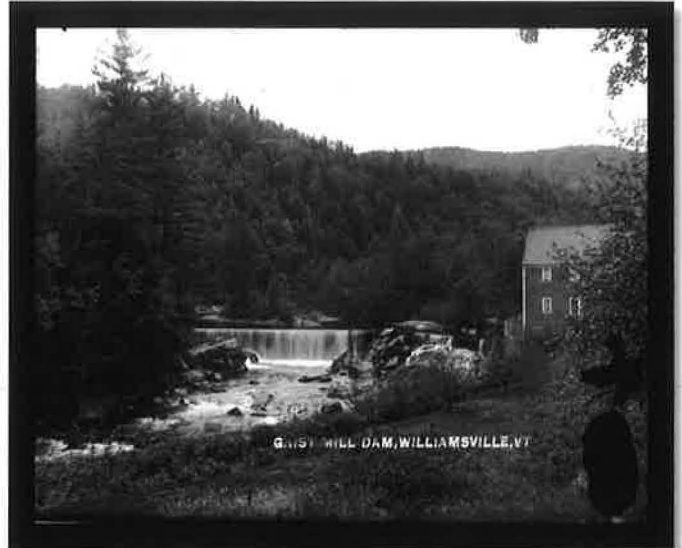


**163<sup>rd</sup> ANNUAL  
TOWN REPORT  
2021**



Porter C. Thayer Photographs

**Financial Reports - July 1, 2020, through June 30, 2021**

**NEWFANE  
VERMONT**

## Town of Newfane 2021 Town Report Dedication



This year we dedicate our Town Report to Christopher K. Williams, a life-long resident and active participant in our Town. Christopher hails from the Williams lineage that started our village of Williamsville. The son of William and Barbara (Kelsey) Williams, Christopher grew up on Main Street and attended the one-room school around the corner in the building now known as the "Timson Hill Preschool." One of his first jobs was delivering milk for a farmer, Merton Coleman.

Christopher has dedicated much of his life in service to the Town of Newfane. Working for years on the Town Roads, as an employee on the road crew, serving as Road Commissioner, and also serving multiple times on the Newfane Selectboard. He was a member of the South Newfane Williamsville Volunteer Fire Dept.

Christopher can tell many tales regarding the history of the Town and the people who have lived here. Christopher also has a fondness for the back roads, and you can often find him driving around them and checking to see if work is needed but mostly just enjoying our beautiful Town.

LeeAnn Jillson  
Christine Druke

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I would like to thank Bill Thayer for allowing me to use Historical Photographs of Newfane, South Newfane , Williamsville and Brookside in this, 163 Annual Town Report.

I consider it a great honor and give credit to the Photographer: Porter C. Thayer, 1882-1972



WARNING FOR THE 2022 NEWFANE TOWN MEETING  
VOTING BY AUSTRALIAN BALLOT @ NEWFANE TOWN OFFICE, NEWFANE  
MARCH 1, 2022

The legal voters of the Town of Newfane, Vermont, are hereby notified and warned that pursuant to Title 17 V.S.A. Section 2655, they are to vote by Australian ballot due to COVID 19.

Masks are required by those voting in-person

Voting will take place from 9:00 AM until 7:00 PM at the NEWFANE TOWN OFFICE, Newfane to act upon the articles below.

**ARTICLE 1:** Shall the voters of the Town of Newfane elect the following Newfane Town Officers as required by law for the ensuing year?

Constable	1-year term
Collector of Delinquent Taxes	1-year term
Lister	1- year term (until 2023)
Lister	2- year term (until 2024)
Lister	3-year term
Moderator – Town	1-year term
Selectboard Member	3-year term
Selectboard Member	1-year terms (Two Positions)
Town Clerk	1-year term
Town Treasurer	1-year term
WRMUED School Board Member	3-year term (One Position)

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**ARTICLE 2:**

Shall the voters of the Town of Newfane pay taxes for the ensuing year on a quarterly basis, due on the 15<sup>th</sup> of August, October, January and April; late charge for interest being at the rate of .50% per month for the current fiscal year and .75% per month for each month thereafter until paid?

YES	
NO	

**ARTICLE 3:**

Shall the voters of the Town of Newfane authorize the Treasurer to collect current taxes, pursuant to 32 VSA §4791?

YES	
NO	

**ARTICLE 4:**

Shall the voters of the Town of Newfane authorize the Selectboard to sell or otherwise convey property acquired through tax sale proceedings?

YES	
NO	

**ARTICLES 5-33: Special Appropriations, See Town Report for Details - Total \$ 39,753.**

**ARTICLE 5:**

Shall the voters of the Town of Newfane appropriate the sum of \$500.00 to American Red Cross?

YES	
NO	

**ARTICLE 6:**

Shall the voters of the Town of Newfane appropriate the sum of \$250.00 to Aids Project of So. VT?

YES	
NO	

**ARTICLE 7:**

Shall the voters of the Town of Newfane appropriate the sum of \$1500.00 to Incorporated Village of Newfane Union Hall?

YES	
NO	

**ARTICLE 8:**

Shall the voters of the Town of Newfane appropriate the sum of \$3500.00 to Grace Cottage Hospital?

YES	
NO	

**ARTICLE 9:**

Shall the voters of the Town of Newfane appropriate the sum of \$400.00 to Green Mountain RSVP?

YES	
NO	

**ARTICLE 10:**

Shall the voters of the Town of Newfane appropriate the sum of \$1000.00 to Groundwork's Collaborative?

YES	
NO	

**ARTICLE 11:**

Shall the voters of the Town of Newfane appropriate the sum of \$1850.00 to Health Care & Rehabilitation Services?

YES	
NO	

**ARTICLE 12:**

Shall the voters of the Town of Newfane appropriate the sum of \$1000.00 to Leland & Gray Education Foundation?

YES	
NO	

**ARTICLE 13:**

Shall the voters of the Town of Newfane appropriate the sum of \$2,700.00 to Moore Free Library?

YES	
NO	

**ARTICLE 14:**

Shall the voters of the Town of Newfane appropriate the sum of \$1000.00 to Restorative Community Practice of S.V.?

YES	
NO	

**ARTICLE 15:**

Shall the voters of the Town of Newfane appropriate the sum of \$1150.00 to Senior Solutions?

YES	
NO	

**ARTICLE 16:**

Shall the voters of the Town of Newfane appropriate the sum of \$1600.00 to SEVCA?

YES	
NO	

**ARTICLE 17:**

Shall the voters of the Town of Newfane appropriate the sum of \$5178.00 to SeVEDS?

YES	
NO	

**ARTICLE 18:**

Shall the voters of the Town of Newfane appropriate the sum of \$600.00 to SE VT Watershed Alliance.

YES	
NO	

**ARTICLE 19:**

Shall the voters of the Town of Newfane appropriate the sum of \$2000.00 to S. Newfane Community Association?

YES	
NO	

**ARTICLE 20:**

Shall the voters of the Town of Newfane appropriate the sum of \$1000.00 to The Timson Hill Preschool?

YES	
NO	

**ARTICLE 21:**

Shall the voters of the Town of Newfane appropriate the sum of \$1000.00 to The Gathering Place?

YES	
NO	

**ARTICLE 22:**

Shall the voters of the Town of Newfane appropriate the sum of \$750.00 to The Moover?

YES	
NO	

**ARTICLE 23:**

Shall the voters of the Town of Newfane appropriate the sum of \$2675.00 to Valley Cares?

YES	
NO	

**ARTICLE 24:**

Shall the voters of the Town of Newfane appropriate the sum of \$220.00 to Vermont Center for Independent Living?

YES	
NO	

**ARTICLE 25:**

Shall the voters of the Town of Newfane appropriate the sum of \$400.00 to Vermont Adult Learning?

YES	
NO	

**ARTICLE 26:**

Shall the voters of the Town of Newfane appropriate the sum of \$100.00 to Vermont Green Up?

YES	
NO	

**ARTICLE 27:**

Shall the voters of the Town of Newfane appropriate the sum of \$4500.00 to Visiting Nurses Alliance & Hospice for VT /NH?

YES	
NO	

**ARTICLE 28:**

Shall the voters of the Town of Newfane appropriate the sum of \$1000.00 to Williamsville School Preservation Society?

YES	
NO	

**ARTICLE 29:**

Shall the voters of the Town of Newfane appropriate the sum of \$250.00 to Windham County Historical Society?

YES	
NO	

**ARTICLE 30:**

Shall the voters of the Town of Newfane appropriate the sum of \$720.00 to Windham County Humane Society?

YES	
NO	

**ARTICLE 31:**

Shall the voters of the Town of Newfane appropriate the sum of \$1000.00 to Women's Freedom Center?

YES	
NO	

**ARTICLE 32:**

Shall the voters of the Town of Newfane appropriate the sum of \$1660.00 to Youth Services?

YES	
NO	

**ARTICLE 33:**

Shall the voters of the Town of Newfane appropriate the sum of \$250.00 to WinDart?

YES	
NO	

**End of Special Appropriations**

**ARTICLE 34:**

Shall the voters of the Town of Newfane authorize General Fund expenditures for Town and Highway operating expenses of \$ 1,599,996, of which \$1,299,799 shall be raised by taxes and \$ 300,197 by non-tax revenues?

YES	
NO	

**ARTICLE 35:**

Shall the voters of the Town of Newfane authorize Capital Fund expenditures of \$ 316,345.00, of which \$ 315,345.00 shall be raised by taxes and \$ 1,000.00 by non-tax revenues?

YES	
NO	

**ARTICLE 36:**

Shall the voters of the Town of Newfane raise by taxation the amount of \$28,634 for the annual Excavator lease payment?

YES	
NO	

**ARTICLE 37:**

Shall the voters of the Town of Newfane approve the transfer of surplus funds, in the amount of \$125,000 to the Capital Reserve Fund?

