

**TOWN OF NEWFANE PLANNING COMMISSION
REGULAR MEETING MINUTES
MONDAY, NOVEMBER 12, 2018
NEWFANE TOWN OFFICES**

COMMISSION MEMBERS PRESENT: Lynn Forrest, Marcia Hylan, Bob McCandless

OTHERS PRESENT: None

CALL TO ORDER: The meeting was called to order at 6:10 P.M. by Lynn Forrest, Chair.

ADDITIONS/AMENDMENTS:

Meeting Schedule: The commission members discussed the meeting schedule for Dec. and Jan. as many members will be away. The last meeting before the new year will be Nov. 26th. The Commission will reconvene at a meeting scheduled for Jan. 21, 2019.

PC Budget: After discussion, Bob M. made a motion to keep the PC annual budget at \$2500. Marcia H. seconded. The motion passed unanimously by voice vote.

MINUTES:

Bob M. made a motion to accept the Oct. 22 Regular Meeting Minutes as corrected. Lynn F. seconded. The motion passed unanimously by voice vote.

OLD BUSINESS:

Forum Dates/Survey: The PC has two more community forums and one survey to complete before May 2019. Lynn F. relayed information about The Community Visit Program run by the Vermont Council on Rural Development. This program would help with the community forums. Bob M. made a motion for Lynn F. to contact the Vt Council of Rural Development about the Community Visit Program. Marcia H. seconded. The motion passed unanimously by voice vote.

Survey: Planning Commission member Ken Estes was going to get in touch with Tim(?) to see if he could help the PC with our next survey.

3 Short-term/Long-term Goals: Discussed and compiled the goals for the selectboard that each member brought to the meeting. It was realized during the discussion that it would be helpful to know where the town owned properties are located, as they could be useful places to

locate kiosks, picnic tables etc.. Lynn F. will put the goals together to presented by the PC to the Selectboard at their Nov.19th meeting. Also discussed the necessity of knowing where the Newfane farms are and what they growing in order to support them effectively.

NEW BUSINESS:

Government Municipal Day Report: Marcia H. reported on the workshops she attended: *Complete Streets and Class 1 Town Highways, Middlebury Bridge Case Study, Town Highway Emergency Grants, Preparing Your Community for Emerald Ash Borer.*

Discussed the benefits and negatives of Class 1 roads and whether it would be a overall benefit to Newfane. Marcia H. will contact the Vt. State Bike/ped. program's Amy Bell or Jon Kaplin to clarify which Newfane roads would apply for Class 1 designation. We also want to find out Dover Road's designation.

Discussed the need for Newfane to have a plan in place for the seemingly inevitable arrival of the Emerald Ash Borer. And would the Town Plan be the best venue or should it be presented to the Selectboard separately?

CORRESPONDENCE: None

ADJOURN: Bob M. made a motion to adjourn at 9:10 P. M.. Marcia H. seconded. The motion to adjourn passed unanimously by voice vote.

Respectfully Submitted,
Marcia Hylan,
Secretary

