

**TOWN OF NEWFANE PLANNING COMMISSION  
REGULAR MEETING MINUTES  
MONDAY, JANUARY 14, 2019 at 6:00 P.M.  
NEWFANE TOWN OFFICES**

**COMMISSION MEMBERS PRESENT:** Lynn Forrest, Ken Estey, Angela Sanborn, Marcia Hylan.

**OTHERS PRESENT:** None

**CALL TO ORDER:** The meeting was called to order at 6:09 P.M. by Lynn Forrest, Chair.

**ADDITIONS/AMENDMENTS:** Discussion re: PC meeting start times. Angela S. made a motion to start PC meetings at 5:30 P.M. rather than the previous 6:00 P.M. start time. Ken E. seconded. The motion passed unanimously by voice vote.

**MINUTES:** Angela S. made a motion to accept the Nov. 26th Regular Meeting Minutes as amended. Ken E. seconded. Lynn F. Marcia H. abstained. The motioned passed.

**OLD BUSINESS:**

- **Survey:** Ken E. reported that Tim Shortell will work with us to develop our next survey. Monday, Jan. 21 possible special meeting with Tim S. to work on the survey. Ken E. will let us know by Fri. the 18th, whether Tim S. can make the Jan.21 meeting.
- **Michael Mayer- Green Cemetery.** Lynn F. explained that we would need to amend the bylaws. Discussion ensued as to when the PC would be able to address this and as the PC has other responsibilities/priorities with deadlines pressing, the PC would not be able to address the matter in a reasonable amount of time. Angela S. made a motion for Lynn F. to contact the administration assistant asking her to contact our attorney Rich Carroll re: the associated properties of Michael Mayer.
- **Farms:** Lynn F. will contact Carol Hatcher, who has volunteered to help us locate Newfane farms and invite her to our Jan. 28th meeting. Angela S. will contact Albert Lichfield III and Wendy Dutton. She will research as to what days of the week already have Farmer's markets in our area to help determine what day would work for a Newfane Farmer's market.
- **Town Plan Section updates:** After discussion The PC decided the remaining updates will be done as a group rather than individually.
- **Vermont Council on Rural Development:** The selectboard approved the PC working with the Vt. Council on Rural Dev. Lynn F. left a message with the council and is awaiting a response. This program would help the PC and the Town of Newfane with the by-laws and remaining Town Plan sections and community forums.

**NEW BUSINESS:**

- **Bylaws:** Lynn F. explained the disconnect in some parts of the plan and the bylaws. Some of the remaining Town plan updates would require a change in bylaws. After discussion the PC decided to focus on the by-laws. Each PC member will take home bylaws, read them with an eye towards any conflicts between the Plan and the bylaws for our next meeting on Jan. 28, 2019.
- **Placemaking Workshop- March 13th 2019 at White River Junction.** Lynn F. will attend. Ken E. and Marcia H. will get back to Lynn F. by the 16th on whether they can attend.
- **Imagine Main Street, “Art as a Catalyst to Change”** Discussion to be carried over to next meeting on the 28th.

**CORRESPONDENCE:** None.

**ADJOURN:** Angela S. made a motion to adjourn at 7:50 P.M. Ken Estey seconded. The motion passed unanimously by voice vote.

Respectfully Submitted,  
Marcia Hylan  
Secretary