YES	
NO	

January 18<sup>th</sup>, 2022 Selectboard:

  
Angela Sanborn - Chair

  
Ann Golob-Vice Chair

Michael Fitzpatrick

  
Katy Johnson-Aplin

  
Shelly Huber

# Town Budget & Reports



Porter C. Thayer Photographs

**TOWN OF NEWFANE**

**GRAND LIST - 2022 FORM 411**

REAL ESTATE	# PARCELS	MUNICIPAL	EDUCATION HOMESTEAD	EDUCATION NON-RESIDENTIAL	TOTAL EDUCATION
Residential I	543	103,129,100	63,286,259	39,842,841	103,129,100
Residential II	310	101,534,600	56,353,993	45,180,607	101,534,600
Mobile Homes - U	119	860,400	-	860,400	860,400
Mobile Homes - L	17	1,281,900	323,700	958,200	1,281,900
Seasonal- I	61	3,968,400	420,300	3,548,100	3,968,400
Seasonal - II	50	8,127,000	377,600	7,749,400	8,127,000
Commercial	24	10,154,300	-	10,154,300	10,154,300
Commercial Apartments	1	466,700	-	466,700	466,700
Industrial Plants	0				
Utilities - E	2	26,761,000	-	26,761,000	26,761,000
Utilities - O	0				
Farm	0				
Other	0				
Woodland	18	977,500	-	977,500	977,500
Miscellaneous	127	10,278,800		10,278,800	10,278,800
<b>TOTALS</b>	<b>1,272</b>	<b>267,539,700</b>	<b>120,761,852</b>	<b>146,777,848</b>	<b>267,539,700</b>
Cable	1	108,916		18,916	18,916
<b>TOTAL LISTED VALUE</b>		<b>267,648,616</b>	<b>120,761,852</b>	<b>146,796,764</b>	<b>267,558,616</b>
<b>EXEMPTIONS</b>					
Veterans	10	400,000	90,000	10,000	100,000
Contracts	5	1,133,716		612,200	612,200
Current Use	95	15,994,700	3,574,700	12,420,000	15,994,700
<b>Total Exemptions</b>		<b>17,528,416</b>	<b>3,664,700</b>	<b>13,042,200</b>	<b>16,706,900</b>
<b>TOTAL MUNICIPAL GRAND LIST</b>		<b>2,501,202.00</b>			
<b>TOTAL EDUCATION GRAND LIST</b>			<b>1,170,971.52</b>	<b>1,338,445.64</b>	<b>2,509,417.16</b>

(1% of total listed value of real estate)

Number of Non-Taxable 46

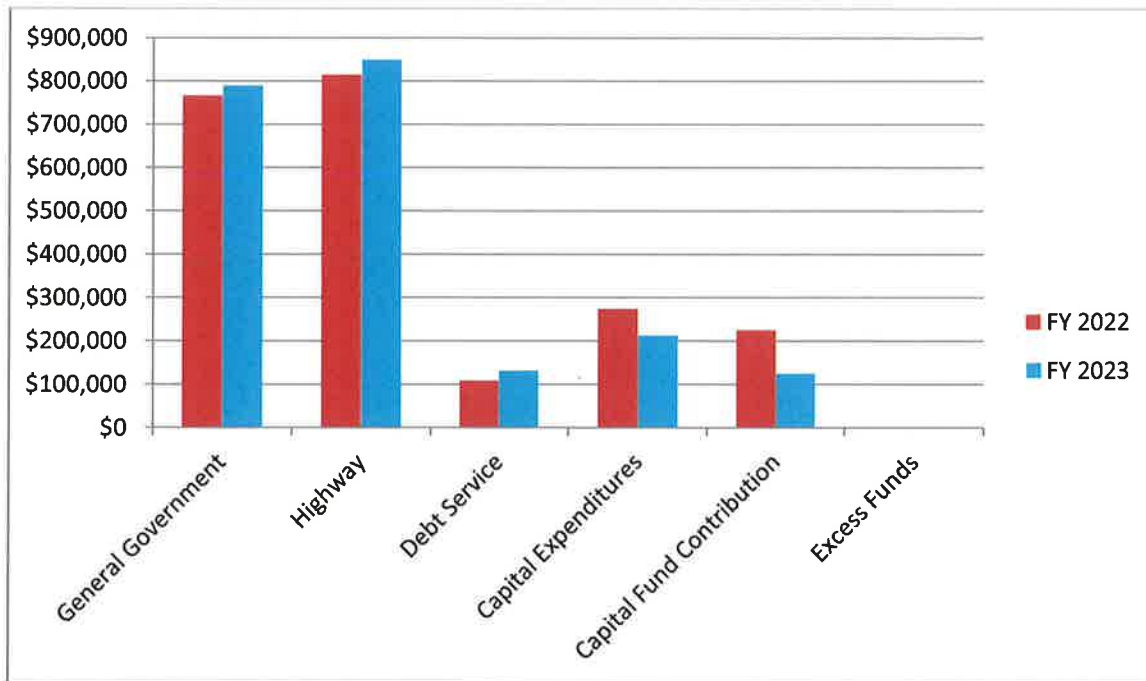
**TOWN  
BUDGET SUMMARY  
7/1/2022 – 6/30/2023  
Estimated 2021 Tax Rate**

Proposed Expenditures	Anticipated Revenue	To Be Raised
\$1,984,728.00	\$301,197.00	\$1,683,531.00

**Current Tax Rate:**  
**\$0.6172**

**Estimated Tax Rate:**  
**To Be Raised:  $\frac{\$1,683,531}{\$2,501,013} = \$0.67$**   
**Grand List:**

\*As in prior years, at the time we publish the Annual Report and vote on the budget, the Grand List for the year 7/1/2021 - 6/30/2022 has not been determined in accordance with Vermont State Law. Therefore, in computing the estimated tax rate for purposes of consideration of the proposed budget, we have used the current Grand List figures plus 1%. It should be pointed out that it is normal for the Assessed Valuation to increase each year. It should also be noted that based on the above Assessed Value, the tax rate is increased or decreased approximately \$0.01 per \$1,000 for every \$24,500 of expense.





**TOWN OF NEWFANE**  
**FY 2020 - FY 2022 REVENUE**

	Budget FY 2021	Actual FY 2021	Budget FY 2022	Proposed Budget FY 2023
<b><u>GENERAL FUND REVENUE</u></b>				
Property Taxes	\$ 1,184,019.73	\$ 1,600,140.98	\$ 1,235,818.00	\$ 1,299,799.00
Interest On Curr Year Tax	\$ 8,000.00	\$ 5,285.70	\$ 8,000.00	\$ 5,000.00
Int On Delinquent Taxes	\$ 4,500.00	\$ 7,809.84	\$ 4,500.00	\$ 4,500.00
Interest On Tax Sales	\$ 500.00	\$ -	\$ 500.00	\$ -
Penalty On Delinquent Tax	\$ 10,000.00	\$ 14,819.92	\$ 10,000.00	\$ 10,000.00
School Tax Admin Fee	\$ 8,000.00	\$ 8,896.48	\$ 8,000.00	\$ 8,000.00
Current Use Revenue	\$ 90,000.00	\$ 95,113.50	\$ 90,000.00	\$ 90,000.00
PILOT Program	\$ 280.00	\$ 303.00	\$ 280.00	\$ 280.00
Grants	\$ -	\$ 22,820.00	\$ -	\$ -
CTCL Grant Revenue	\$ -	\$ 5,000.00	\$ -	\$ -
Sale of Town Property	\$ -	\$ 9,849.08	\$ -	\$ -
Green Valley Solar-Browns Road	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
Selectboard Revenue	\$ 300.00	\$ 600.00	\$ 300.00	\$ 300.00
Copier Revenue	\$ 3,500.00	\$ 3,149.75	\$ 3,500.00	\$ 3,500.00
Liquor License Revenue	\$ 400.00	\$ 785.00	\$ 400.00	\$ 500.00
Town Clerk Revenue	\$ 17,000.00	\$ 28,590.30	\$ 19,000.00	\$ 20,000.00
Miscellaneous Revenue	\$ 1,000.00	\$ 1,686.00	\$ 1,000.00	\$ 1,000.00
FEMA Reimbursement	\$ -	\$ 33,468.92	\$ -	\$ -
Tax Bill Copy Revenue	\$ 100.00	\$ 51.00	\$ 100.00	\$ 50.00
Zoning Permit Revenue	\$ 3,000.00	\$ 3,429.40	\$ 3,500.00	\$ 3,500.00
State Share Per Parcel	\$ 1,342.00	\$ 1,331.00	\$ 1,342.00	\$ 1,342.00
Interest Gen Fund Acct	\$ 10,000.00	\$ 1,904.53	\$ 7,500.00	\$ 2,500.00
Interest Village Trees	\$ 25.00	\$ 2.13	\$ 25.00	\$ 25.00
Workers Comp Payroll Audit	\$ -	\$ -	\$ -	\$ -
Impound Fee Revenue	\$ 100.00	\$ -	\$ 100.00	\$ 100.00
Judicial Fines Revenue	\$ 4,000.00	\$ 4,299.67	\$ 4,000.00	\$ 4,000.00
State Highway Aid Rev	\$ 140,000.00	\$ 146,922.12	\$ 140,000.00	\$ 140,000.00
Highway Compensation	\$ -	\$ 792.00		\$ -
Highway Supplement		\$ 37,942.29		\$ -
WMV Hall Rental Revenue	\$ 600.00	\$ -	\$ 600.00	\$ 600.00
Salt Shed Grant Revenue	\$ -	\$ 3,014.79	\$ -	\$ -
Depot RD Box Culvert Rev	\$ -	\$ 2,014.25	\$ -	\$ -
<b>TOTAL GENERAL FUND REVENUE</b>	<b>\$ 1,491,666.73</b>	<b>\$ 2,045,021.65</b>	<b>\$ 1,543,465.00</b>	<b>\$ 1,599,996.00</b>
<b><u>SPECIAL APPROPRIATIONS</u></b>				
Property Taxes	\$ 38,867.00	\$ 38,867.00	\$ 37,683.00	\$ 39,753.00
<b>TOTAL SPECIAL APPROPRIATIONS</b>	<b>\$ 38,867.00</b>	<b>\$ 38,867.00</b>	<b>\$ 37,683.00</b>	<b>\$ 39,753.00</b>
<b><u>CAPITAL FUND REVENUE</u></b>				
Property Taxes	\$ 395,395.00		\$ 271,280.00	\$ 343,979.00
Interest Capital Fund	\$ 3,000.00		\$ 3,000.00	\$ 1,000.00
<b>TOTAL CAPITAL FUND REVENUE</b>	<b>\$ 398,395.00</b>		<b>\$ 274,280.00</b>	<b>\$ 344,979.00</b>
<b>TOTAL GENERAL, SPECIAL APPROPRIATIONS &amp; CAPITAL FUND REVENUE</b>	<b>\$ 1,928,928.73</b>	<b>\$ 2,083,888.65</b>	<b>\$ 1,855,428.00</b>	<b>\$ 1,984,728.00</b>

TOWN OF NEWFANE  
FY 2020 - FY 2022 REVENUE

	Budget FY 2021	Actual FY 2021	Budget FY 2022	PROPOSED Budget FY 2023
<b>OTHER REVENUE</b>				
Wmv Hall Donation Revenue		\$ 169.02	\$ -	\$ -
Interest Monument Upkeep	\$ 40.00	\$ 3.48	\$ 40.00	\$ 40.00
Interest Fred Adams Fund	\$ 14.00	\$ 1.14	\$ 14.00	\$ 14.00
Record Restoration Revenue	\$ 1,500.00	\$ 9,383.32	\$ 2,000.00	\$ 2,000.00
<b>TOTAL OTHER REVENUE</b>	<b>\$ 1,554.00</b>	<b>\$ 9,556.96</b>	<b>\$ 2,054.00</b>	<b>\$ 2,054.00</b>
<b>REAPPRAISAL FUND REVENUE</b>				
State Reapp Per Parcel	\$ 11,000.00	\$ 11,313.50	\$ 11,000.00	\$ 11,000.00
Interest Reappraisal Fund	\$ 600.00	\$ 93.03	\$ 100.00	\$ 100.00
<b>TOTAL REAPPRAISAL FUND REVENUE</b>	<b>\$ 11,600.00</b>	<b>\$ 11,406.53</b>	<b>\$ 11,100.00</b>	<b>\$ 11,100.00</b>

	TOWN OF NEWFANE			
	FY 2021 - FY 2023 EXPENSES			
				PROPOSED
	Budget FY 2021	Actual FY 2021	Budget FY 2022	Budget FY 2023
<b>TOWN &amp; HIGHWAY</b>				
<b>GENERAL GOVERNMENT</b>				
<b>ADMINISTRATION</b>				
<b>TOWN OFFICERS' EXPENSE</b>				
Selectboard	\$ 500.00	\$ 376.36	\$ 500.00	\$ 500.00
Road Commissioner Wages	\$ 350.00	\$ -	\$ 350.00	\$ 350.00
Bd. of Civil Authority Wages	\$ 100.00	\$ -	\$ 100.00	\$ 100.00
Selectboard Mileage	\$ 300.00	\$ -	\$ 300.00	\$ 300.00
Selectboard Advertising	\$ 1,000.00	\$ 1,265.00	\$ 1,200.00	\$ 1,200.00
Selectboard Accounting/Reconciliation	\$ 600.00	\$ 850.00	\$ 600.00	\$ 600.00
Legal Exp. - Selectboard	\$ 4,000.00	\$ 1,155.75	\$ 5,000.00	\$ 5,000.00
	<b>\$ 6,850.00</b>	<b>\$ 3,647.11</b>	<b>\$ 8,050.00</b>	<b>\$ 8,050.00</b>
<b>ADMINISTRATIVE ASSISTANT</b>				
Administrative Assistant	\$ 35,815.60	\$ 37,679.08	\$ 36,731.60	\$ 37,647.60
Admin Leave Time Taken	\$ 4,848.40	\$ 3,157.33	\$ 4,972.40	\$ 5,096.40
Professional Development				\$ 500.00
	<b>\$ 40,664.00</b>	<b>\$ 40,836.41</b>	<b>\$ 41,704.00</b>	<b>\$ 43,244.00</b>
<b>TOWN CLERK</b>				
Town Clerk	\$ 35,230.80	\$ 39,010.44	\$ 36,146.84	\$ 37,978.96
TC Leave Time Taken	\$ 4,769.20	\$ 1,153.80	\$ 4,893.16	\$ 5,141.04
Asst. Town Clerk	\$ 4,000.00	\$ 3,931.21	\$ 5,000.00	\$ 5,200.00
Town Clerk Records Exp.	\$ 4,000.00	\$ 4,202.60	\$ 4,000.00	\$ 4,000.00
Professional Development				\$ 300.00
	<b>\$ 48,000.00</b>	<b>\$ 48,298.05</b>	<b>\$ 50,040.00</b>	<b>\$ 52,620.00</b>
<b>TOWN TREASURER</b>				
Town Treasurer	\$ 35,230.80	\$ 36,634.80	\$ 36,146.84	\$ 37,978.96
Treas. Leave Time Taken	\$ 4,769.20	\$ 3,499.86	\$ 4,893.16	\$ 5,141.04
Assistant Town Treasurer	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 750.00
Professional Development				\$ 1,500.00
	<b>\$ 41,000.00</b>	<b>\$ 40,134.66</b>	<b>\$ 42,040.00</b>	<b>\$ 45,370.00</b>
<b>DELINQUENT TAX COLLECTOR</b>				
Delinquent Tax Collector*	\$ 10,000.00	\$ 14,439.18	\$ 10,000.00	\$ 10,000.00
Tax Sale Purchase	\$ -		\$ -	\$ -
<b>*OFFSET BY 8% PENALTY COLLECTED</b>	<b>\$ 10,000.00</b>	<b>\$ 14,439.18</b>	<b>\$ 10,000.00</b>	<b>\$ 10,000.00</b>

	TOWN OF NEWFANE			
	FY 2021 - FY 2023 EXPENSES			
				PROPOSED
	Budget FY 2021	Actual FY 2021	Budget FY 2022	Budget FY 2023
<b>DEVELOPMENT REVIEW BOARD (DRB)</b>				
DRB Wages	\$ 100.00	\$ -	\$ 100.00	\$ 100.00
DRB Mileage	\$ 25.00	\$ -	\$ 25.00	\$ 25.00
DRB Expenses	\$ 50.00	\$ 150.00	\$ 50.00	\$ 50.00
DRB Advertising	\$ 400.00	\$ 770.79	\$ 400.00	\$ 400.00
DRB Legal	\$ 1,500.00	\$ 249.00	\$ 1,500.00	\$ 1,500.00
	<b>\$ 2,075.00</b>	<b>\$ 1,169.79</b>	<b>\$ 2,075.00</b>	<b>\$ 2,075.00</b>
<b>911 ADMINISTRATOR</b>				
E-911 Administrator	\$ 100.00	\$ -	\$ 100.00	\$ 100.00
	<b>\$ 100.00</b>	<b>\$ -</b>	<b>\$ 100.00</b>	<b>\$ 100.00</b>
<b>CONSERVATION COMMISSION</b>				
Conservation Commission	\$ 50.00	\$ -	\$ 50.00	\$ 50.00
	<b>\$ 50.00</b>	<b>\$ -</b>	<b>\$ 50.00</b>	<b>\$ 50.00</b>
<b>LISTERS</b>				
Listers Wages	\$ 28,743.00	\$ 25,795.51	\$ 45,000.00	\$ 25,000.00
Lister's Expense	\$ 6,310.00	\$ 4,949.17	\$ 6,310.00	\$ 6,000.00
Lister's Prof. Develop	\$ 1,500.00	\$ -	\$ 2,000.00	\$ 2,000.00
Assessors Contract				\$ 20,000.00
	<b>\$ 36,553.00</b>	<b>\$ 30,744.68</b>	<b>\$ 53,310.00</b>	<b>\$ 53,000.00</b>
<b>PLANNING COMMISSION EXPENSES</b>				
Plan. Comm. Wages	\$ 200.00	\$ -	\$ 200.00	\$ 200.00
Plan. Comm. Mileage	\$ 250.00	\$ -	\$ 250.00	\$ 250.00
Plan. Comm. Postage	\$ 100.00	\$ 539.40	\$ 100.00	\$ 100.00
Plan. Comm. Prof Develop	\$ 800.00	\$ 410.00	\$ 800.00	\$ 800.00
Plan. Comm. Expense	\$ 450.00	\$ -	\$ 450.00	\$ 450.00
Plan. Comm. Grant Exp	\$ -	\$ -	\$ -	\$ -
Plan. Comm. Mapping	\$ 100.00	\$ -	\$ 100.00	\$ 100.00
Plan. Comm. Advertising	\$ 200.00	\$ -	\$ 200.00	\$ 200.00
Plan. Comm. Consultant	\$ 200.00	\$ -	\$ 200.00	\$ 200.00
Plan. Comm. Legal Service	\$ 200.00	\$ -	\$ 200.00	\$ 200.00
	<b>\$ 2,500.00</b>	<b>\$ 949.40</b>	<b>\$ 2,500.00</b>	<b>\$ 2,500.00</b>
<b>ZONING ADMINISTRATOR EXPENSES</b>				
Zoning Admin Wages	\$ 8,220.00	\$ 6,694.00	\$ 8,580.00	\$ 8,840.00
Zoning Admin. Mileage	\$ 500.00	\$ 130.33	\$ 500.00	\$ 500.00
Zoning Admin. Prof Dev	\$ 250.00	\$ -	\$ 250.00	\$ 250.00
	<b>\$ 8,970.00</b>	<b>\$ 6,824.33</b>	<b>\$ 9,330.00</b>	<b>\$ 9,590.00</b>
<b>TOTAL ADMINISTRATION</b>	<b>\$ 196,762.00</b>	<b>\$ 187,043.61</b>	<b>\$ 219,199.00</b>	<b>\$ 226,599.00</b>

	TOWN OF NEWFANE			
	FY 2021 - FY 2023 EXPENSES			
				PROPOSED
	Budget FY 2021	Actual FY 2021	Budget FY 2022	Budget FY 2023
<b>TOWN OFFICE</b>				
Town Office Cleaning Wage	\$ 2,000.00	\$ 1,606.25	\$ 2,000.00	\$ 2,000.00
Town Office Cleaning Supp	\$ 300.00	\$ 311.18	\$ 300.00	\$ 300.00
Town Office Postage	\$ 4,000.00	\$ 4,398.31	\$ 4,500.00	\$ 5,000.00
Town Office Misc Supplies	\$ 3,500.00	\$ 3,764.68	\$ 3,500.00	\$ 3,500.00
Town Office Mileage	\$ 1,000.00	\$ 259.85	\$ 1,000.00	\$ 1,000.00
Town Office Phone/Fax	\$ 2,050.00	\$ 2,432.12	\$ 2,300.00	\$ 2,800.00
Town Office Electric	\$ 1,750.00	\$ 1,292.79	\$ 1,750.00	\$ 1,750.00
Town Office Heat	\$ 3,000.00	\$ 1,748.51	\$ 3,000.00	\$ 3,000.00
Website Maintenance	\$ 300.00	\$ 280.00	\$ 300.00	\$ 300.00
Town Office Ground Maint	\$ 2,700.00	\$ 1,807.50	\$ 2,700.00	\$ 2,700.00
Town Office Computer	\$ 4,000.00	\$ 4,497.81	\$ 4,000.00	\$ 4,000.00
Copier Supplies & Service	\$ 1,700.00	\$ 2,274.79	\$ 1,700.00	\$ 1,900.00
Sm. Office Equipment Exp.	\$ 300.00	\$ 190.99	\$ 300.00	\$ 300.00
Town Office Misc./Improve	\$ 3,500.00	\$ 3,090.06	\$ 3,500.00	\$ 3,500.00
	<b>\$ 30,100.00</b>	<b>\$ 27,954.84</b>	<b>\$ 30,850.00</b>	<b>\$ 32,050.00</b>
<b>GENERAL</b>				
Misc. Charges	\$ -	\$ 41.71	\$ -	\$ -
NEMRC Fees	\$ 5,734.27	\$ 6,356.30	\$ 5,800.00	\$ 6,400.00
VLCT Dues	\$ 3,091.00	\$ 3,218.00	\$ 3,218.00	\$ 3,218.00
VMCTA TC/Treasurer Dues	\$ 60.00	\$ 55.00	\$ 60.00	\$ 60.00
Permits/Fees - MRGP	\$ 1,966.00	\$ 1,590.00	\$ 1,966.00	\$ 1,950.00
BCTV Contract	\$ 1,300.00	\$ 1,450.00	\$ 1,300.00	\$ 1,600.00
Windham Regional Commissi	\$ 3,866.00	\$ 3,857.98	\$ 3,789.00	\$ 3,965.00
Professional Development	\$ 1,500.00	\$ 860.86	\$ 1,500.00	\$ -
General Insurance (Prop & Casualty)	\$ 30,000.00	\$ 27,636.50	\$ 30,000.00	\$ 30,000.00
Insurance Ded - Claim	\$ 200.00	\$ -	\$ 200.00	\$ 200.00
Windham County Tax	\$ 22,933.00	\$ 22,669.00	\$ 23,000.00	\$ 23,000.00
Abatements	\$ 1,000.00	\$ -	\$ 4,000.00	\$ 3,500.00
	<b>\$ 71,650.27</b>	<b>\$ 67,735.35</b>	<b>\$ 74,833.00</b>	<b>\$ 73,893.00</b>
<b>EMPLOYEE BENEFITS</b>				
Social Security	\$ 30,000.00	\$ 25,704.58	\$ 30,000.00	\$ 31,500.00
Retirement Town Cost	\$ 21,000.00	\$ 19,521.28	\$ 21,000.00	\$ 27,750.00
Health Insurance Town Cos	\$ 135,000.00	\$ 133,438.86	\$ 135,000.00	\$ 135,000.00
Dental Town Cost	\$ 8,200.00	\$ 7,634.67	\$ 8,200.00	\$ 8,200.00
Unemployment Insurance	\$ 700.00	\$ 499.00	\$ 700.00	\$ 700.00
Worker's Compensation	\$ 16,500.00	\$ 15,004.00	\$ 16,500.00	\$ 16,500.00
Uniforms	\$ 3,500.00	\$ 3,937.09	\$ 3,500.00	\$ 4,000.00
	<b>\$ 214,900.00</b>	<b>\$ 205,739.48</b>	<b>\$ 214,900.00</b>	<b>\$ 223,650.00</b>

