela S. Made a motion to accept the Aug. 14th minutes as corrected. Bob M. seconded. The motion passed unanimously by voice vote.

**8/17/18 Special Meeting with Village Traffic Liaisons** - Angela S. made a motion to accept the Aug.17th Special Meeting Minutes. Bob M. seconded. The motion passed unanimously by voice vote.

**NEW BUSINESS:**

**Town Energy Plan:** Angela S. made a motion for the Planning Commission to ask the Newfane Selectboard to request assistance from the WRC with the Town Energy Plan for the Town Plan update.

**Community Leadership Conference Nominee:** Lynn F. and Ken E. will attend. Angela S. made a motion to request that the Selectboard nominate Lynn F. to attend the Vt. Community Summit free of charge. Bob M. seconded. The motion passed unanimously by voice vote.

**Update re: working with the Windham Regional Commission (WRC):** Chris Campani is our liaison while John Bennett is out.

**WRC Workshop on Wastewater:** The PC will address in the future.

**Collaborative Wildlife Linkage Conservation Meeting 9/18/18:** Marcia H. and Lynn F. will attend. Marcia H. will send a reminder. Lynn F will RSVP.

**Letter from Samuel Angel re:Natural Burial Grounds:** Angela S. made a motion for our town lawyer Rich Carroll address this issue with Samuel Angel. Bob M. seconded. The motion passed unanimously. Lynn F. will contact Rich Carroll.

**Skype with Ken Estey:** As Ken E. is not available Tuesday evenings the PC decided to meet on Wednesday evenings. AngelaS. And Ken E. will work on skype set-up.

**OLD BUSINESS:**

**Meeting with Village Traffic Liaisons:** Members reported on the August 17th meeting with the Village Traffic Liaisons. Next meeting will be Sept. 28th, at 9:00 A.M. The community forum date will be Oct. 14, 2018. Angela S. made a motion for the PC to use everyday direct mail for Williamsville, South Newfane and Brookside residents to notify residents of the forum. Expenses being paid by the PC's Municipal Planning Grant (MPG). Ken E. seconded. The motion passed unanimously by voice vote. Lynn F. will contact Annie Landenberger re: promotion of the forum.

Motion made by Bob M. for the PC to pay for the Community Forum/ Potluck/ meeting supplies with the MPG. Angela S. seconded. The motion passed unanimously by voice vote.

Motion made by Angela S. for the WRC to create a map of Brookside Village for Traffic calming and Town Plan purposes as long as it is not too expensive. Ken E. seconded. The motion passed unanimously. Lynn F. will contact Jeff Nugent from the WRC.

**Goal Recommendations for Selectboard:** PC members will bring their goal priorities to the next meeting, Sept. 26th.

**Updates on Town Plan Sections:** Brief discussions on members' Town Plan Sections and their WRC contacts.

**Community Forums:** Brief discussion on the focus/direction/goals of the upcoming Community Forums.

**Upcoming Workshops and Conferences:**

Sept. 18th Collaborative Wildlife Linkage Conservation - Marcia H. and Lynn F. Attending.

Sept. 20th Traffic Calming VTrans Training Center - Marcia H. and Lynn F. attending.

Oct. 1st Community Leadership Conference - Lynn F. and Ken E. attending.

Oct. 17th Form Based Standards for Municipal Land Use Planning.

Oct. 17th Fall Planning and Zoning Forum.

Oct. 26th or Nov. 1st State Government Municipal Day - Marcia H. will attend one of the days.

**New:**

Sept. 18th Natural Flood Plan Webinar.

Sept. 29th Home Tour.

**CORRESPONDENCE:** Notice of Public Hearing on Road Reclassification for Daniels Hill Rd. South Newfane. The petition asks that Daniels Rd. be reclassified as a Class 3 Town Highway.

**ADJOURN:** Bob M. made a motion to adjourn at 8:30 P. M. Angela S. seconded. The motion passed unanimously.

Next Meeting to be held on Sept. 26th.