	TOWN OF NEWFANE			
	FY 2021 - FY 2023 EXPENSES			
				PROPOSED
	Budget FY 2021	Actual FY 2021	Budget FY 2022	Budget FY 2023
<u>Annual Report</u>				
Annual Report Expense	\$ 5,000.00	\$ 3,590.24	\$ 3,700.00	\$ 3,300.00
Professional Audit	\$ 16,000.00	\$ 16,406.00	\$ 16,000.00	\$ 17,000.00
	<b>\$ 21,000.00</b>	<b>\$ 19,996.24</b>	<b>\$ 19,700.00</b>	<b>\$ 20,300.00</b>
<u>CEMETERY MAINTENANCE</u>				
Cemetery Maintenance	\$ 4,500.00	\$ 4,567.50	\$ 4,800.00	\$ 4,800.00
	<b>\$ 4,500.00</b>	<b>\$ 4,567.50</b>	<b>\$ 4,800.00</b>	<b>\$ 4,800.00</b>
<u>Public Safety</u>				
NewBrook Fire Company	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
Mutual Aid Assessment	\$ 27,089.00	\$ 27,089.00	\$ 28,437.00	\$ 29,148.00
Rescue	\$ 50,416.46	\$ 50,416.46	\$ 51,000.00	\$ 51,000.00
VT Rural Fire Association	100.00	100.00	100.00	\$ 100.00
	<b>\$ 127,605.46</b>	<b>\$ 127,605.46</b>	<b>\$ 129,537.00</b>	<b>\$ 130,248.00</b>
<u>HEALTH OFFICER</u>				
Health Officer Wages	\$ 150.00	\$ -	\$ 150.00	\$ 150.00
Health Officer Mileage	\$ 50.00	\$ -	\$ 50.00	\$ 50.00
	<b>\$ 200.00</b>	<b>\$ -</b>	<b>\$ 200.00</b>	<b>\$ 200.00</b>
<u>ANIMAL CONTROL</u>				
WCHS/Poundkeeping Fee*	\$ 486.00	\$ 486.00	\$ 486.00	\$ 486.00
Animal Control Wages	\$ 660.00	\$ -	\$ 1,850.00	\$ -
Animal Control Expenses	\$ 140.00	\$ -	\$ -	\$ 3,000.00
	<b>\$ 1,286.00</b>	<b>\$ 486.00</b>	<b>\$ 2,336.00</b>	<b>\$ 3,486.00</b>
<i>*Portion offset by impound fee collected</i>				
<u>CONSTABLE</u>				
Constable Wages	\$ 50.00	\$ -	\$ 50.00	\$ 50.00
Constable Mileage	\$ 50.00	\$ -	\$ 50.00	\$ 50.00
Constable Expenses	\$ 50.00	\$ -	\$ 50.00	\$ 50.00
	<b>\$ 150.00</b>	<b>\$ -</b>	<b>\$ 150.00</b>	<b>\$ 150.00</b>
<u>LAW ENFORCEMENT</u>				
Law Enforcement	\$ 12,000.00	\$ 4,847.80	\$ 12,000.00	\$ 15,000.00
	<b>\$ 12,000.00</b>	<b>\$ 4,847.80</b>	<b>\$ 12,000.00</b>	<b>\$ 15,000.00</b>
<u>ELECTIONS/MEETING EXPENSES</u>				
Ballot Clerks	\$ 200.00	\$ -	\$ -	\$ -
Town Meeting Expense	\$ 1,500.00	\$ -	\$ 1,000.00	\$ 1,000.00
Ballot Tabulator	\$ 3,250.00	\$ 1,315.32	\$ 1,250.00	\$ 1,500.00
	<b>\$ 4,950.00</b>	<b>\$ 1,315.32</b>	<b>\$ 2,250.00</b>	<b>\$ 2,500.00</b>
<u>WSWMD</u>				
WSWMD Assessment	\$ 11,863.00	\$ 11,358.48	\$ 11,360.00	\$ 10,320.00
	<b>\$ 11,863.00</b>	<b>\$ 11,358.48</b>	<b>\$ 11,360.00</b>	<b>\$ 10,320.00</b>

	TOWN OF NEWFANE			
	FY 2021 - FY 2023 EXPENSES			
				PROPOSED
	Budget FY 2021	Actual FY 2021	Budget FY 2022	Budget FY 2023
<u>WILLIAMSVILLE HALL</u>				
Williamsville Hall Elect.	\$ 1,200.00	\$ 723.48	\$ 1,200.00	\$ 1,200.00
Williamsville Hall Heat	\$ 2,500.00	\$ 1,052.53	\$ 2,500.00	\$ 2,500.00
Williamsville Hall Ground	\$ 1,200.00	\$ 499.50	\$ 1,200.00	\$ 1,200.00
Williamsville Hall Exp.	\$ 1,500.00	\$ 2,507.36	\$ 1,700.00	\$ 1,700.00
Will. Hall Rent Refund Ex	\$ -	\$ -	\$ -	\$ -
	\$ 6,400.00	\$ 4,782.87	\$ 6,600.00	\$ 6,600.00
<u>GRANTS EXPENSE</u>				
CTCL Grant Expense	\$ -	\$ 5,034.33	\$ -	
Christmas Flood 2020 Grant Exp	\$ -	\$ 25,739.00	\$ -	
	\$ -	\$ 30,773.33	\$ -	\$ -
<b>TOTAL GENERAL GOVERNMENT</b>	<b>\$ 703,366.73</b>	<b>\$ 694,206.28</b>	<b>\$ 728,715.00</b>	<b>\$ 749,796.00</b>
<b>HIGHWAY DEPARTMENT</b>				
<u>HIGHWAY DEPARTMENT SALARIES</u>				
General Maintenance Wages	\$ 91,000.00	\$ 93,154.60	\$ 91,000.00	\$ 97,500.00
Gen. Maint. Overtime Wage	\$ 7,500.00	\$ 3,900.41	\$ 7,500.00	\$ 8,500.00
Winter Maintenance Wages	\$ 65,000.00	\$ 50,141.50	\$ 65,000.00	\$ 65,000.00
Winter Maint.OvertimeWage	\$ 35,000.00	\$ 22,373.54	\$ 35,000.00	\$ 36,000.00
Road Construction Wages	\$ 2,000.00	\$ -	\$ 2,000.00	\$ 2,000.00
Bridge Maintenance Wages	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 1,000.00
Equipment Maint. Wages	\$ 15,000.00	\$ 4,952.50	\$ 15,000.00	\$ 15,000.00
Emergency Work Wages	\$ 2,000.00	\$ -	\$ 2,000.00	\$ 2,000.00
Miscellaneous Labor-Garag	\$ 2,000.00	\$ -	\$ 2,000.00	\$ 2,000.00
Highway Leave Time Taken	\$ 12,000.00	\$ 18,025.90	\$ 13,000.00	\$ 13,000.00
Mileage HWY Dept	\$ 250.00	\$ -	\$ 250.00	\$ 250.00
	\$ 232,750.00	\$ 192,548.45	\$ 233,750.00	\$ 242,250.00
<u>ROAD MAINTENANCE</u>				
Mowing Roadsides	\$ 9,500.00	\$ 9,196.84	\$ 9,500.00	\$ 9,500.00
Contract.Service Maint.	\$ 2,000.00	\$ 1,817.00	\$ 2,000.00	\$ 2,000.00
Contract.Serv.Road Const.	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 5,000.00
Contract.Service Bridges	\$ 52,500.00	\$ 52,500.00	\$ 52,500.00	\$ 52,500.00
Retreatment and Sealing	\$ 130,000.00	\$ 129,447.50	\$ 130,000.00	\$ 130,000.00
Tree removal cont serv	\$ 3,500.00	\$ 1,562.78	\$ 5,000.00	\$ 10,000.00
Highway Supplement Expense	\$ -	\$ 41,149.14	\$ -	
Chloride	\$ 12,000.00	\$ 11,969.51	\$ 12,000.00	\$ 13,000.00
Gravel	\$ 80,000.00	\$ 81,242.50	\$ 80,000.00	\$ 80,000.00
Road Materials	\$ 5,000.00	\$ 1,258.41	\$ 5,000.00	\$ 5,000.00
Culverts	\$ 9,000.00	\$ 8,824.78	\$ 12,000.00	\$ 16,000.00
Signs	\$ 4,000.00	\$ 3,076.18	\$ 4,000.00	\$ 4,000.00
Winter Sand	\$ 60,000.00	\$ 22,034.00	\$ 65,000.00	\$ 75,000.00
Winter Salt	\$ 50,000.00	\$ 34,194.21	\$ 50,000.00	\$ 50,000.00
Bridge Materials	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
Emergency Materials	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -
Rental of Equipment	\$ 3,000.00	\$ -	\$ 3,000.00	\$ 4,000.00
Guardrails	\$ 14,000.00	\$ 14,000.00	\$ 16,000.00	\$ 16,000.00
Traffic Safety	\$ 10,000.00	\$ 10,863.29	\$ 10,000.00	\$ 10,000.00
	\$ 452,500.00	\$ 425,136.14	\$ 464,000.00	\$ 484,000.00



	TOWN OF NEWFANE			
	FY 2021 - FY 2023 EXPENSES			
	Budget FY 2021	Actual FY 2021	Budget FY 2022	
<b>EQUIPMENT GAS &amp; OIL</b>				
Diesel-Fuel-Oil-Propane-DEF	\$ 35,000.00	\$ 27,946.05	\$ 36,000.00	\$ 36,000.00
	<b>\$ 35,000.00</b>	<b>\$ 27,946.05</b>	<b>\$ 36,000.00</b>	<b>\$ 36,000.00</b>
<b>EQUIPMENT REPAIR &amp; MAINTENANCE</b>				
Parts 1986 Ford Chloride	\$ 1,800.00	\$ 190.73	\$ 1,800.00	\$ 2,800.00
416E Backhoe 2010	\$ 2,000.00	\$ 3,204.48	\$ 4,000.00	\$ 4,000.00
2013 Mack Truck	\$ 2,000.00	\$ 11,178.07	\$ 2,000.00	\$ 2,000.00
2014 Mack Truck 4x4	\$ 2,000.00	\$ 3,372.07	\$ 2,000.00	\$ 2,000.00
2015 F550 Ford	\$ 2,000.00	\$ 3,506.01	\$ 2,000.00	\$ 2,000.00
2017 Mack Truck	\$ 2,000.00	\$ 1,741.63	\$ 2,000.00	\$ 2,000.00
2019 Western Star	\$ 1,500.00	\$ 1,158.21	\$ 1,500.00	\$ 2,000.00
JD 672D Grader	\$ 4,000.00	\$ 2,447.46	\$ 4,000.00	\$ 4,000.00
924GZ Cat Loader	\$ 2,000.00	\$ 2,592.47	\$ 2,000.00	\$ 2,000.00
2018 Ram	\$ 1,000.00	\$ 1,920.71	\$ 1,000.00	\$ 1,000.00
2018 CAT 314 Excavator	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
Chainsaw Cutter Mower	\$ 1,000.00	\$ 1,259.98	\$ 1,000.00	\$ 1,000.00
Chipper Wood/Brush	\$ 200.00	\$ -	\$ 200.00	\$ 1,200.00
Chloride Spreader	\$ 200.00	\$ 25.00	\$ 200.00	\$ 1,200.00
Plows	\$ 5,300.00	\$ 1,930.98	\$ 5,300.00	\$ 5,300.00
Radio & Radio Repair	\$ 2,500.00	\$ 1,885.00	\$ 2,500.00	\$ 2,500.00
Rake	\$ 1,200.00	\$ 965.34	\$ 1,200.00	\$ 1,700.00
Sanders	\$ 2,500.00	\$ 1,500.00	\$ 2,500.00	\$ 2,500.00
Tires & Chains	\$ 17,000.00	\$ 12,632.32	\$ 17,000.00	\$ 17,000.00
Misc. Parts & Repairs	\$ 6,000.00	\$ 3,768.91	\$ 7,000.00	\$ 7,000.00
	<b>\$ 57,200.00</b>	<b>\$ 56,279.37</b>	<b>\$ 60,200.00</b>	<b>\$ 64,200.00</b>
<b>TOWN GARAGE MAINTENANCE</b>				
Town Garage Supplies	\$ 750.00	\$ 2,276.64	\$ 750.00	\$ 2,300.00
Town Garage Telephone	\$ 400.00	\$ 1,243.76	\$ 2,500.00	\$ 2,600.00
Town Garage Electric	\$ 1,500.00	\$ 1,805.14	\$ 1,700.00	\$ 1,800.00
Old Town Garage Electric	\$ 200.00	\$ 238.25	\$ 250.00	\$ 250.00
Heat - Town Garage	\$ 5,000.00	\$ 3,045.57	\$ 5,000.00	\$ 5,000.00
Town Gar. Contracted Ser.	\$ 5,500.00	\$ 2,745.41	\$ 5,500.00	\$ 5,500.00
Safety Program	\$ -	\$ 2,286.32	\$ 1,600.00	\$ 1,600.00
	<b>\$ 13,350.00</b>	<b>\$ 13,641.09</b>	<b>\$ 17,300.00</b>	<b>\$ 19,050.00</b>
<b>SMALL EQUIPMENT</b>				
Professional Devel.Garage	\$ 500.00	\$ -	\$ 500.00	\$ 500.00
Town Garage Computer	\$ 500.00	\$ 1,025.33	\$ 500.00	\$ 1,300.00
Small Tools & Equipment	\$ 2,500.00	\$ 1,643.65	\$ 2,500.00	\$ 2,900.00
	<b>\$ 3,500.00</b>	<b>\$ 2,668.98</b>	<b>\$ 3,500.00</b>	<b>\$ 4,700.00</b>
<b>Highway Grants</b>				
Salt Shed Grant Expense	\$ -	\$ 1,397.92		
Depot Road Box Culvert Expense	\$ -	\$ 2,560.32		
Timson Hill Grant	\$ -	\$ 10,337.02		
	<b>\$ -</b>	<b>\$ 14,295.26</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL HIGHWAY</b>	<b>\$ 794,300.00</b>	<b>\$ 732,515.34</b>	<b>\$ 814,750.00</b>	<b>\$ 850,200.00</b>
<b>TOTAL GENERAL GOVERNMENT &amp; HIGHWAY</b>	<b>\$ 1,497,666.73</b>	<b>\$ 1,426,721.62</b>	<b>\$ 1,543,465.00</b>	<b>\$ 1,599,996.00</b>

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	TOWN OF NEWFANE			
	FY 2021 - FY 2023 EXPENSES			
				Proposed
	Budget FY 2021	Actual FY 2021	Budget FY 2022	Budget FY 2023
<b>CAPITAL</b>				
<b>CAPITAL EXPENDITURES</b>				
Equipment Purchase Principle	\$ 79,895.00	\$ 79,895.00	\$ 108,530.00	\$ 60,744.00
Equipment Purchase Interest	\$ 6,935.00	\$ 6,934.61	\$ 5,500.00	\$ 2,250.00
Capital Town Office Improvement	\$ 5,000.00	\$ 3,926.22	\$ 5,000.00	\$ 5,000.00
Capital Highway Improvement	\$ 25,000.00	\$ -	\$ 20,000.00	\$ 18,000.00
Capital Highway Equipment	\$ 123,500.00	\$ 35,133.85	-	\$ -
Capital Bridge**	\$ 73,000.00	\$ 400,313.77	\$ 73,000.00	\$ 125,000.00
Bridge 14 Bond Principle	\$ 12,500.00	\$ 12,500.00	\$ 12,500.00	\$ 12,500.00
Bridge 14 Bond Interest	\$ 5,565.00	\$ 5,152.69	\$ 4,750.00	\$ 4,330.00
Gravel Pit Purchase Principle				\$ 45,000.00
Gravel Pit Purchase Interest				\$ 7,155.00
Capital New-Town Garage	\$ 10,000.00	\$ 900.00	\$ 5,000.00	\$ 5,000.00
Capital Salt Shed	\$ 40,000.00	\$ -	\$ 40,000.00	\$ 40,000.00
Capital Williamville Hall Improvement	\$ 11,000.00	\$ -	\$ -	\$ 20,000.00
	\$ 392,395.00	\$ 544,756.14	\$ 274,280.00	\$ 344,979.00
<b>TOTAL CAPITAL</b>	<b>\$ 392,395.00</b>	<b>\$ 544,756.14</b>	<b>\$ 274,280.00</b>	<b>\$ 344,979.00</b>
<b>TOTAL GENERAL, SPECIAL APPROPRIATIONS &amp; CAPITAL FUND EXPENSES</b>	<b>\$ 1,928,928.73</b>	<b>\$ 2,010,344.76</b>	<b>\$ 1,855,428.00</b>	<b>\$ 1,984,728.00</b>

**CAPITAL NEEDS SUMMARY**  
**FY 2021 - FY 2024**

	FY 2021	FY 2022	FY 2023 PROPOSED	FY 2024
<b>PLANNED ACQUISITIONS</b>				
Highway Equipment (Reserves)	123,500.00	125,000.00	125,000.00	125,000.00
Bridges	73,000.00	173,000.00	125,000.00	100,000.00
Highway Improvements	25,000.00	20,000.00	18,000.00	25,000.00
Town Buildings	66,000.00	50,000.00	70,000.00	50,000.00
<b>Subtotal - Total Acquisitions</b>	<b>287,500.00</b>	<b>368,000.00</b>	<b>338,000.00</b>	<b>300,000.00</b>
Debt Service Payments	104,895.00	131,280.00	131,979.00	131,976.56
<b>TOTAL CAPITAL REQUIRED</b>	<b>392,395.00</b>	<b>499,280.00</b>	<b>469,979.00</b>	<b>431,976.56</b>
<b>SOURCES OF FUNDS</b>				
Excess Funds/Surplus		225,000.00	125,000.00	125,000.00
Capital Reserve Interest	3,000.00	3,000.00	1,000.00	1,000.00
Taxes to Be Raised	389,395.00	271,280.00	343,979.00	305,976.56
<b>TOTAL SOURCES OF FUNDS</b>	<b>392,395.00</b>	<b>499,280.00</b>	<b>469,979.00</b>	<b>431,976.56</b>
Balance of Capital Reserve Fund As of 6/30/2021				
\$654,788.71				

## CAPTIAL NEEDS 2020-2024

## PLANNED ACQUISITIONS

	2020-2021	2021-2022	2022-2023 (PROPOSED)	2023-2024
<b>Highway Equipment</b>				
2018 RAM 3500 (6 Years)	15,000	-	15,000	15,000
2013 Mack Truck (10 Years)	35,000	35,000	20,000	35,000
2015 Ford F-550 Truck (6 Years)	25,000	10,000	15,000	19,000
2014 Mack 4X4 Truck (15 Years)	-	25,000	15,000	25,000
2017 Mack Truck (10 Years)	-	-	15,000	20,000
2019 Western Star	-	-	5,000	-
2006 John Deere Grader (15 Years)	-	50,000	20,000	50,000
2010 CAT Backhoe (12 Years)	20,000	-	10,000	20,000
2015 CAT Loader (Lease - 7 Years)	-	5,000	5,000	-
Plows/Sander	-	-	5,000	10,000
Excavator (Lease)	28,500	-	-	-
<b>TOTAL EQUIPMENT</b>	<b>123,500</b>	<b>125,000</b>	<b>125,000</b>	<b>194,000</b>
<b>BRIDGES</b>				
Arch Bridge	40,000	35,000	50,000	-
Depot Road Structure	8,000	10,000	-	-
Lynch Bridge Protection Measures	-	-	-	-
Monroe Bridge	25,000	128,000	75,000	-
<b>TOTAL BRIDGES</b>	<b>73,000</b>	<b>173,000</b>	<b>125,000</b>	-
<b>HIGHWAYS</b>				
Newfane Hill Road (Grout Pond Spillway)	5,000	5,000	13,000	-
River Road	-	10,000	-	-
Sunset Lake Road	-	-	-	-
Upper River Road	20,000	-	-	-
Ledge Removal	5,000	5,000	5,000	5,000
<b>TOTAL HIGHWAYS</b>	<b>25,000</b>	<b>20,000</b>	<b>18,000</b>	-
<b>BUILDINGS</b>				
Williamsville Hall	11,000	-	20,000	-
Town Offices	5,000	5,000	5,000	-
Town Garage	10,000	5,000	5,000	-
Salt Shed	40,000	40,000	40,000	-
<b>TOTAL BUILDINGS</b>	<b>66,000</b>	<b>50,000</b>	<b>70,000</b>	-
<b>TOTAL ACQUISITIONS</b>	<b>287,500</b>	<b>368,000</b>	<b>338,000</b>	<b>194,000</b>

**CAPTIAL NEEDS 2020-2024**

	2020-2021	2021-2022 (PROPOSED)	2022-2023	2023-2024
<b>CAPITAL DEBT SERVICE</b>				
<b>Equipment Loans</b> (17 Mack and 19 Western Star)				
Principle	64,110.00	64,110.00	32,110.00	32,110.00
Interest	5,935.00	4,500.00	2,250.00	2247.56
<b>LEASE</b> (Cat Excavator Lease - Article 36 ) (Cat Loader Lease-Paid in full)				
		28,634.00	28,634.00	
<b>LOANS</b> Gravel Pit Purchase Gravel Pit Interest			45,000.00 7,155.00	
<b>Bonds</b> (Bridge 14)	12,500.00	12,500.00	12,500.00	12,500.00
	5,565.00	4,750.00	4,330.00	5,565.00
<b>TOTAL CAPITAL DEBT SERVICE</b>	<b>88,110.00</b>	<b>131,280.00</b>	<b>131,979.00</b>	<b>52,422.56</b>
<b>TOTAL REQUIRED</b>				
Excess Funds/Surplus - Article 37	<b>375,610.00</b>	<b>\$ 499,280.00</b>	<b>469,979.00</b>	<b>246,422.56</b>
Capital Interest		(225,000.00)	(125,000.00)	
<b>Total to be raised by taxes - Article 35 &amp; Article 36</b>	<b>375,610.00</b>	<b>\$ (3,000.00) \$</b>	<b>343,979.00</b>	<b>246,422.56</b>
<b>Capital Reserve Fund as of: 6/30/2021</b>				
Capital Highway		\$ 251,481.05		
Capital Bridges		\$ 136,451.66		
Capital Roads		\$ 59,704.45		
Capital Buildings		\$ 207,151.55		
		<b>\$ 654,788.71</b>		

# Sullivan, Powers & Co., P.C.

CERTIFIED PUBLIC ACCOUNTANTS

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September 16, 2021

Board of Selectmen  
Town of Newfane, Vermont  
P.O. Box 36  
555 Vermont Route 30  
Newfane, Vermont 05345

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Newfane, Vermont as of and for the year ended June 30, 2021 and have issued our report thereon dated September 16, 2021. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and "Government Auditing Standards", as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our engagement letter to you dated June 4, 2021. Professional standards also require that we communicate to you the following information related to our audit.

## Our Responsibility under U.S. Generally Accepted Auditing Standards and Government Auditing Standards

As stated in our engagement letter, our responsibility, as described by professional standards, is to express opinions about whether the financial statements, prepared or approved by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities.

As part of our audit, we considered the internal control of the Town of Newfane, Vermont. Such considerations were solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we also performed tests of the Town of Newfane, Vermont's compliance with certain provisions of laws, regulations, contracts, and grants. However, providing an opinion on compliance with those provisions was not an objective of our audit.

Our responsibility is to plan and perform the audit to obtain reasonable, but not absolute, assurance that the financial statements are free of material misstatement. We are responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures specifically to identify such matters.



### Planned Scope and Timing of the Audit

We performed the audit according to the planned scope and timing previously communicated to you in our engagement letter.

### Significant Audit Findings

#### *Qualitative Aspects of Accounting Practices*

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Town of Newfane, Vermont are described in Note I to the financial statements. The Town of Newfane, Vermont adopted the provisions of Governmental Accounting Standards Board (GASB) Statement No. 84 "Fiduciary Activities". No other new accounting policies were adopted and the application of existing policies was not changed during the year. We noted no transactions entered into by the Town of Newfane, Vermont during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

The Town has not presented Management's Discussion and Analysis that accounting principles generally accepted in the United States of America has determined is required to supplement the basic financial statements.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements were the allowance for uncollectible receivables, the acquisition value of donated assets, the useful lives of property, plant and equipment used to compute depreciation and the net pension liability and related deferred outflows and inflows of resources related to the Town's participation in VMERS.

Management's estimate of the allowance for uncollectible receivables, the acquisition value of donated assets and the useful lives of property, plant and equipment used to compute depreciation are based on an analysis of the aging of receivables, the estimated current acquisition values and the nature of the items. The estimate of the net pension liability and related deferred outflows and inflows of resources related to the Town's participation in VMERS is based on information received from the State of Vermont. We evaluated the key factors and assumptions used to develop the allowance for uncollectible receivables, the acquisition value of donated assets, the useful lives of property, plant and equipment and the net pension liability and related deferred outflows and inflows of resources related to the Town's participation in VMERS in determining that they are reasonable in relation to the financial statements taken as a whole.

*Difficulties Encountered in Performing the Audit*

We encountered no difficulties in dealing with management in performing and completing our audit.

*Corrected and Uncorrected Misstatements*

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. None of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole.

*Disagreements with Management*

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

*Management Representations*

We have requested certain representations from management that are included in the management representation letter dated September 16, 2021.

*Management Consultations with Other Independent Accountants*

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

*Other Audit Findings or Issues*

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to our retention as the Town of Newfane, Vermont's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

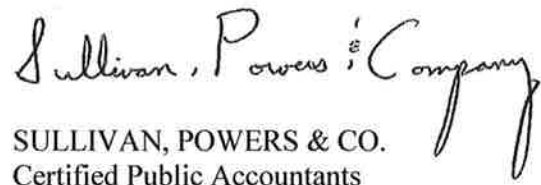
We applied certain limited procedures to the Schedule of Proportionate Share of the Net Pension Liability – VMERS Defined Benefit Plan and the Schedule of Contributions – VMERS Defined Benefit Plan which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were not engaged to report on the combining fund financial statements which accompany the financial statements but are not RSI. We did not audit or perform other procedures on this other information and we do not express an opinion or provide any assurance on it.

Restriction on Use

This information is intended solely for the use of the Board of Selectmen and management of the Town of Newfane, Vermont and is not intended to be, and should not be, used by anyone other than these specified parties.

Respectfully submitted,

  
SULLIVAN, POWERS & CO.  
Certified Public Accountants

**TOWN OF NEWFANE, VERMONT**

**AUDIT REPORT**

**JUNE 30, 2021**

TOWN OF NEWFANE, VERMONT  
AUDIT REPORT  
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TOWN OF NEWFANE, VERMONT  
AUDIT REPORT  
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**Sullivan, Powers & Co., P.C.**  
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**Independent Auditor's Report**

Board of Selectmen  
Town of Newfane, Vermont  
P.O. Box 36  
555 Vermont Route 30  
Newfane, Vermont 05345

***Report on the Financial Statements***

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Newfane, Vermont, as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the Town of Newfane, Vermont's basic financial statements as listed in the Table of Contents.

***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in "Government Auditing Standards", issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Town's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

Members of The American Institute and Vermont Society of Certified Public Accountants



We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Opinions***

In our opinion, the financial statements referred to previously present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Newfane, Vermont, as of June 30, 2021, and the respective changes in financial position thereof and the respective budgetary comparison for the General Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Change in Accounting Principles***

As described in Note I.F. to the financial statements, effective June 30, 2021, the Town implemented GASB Statement No. 84, "Fiduciary Activities".

### ***Other Matters***

#### ***Required Supplementary Information***

Management has omitted Management's Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Our opinion on the basic financial statements is not affected by this missing information.

Accounting principles generally accepted in the United States of America require that the Schedule of Proportionate Share of the Net Pension Liability on Schedule 1 and the Schedule of Contributions on Schedule 2 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### ***Other Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Newfane, Vermont's basic financial statements. The combining fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. These schedules have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

***Other Reporting Required by "Government Auditing Standards"***

In accordance with "Government Auditing Standards", we have also issued our report dated September 16, 2021 on our consideration of the Town of Newfane, Vermont's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with "Government Auditing Standards" in considering the Town of Newfane, Vermont's internal control over financial reporting and compliance.

September 16, 2021  
Montpelier, Vermont  
VT Lic. #92-000180

*Sullivan, Powers & Company*

TOWN OF NEWFANE, VERMONT  
STATEMENT OF NET POSITION  
JUNE 30, 2021

	Governmental Activities
<u>ASSETS</u>	
Cash	\$ 1,377,797
Restricted Cash	36,566
Investments	86,176
Receivables (Net of Allowance for Uncollectibles)	376,440
Prepaid Expenses	34,745
Inventory	35,832
Capital Assets:	
Land	144,000
Construction in Progress	892,780
Other Capital Assets, (Net of Accumulated Depreciation)	3,294,063
Total Assets	<u>6,278,399</u>
<u>DEFERRED OUTFLOWS OF RESOURCES</u>	
Deferred Outflows of Resources Related to the Town's Participation in VMERS	<u>94,816</u>
Total Deferred Outflows of Resources	<u>94,816</u>
<u>LIABILITIES</u>	
Accounts Payable	90,520
Accrued Payroll and Benefits Payable	7,499
Due to Delinquent Tax Collector	9,105
Accrued Interest Payable	10,191
Noncurrent Liabilities:	
Due Within One Year	122,028
Due in More than One Year	605,404
Total Liabilities	<u>844,747</u>
<u>DEFERRED INFLOWS OF RESOURCES</u>	
Prepaid Property Taxes	27,099
Deferred Inflows of Resources Related to the Town's Participation in VMERS	<u>11,373</u>
Total Deferred Inflows of Resources	<u>38,472</u>
<u>NET POSITION</u>	
Net Investment in Capital Assets	3,884,437
Restricted:	
Highways and Streets	35,832
Other Purposes	29,020
Unrestricted	<u>1,540,707</u>
Total Net Position	<u>\$ 5,489,996</u>

The accompanying notes are an integral part of this financial statement.

TOWN OF NEWFANE, VERMONT  
STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED JUNE 30, 2021

	Program Revenues				Net (Expense) Revenue and Change in Net Position
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities
Functions/Programs:					
Primary Government:					
Governmental Activities:					
General Government	\$ 487,368	\$ 59,885	\$ 17,813	\$ 0	\$ (409,670)
Public Safety	132,840	4,300		0	(128,540)
Highways and Streets	983,636	0	273,384	300,348	(409,904)
Interest on Long-term Debt	18,776	0	0	0	(18,776)
Total Primary Government	<u>\$ 1,622,620</u>	<u>\$ 64,185</u>	<u>\$ 291,197</u>	<u>\$ 300,348</u>	<u>(966,890)</u>
General Revenues:					
Property Taxes					1,601,141
Penalties and Interest on Delinquent Taxes					27,916
General State Grants					95,417
Unrestricted Investment Earnings					3,071
Proceeds from Sale of Properties					9,849
Other Revenues					<u>2,478</u>
Total General Revenues					<u>1,739,872</u>
Change in Net Position					772,982
Net Position - July 1, 2020					<u>4,717,014</u>
Net Position - June 30, 2021					<u>\$ 5,489,996</u>

The accompanying notes are an integral part of this financial statement.

TOWN OF NEWFANE, VERMONT  
BALANCE SHEET  
GOVERNMENTAL FUNDS  
JUNE 30, 2021

	General Fund	Capital Projects Fund	Non-Major Governmental Funds	Total Governmental Funds
<u>ASSETS</u>				
Cash	\$ 1,377,797	\$ 0	\$ 0	\$ 1,377,797
Restricted Cash	0	36,566	0	36,566
Investments	1,316	52,956	31,904	86,176
Receivables (Net of Allowance for Uncollectibles)	201,440	175,000	0	376,440
Due from Other Funds	0	390,267	65,991	456,258
Prepaid Items	34,745	0	0	34,745
Inventory	35,832	0	0	35,832
Total Assets	\$ <u>1,651,130</u>	\$ <u>654,789</u>	\$ <u>97,895</u>	\$ <u>2,403,814</u>
<u>LIABILITIES</u>				
Accounts Payable	\$ 90,520	\$ 0	\$ 0	\$ 90,520
Accrued Payroll and Benefits Payable	7,499	0	0	7,499
Due to Other Funds	456,258	0	0	456,258
Due to Delinquent Tax Collector	9,105	0	0	9,105
Total Liabilities	<u>563,382</u>	<u>0</u>	<u>0</u>	<u>563,382</u>
<u>DEFERRED INFLOWS OF RESOURCES</u>				
Prepaid Property Taxes	27,099	0	0	27,099
Unavailable Property Taxes and Interest	97,000	0	0	97,000
Unavailable Grants	65,902	0	0	65,902
Total Deferred Inflows of Resources	<u>190,001</u>	<u>0</u>	<u>0</u>	<u>190,001</u>
<u>FUND BALANCES</u>				
Nonspendable	70,577	0	0	70,577
Restricted	1,316	36,566	27,704	65,586
Committed	0	618,223	0	618,223
Assigned	0	0	70,191	70,191
Unassigned	825,854	0	0	825,854
Total Fund Balances	<u>897,747</u>	<u>654,789</u>	<u>97,895</u>	1,650,431
Total Liabilities, Deferred Inflows of Resources and Fund Balances	\$ <u>1,651,130</u>	\$ <u>654,789</u>	\$ <u>97,895</u>	
Amounts Reported for Governmental Activities in the Statement of Net Position are Different Because:				
Capital Assets Used in Governmental Activities are not Financial Resources and, Therefore, are not Reported in the Funds.				4,330,843
Other Assets are not Available to Pay for Current-Period Expenditures, and, Therefore, are Deferred in the Funds.				162,902
Long-term and Accrued Liabilities, Including Bonds Payable and the Net Pension Liability, are not Due or Payable in the Current Period and, Therefore, are not Reported in the Funds.				(737,623)
Deferred Outflows and Inflows of Resources relating to the Town's Participation in VMERS are applicable to Future Periods and, Therefore, are not Reported in the Funds.				83,443
Net Position of Governmental Activities				\$ <u>5,489,996</u>

The accompanying notes are an integral part of this financial statement.

TOWN OF NEWFANE, VERMONT  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
GOVERNMENTAL FUNDS  
FOR THE YEAR ENDED JUNE 30, 2021

	General Fund	Capital Projects Fund	Non-Major Governmental Funds	Total Governmental Funds
Revenues:				
Property Taxes	\$ 1,600,141	\$ 0	\$ 0	\$ 1,600,141
Penalties and Interest on Delinquent Taxes	27,916	0	0	27,916
Intergovernmental	347,930	175,000	11,313	534,243
Charges for Services	13,896	0	0	13,896
Permits, Licenses and Fees	36,605	0	9,384	45,989
Fines and Forfeits	4,300	0	0	4,300
Investment Income	1,907	1,067	97	3,071
Donations	0	0	169	169
Other	2,478	0	0	2,478
Total Revenues	<u>2,035,173</u>	<u>176,067</u>	<u>20,963</u>	<u>2,232,203</u>
Expenditures:				
General Government	465,454	0	729	466,183
Public Safety	132,840	0	0	132,840
Highways and Streets	656,606	8,193	0	664,799
Capital Outlay:				
Highways and Streets	210,689	403,447	0	614,136
Debt Service:				
Principal	0	112,273	0	112,273
Interest	0	20,843	0	20,843
Total Expenditures	<u>1,465,589</u>	<u>544,756</u>	<u>729</u>	<u>2,011,074</u>
Excess/(Deficiency) of Revenues Over Expenditures	<u>569,584</u>	<u>(368,689)</u>	<u>20,234</u>	<u>221,129</u>
Other Financing Sources/(Uses):				
Proceeds from Sale of Properties	9,849	0	0	9,849
Transfers In	0	389,395	0	389,395
Transfers Out	(389,395)	0	0	(389,395)
Total Other Financing Sources/(Uses)	<u>(379,546)</u>	<u>389,395</u>	<u>0</u>	<u>9,849</u>
Net Change in Fund Balances	190,038	20,706	20,234	230,978
Fund Balances - July 1, 2020	<u>707,709</u>	<u>634,083</u>	<u>77,661</u>	<u>1,419,453</u>
Fund Balances - June 30, 2021	<u>\$ 897,747</u>	<u>\$ 654,789</u>	<u>\$ 97,895</u>	<u>\$ 1,650,431</u>

The accompanying notes are an integral part of this financial statement.

TOWN OF NEWFANE, VERMONT  
 RECONCILIATION OF THE STATEMENT OF REVENUES,  
 EXPENDITURES AND CHANGES IN FUND BALANCES OF  
 GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES  
 FOR THE YEAR ENDED JUNE 30, 2021

Amounts reported for governmental activities in the statement of activities (Exhibit B) are different because:

Net change in fund balances - total government funds (Exhibit D)	\$ 230,978
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets (\$614,136) is allocated over their estimated useful lives and reported as depreciation expense (\$309,775). This is the amount by which capital outlays exceeded depreciation in the current period.	304,361
The effect of donations of capital assets is to increase net position. The State of Vermont is currently constructing a bridge for the Town.	120,117
The issuance of long-term debt (\$-0-) (e.g., bonds, leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt (\$112,273) consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position. This amount is the net effect of these differences in the treatment of long-term debt and related items.	112,273
Governmental funds report employer pension contributions as expenditures (\$19,879). However, in the statement of activities, the cost of pension benefits earned net of employee contributions (\$49,962) is reported as pension expense. This amount is the net effect of the differences in the treatment of pension expense.	(30,083)
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.	33,433
Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.	1,903
Change in net position of governmental activities (Exhibit B)	\$ <u><u>772,982</u></u>

The accompanying notes are an integral part of this financial statement.

TOWN OF NEWFANE, VERMONT  
STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCE  
BUDGET AND ACTUAL  
GENERAL FUND  
FOR THE YEAR ENDED JUNE 30, 2021

	Budget	Actual	Variance Favorable/ (Unfavorable)
Revenues:			
Property Taxes	\$ 1,615,282	\$ 1,600,141	\$ (15,141)
Interest on Current Taxes	8,000	5,286	(2,714)
Interest on Delinquent Taxes	4,500	7,810	3,310
Interest on Tax Sales	500	0	(500)
Penalties on Delinquent Taxes	10,000	14,820	4,820
Education Retention Fees	8,000	8,896	896
Current Use	90,000	95,114	5,114
Payment in Lieu of Taxes	280	303	23
Proceeds from Sale of Properties	0	9,849	9,849
State Highway Aid	140,000	146,922	6,922
Highway Supplement Payment	0	37,942	37,942
Liquor Licenses	400	785	385
Zoning Permits	3,000	3,429	429
Selectboard Fees	300	600	300
Town Clerk Fees	17,000	28,590	11,590
Charges for Use of Copier	3,500	3,150	(350)
Williamsville Hall Rent Fees	600	0	(600)
Interest	10,000	1,905	(8,095)
Interest - Village Trees	25	2	(23)
Judicial Fines Income	4,000	4,300	300
Tax Bill Copies	100	51	(49)
Impound Fees	100	0	(100)
Miscellaneous	1,000	2,478	1,478
Green Valley Solar Lease Income	5,000	5,000	0
FEMA Reimbursement	0	33,469	33,469
State Share Per Parcel	1,342	1,331	(11)
Election Grant Income	0	5,000	5,000
Grants-in-Aid Grant Income	0	22,820	22,820
Salt Shed Grant Income	0	3,015	3,015
Depot Road Grant Income	0	2,014	2,014
Total Revenues	1,922,929	2,045,022	122,093
Expenditures:			
Town Officers' Salaries:			
Selectboard	500	376	124
Road Commissioner	350	0	350
Board of Civil Authority	100	0	100
Selectboard Mileage	300	0	300
Selectboard Advertising	1,000	1,265	(265)
Accounting/Reconciling	600	850	(250)
Legal Expenses	4,000	1,156	2,844
Total Town Officers' Salaries	6,850	3,647	3,203
Administrative Assistant:	40,664	40,836	(172)

The accompanying notes are an integral part of this financial statement.



TOWN OF NEWFANE, VERMONT  
STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCE  
BUDGET AND ACTUAL  
GENERAL FUND  
FOR THE YEAR ENDED JUNE 30, 2021

	Budget	Actual	Variance Favorable/ (Unfavorable)
Town Clerk:			
Town Clerk	\$ 35,231	\$ 39,010	\$ (3,779)
Town Clerk Leave Time Taken	4,769	1,154	3,615
Assistant Town Clerk Wages	4,000	3,931	69
Town Clerk Records Expense	4,000	4,203	(203)
Total Town Clerk	48,000	48,298	(298)
Town Treasurer:			
Town Treasurer Salary	35,231	36,635	(1,404)
Town Treasurer Leave Time Taken	4,769	3,500	1,269
Assistant Town Treasurer Wages	1,000	0	1,000
Total Town Treasurer	41,000	40,135	865
Delinquent Tax Collector:			
Delinquent Tax Collector	10,000	14,439	(4,439)
Total Delinquent Tax Collector	10,000	14,439	(4,439)
DRB Expenses:			
DRB Wages	100	0	100
DRB Mileage	25	0	25
DRB Expenses	50	150	(100)
DRB Advertising	400	771	(371)
DRB Legal Services	1,500	249	1,251
Total DRB Expenses	2,075	1,170	905
911 Administrator:	100	0	100
Conservation Commission:	50	0	50
Listers:			
Listers	28,743	25,796	2,947
Professional Development	1,500	0	1,500
Lister's Expenses	6,310	4,949	1,361
Total Listers	36,553	30,745	5,808

The accompanying notes are an integral part of this financial statement.

TOWN OF NEWFANE, VERMONT  
STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCE  
BUDGET AND ACTUAL  
GENERAL FUND  
FOR THE YEAR ENDED JUNE 30, 2021

	Budget	Actual	Variance Favorable/ (Unfavorable)
Planning Commission Expenses:			
Planning Commission Wages	\$ 200	\$ 0	\$ 200
Planning Commission Mileage	250	0	250
Planning Commission Postage	100	539	(439)
Planning Commission Professional Development	800	410	390
Planning Commission Expenses	450	0	450
Planning Commission Mapping	100	0	100
Planning Commission Advertising	200	0	200
Planning Commission Consultant Fees	200	0	200
Planning Commission Legal Services	200	0	200
Total Planning Commission Expenses	2,500	949	1,551
Zoning Administration Expenses:			
Zoning Administration Wages	8,220	6,694	1,526
Zoning Administration Mileage	500	130	370
Zoning Administration Professional Development	250	0	250
Total Zoning Administration Expenses	8,970	6,824	2,146
Town Office:			
Town Office Cleaning Wages	2,000	1,606	394
Town Office Cleaning Supplies	300	311	(11)
Town Office Postage	4,000	4,398	(398)
Town Office Miscellaneous Supplies	3,500	3,765	(265)
Town Office Mileage	1,000	260	740
Town Office Phone/Fax	2,050	2,432	(382)
Town Office Electricity	1,750	1,293	457
Town Office Heat	3,000	1,749	1,251
Website Maintenance	300	280	20
Town Office Grounds Maintenance	2,700	1,808	892
Town Office Computer	4,000	4,498	(498)
Copier Supplies & Service	1,700	2,275	(575)
Small Office Equipment Expenses	300	191	109
Town Office Miscellaneous Improvements	3,500	3,090	410
Total Town Office	30,100	27,956	2,144

The accompanying notes are an integral part of this financial statement.

TOWN OF NEWFANE, VERMONT  
STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCE  
BUDGET AND ACTUAL  
GENERAL FUND  
FOR THE YEAR ENDED JUNE 30, 2021

	Budget	Actual	Variance Favorable/ (Unfavorable)
General:			
NEMRC Fees	\$ 5,734	\$ 6,356	\$ (622)
VLCT Dues	3,091	3,218	(127)
VMCTA Town Clerk/Treasurer Dues	60	55	5
Permits	1,966	1,590	376
BCTV Contract	1,300	1,450	(150)
Professional Development	1,500	861	639
General Insurance	30,000	27,637	2,363
Insurance Deductibles - Claims	200	0	200
Windham County Tax	22,933	22,669	264
Abatements	1,000	0	1,000
Miscellaneous	0	42	(42)
Total General	67,784	63,878	3,906
Employee Benefits:			
Social Security	30,000	25,705	4,295
Retirement	21,000	19,521	1,479
Health Insurance	135,000	133,439	1,561
Dental	8,200	7,635	565
Unemployment Insurance	700	499	201
Workers Compensation	16,500	15,004	1,496
Uniforms	3,500	3,937	(437)
Total Employee Benefits	214,900	205,740	9,160
Annual Report:	5,000	3,590	1,410
Professional Audit:	16,000	16,406	(406)
Cemetery Maintenance:	4,500	4,568	(68)
Public Safety:			
NewBrook Fire Company	50,000	50,000	0
Mutual Aid Dues	27,089	27,089	0
Rescue, Inc.	50,417	50,417	0
Total Public Safety	127,506	127,506	0
Health Officer:			
Health Officer Wages	150	0	150
Health Officer Mileage	50	0	50
Total Health Officer	200	0	200
Animal Control:			
Poundkeeping Fees	486	486	0
Animal Control Wages	660	0	660
Animal Control Expenses	140	0	140
Total Animal Control	1,286	486	800

The accompanying notes are an integral part of this financial statement.

TOWN OF NEWFANE, VERMONT  
STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCE  
BUDGET AND ACTUAL  
GENERAL FUND  
FOR THE YEAR ENDED JUNE 30, 2021

	Budget	Actual	Variance Favorable/ (Unfavorable)
Constable:			
Constable Wages	\$ 50	\$ 0	\$ 50
Constable Mileage	50	0	50
Constable Expenses	50	0	50
Total Constable	150	0	150
Law Enforcement Services:	12,000	4,848	7,152
Special Appropriations:			
American Red Cross	500	500	0
AIDS Project of Southern Vermont	250	250	0
Grace Cottage Hospital	3,500	3,500	0
VT Center for Independent Living	220	220	0
Senior Solutions	1,150	1,150	0
The Current	750	750	0
Early Education Services	1,900	1,900	0
The Gathering Place	400	400	0
VT Rural Fire Protection	100	100	0
Windham County Historical Society	250	250	0
Townshend Community Food Shelf	500	500	0
Groundworks Collaborative	1,000	1,000	0
South Newfane Community Association	2,000	2,000	0
Brattleboro Area Hospice	300	300	0
Leland & Gray Educational Foundation	0	1,000	(1,000)
Health Care & Rehabilitation Services	1,850	1,850	0
Moore Free Library	964	964	0
SeVEDS	5,178	5,178	0
Green Mountain RSVP	400	400	0
Restorative Community Justice of SV	1,000	1,000	0
SEVCA	1,600	1,600	0
Timson Hill Preschool	1,000	1,000	0
Valley Cares	2,675	2,675	0
Vermont Adult Learning	500	500	0
Vermont Green Up	100	100	0
SE VT Watershed Alliance	650	650	0
Visiting Nurse Alliance	4,500	4,500	0
Williamsville School Preservation Society	1,000	1,000	0
Windham County Humane Society	720	720	0
Windham Regional Commission	3,866	3,858	8
Women's Freedom Center	1,000	1,000	0
Youth Services	1,660	1,660	0
Gerda's Equine Rescue	100	100	0
Windham Disaster Animal Response Team	250	250	0
Total Special Appropriations	41,833	42,825	(992)

The accompanying notes are an integral part of this financial statement.

TOWN OF NEWFANE, VERMONT  
STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCE  
BUDGET AND ACTUAL  
GENERAL FUND  
FOR THE YEAR ENDED JUNE 30, 2021

	Budget	Actual	Variance Favorable/ (Unfavorable)
Election/Meeting Expenses:			
Ballot Clerks	\$ 200	\$ 0	\$ 200
Town Meeting Expenses	1,500	0	1,500
Ballot Tabulator	3,250	1,315	1,935
Total Election/Meeting Expenses	4,950	1,315	3,635
Transfer to Capital Projects Fund:	389,395	389,395	0
WSWMD Assessment:	11,863	11,358	505
Williamsville Hall:			
Williamsville Hall Electricity	1,200	723	477
Williamsville Hall Heat	2,500	1,053	1,447
Williamsville Hall Ground Maintenance	1,200	500	700
Williamsville Hall Miscellaneous	1,500	2,507	(1,007)
Total Williamsville Hall	6,400	4,783	1,617
Grant Expenses:			
Election Grant Expenses	0	5,034	(5,034)
Christmas 2020 Flood Expenses	0	25,739	(25,739)
Total Grant Expenses	0	30,773	(30,773)
Highway Department Salaries:			
General Maintenance Wages	91,000	93,155	(2,155)
General Maintenance Wages - Overtime	7,500	3,900	3,600
Winter Maintenance Wages	65,000	50,142	14,858
Winter Maintenance Wages - Overtime	35,000	22,374	12,626
Road Construction Wages	2,000	0	2,000
Bridge Maintenance Wages	1,000	0	1,000
Equipment Maintenance Wages	15,000	4,953	10,047
Emergency Work Wages	2,000	0	2,000
Miscellaneous Town Garage Labor	2,000	0	2,000
Highway Leave Time Taken	12,000	18,026	(6,026)
Mileage	250	0	250
Total Highway Department Salaries	232,750	192,550	40,200

The accompanying notes are an integral part of this financial statement.

TOWN OF NEWFANE, VERMONT  
STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCE  
BUDGET AND ACTUAL  
GENERAL FUND  
FOR THE YEAR ENDED JUNE 30, 2021

	Budget	Actual	Variance Favorable/ (Unfavorable)
Road Maintenance:			
Roadside Mowing	\$ 9,500	\$ 9,197	\$ 303
Maintenance Contracted Services	2,000	1,817	183
Road Construction Contracted Services	5,000	0	5,000
Bridge Contracted Services	52,500	52,500	0
Retreatment and Sealing	130,000	129,448	552
Tree Removal Contracted Services	3,500	1,563	1,937
Highway Supplement Payment Expenses	0	41,149	(41,149)
Chloride	12,000	11,970	30
Gravel	80,000	81,243	(1,243)
Road Materials	5,000	1,258	3,742
Culverts	9,000	8,825	175
Signs	4,000	3,076	924
Winter Sand	60,000	22,034	37,966
Winter Salt	50,000	34,194	15,806
Bridge Materials	2,000	2,000	0
Emergency Materials	1,000	0	1,000
Equipment Rental	3,000	0	3,000
Guardrails	14,000	14,000	0
Traffic Safety	10,000	10,863	(863)
Total Road Maintenance	452,500	425,137	27,363
Equipment Gas & Oil:	35,000	27,946	7,054
Equipment Repair & Maintenance:			
1986 Ford F650 Chloride Truck	1,800	191	1,609
2010 CAT Backhoe	2,000	3,204	(1,204)
2013 Mack Truck	2,000	11,177	(9,177)
2014 Mack Truck 4x4	2,000	3,372	(1,372)
2015 Ford F550	2,000	3,506	(1,506)
2017 Mack Truck	2,000	1,742	258
2019 Western Star	1,500	1,158	342
2006 John Deere Grader	4,000	2,447	1,553
2015 CAT Loader	2,000	2,592	(592)
2018 Ram Truck	1,000	1,921	(921)
2018 CAT 314 Excavator	1,000	1,000	0
Chainsaws & Mowers	1,000	1,260	(260)
Wood Chipper	200	0	200
Chloride Spreader Parts	200	25	175
Plow Parts	5,300	1,931	3,369
Radio & Radio Repair	2,500	1,885	615
Rake Parts	1,200	965	235
Sander Parts	2,500	1,500	1,000
Tires & Chains	17,000	12,632	4,368
Miscellaneous Parts & Repairs	6,000	3,769	2,231
Total Equipment Repair & Maintenance	57,200	56,277	923

The accompanying notes are an integral part of this financial statement.

TOWN OF NEWFANE, VERMONT  
STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCE  
BUDGET AND ACTUAL  
GENERAL FUND  
FOR THE YEAR ENDED JUNE 30, 2021

	Budget	Actual	Variance Favorable/ (Unfavorable)
Town Garage Maintenance:			
Town Garage Supplies	\$ 750	\$ 2,276	\$ (1,526)
Town Garage Telephone	400	1,244	(844)
Town Garage Electricity	1,500	1,805	(305)
Old Town Garage Electricity	200	238	(38)
Town Garage Heat	5,000	3,046	1,954
Town Garage Contracted Services	5,500	2,745	2,755
Safety Program	0	2,286	(2,286)
Total Town Garage Maintenance	13,350	13,640	(290)
Small Equipment:			
Garage Professional Development	500	0	500
Town Garage Computer	500	1,025	(525)
Small Tools and Equipment	2,500	1,644	856
Total Small Equipment	3,500	2,669	831
Highway Grant Expenses:	0	14,295	(14,295)
Total Expenditures	1,924,929	1,854,984	69,945
Excess/(Deficiency) of Revenues Over Expenditures	\$ (2,000)	\$ 190,038	\$ 192,038
Fund Balance - July 1, 2020		707,709	
Fund Balance - June 30, 2021		\$ 897,747	

The accompanying notes are an integral part of this financial statement.

TOWN OF NEWFANE, VERMONT  
STATEMENT OF FIDUCIARY NET POSITION  
FIDUCIARY FUNDS  
JUNE 30, 2021

	Private-Purpose Trust Fund Cemetery Trust Fund	Custodial Fund Education Tax Fund
<u>ASSETS</u>		
Investments	\$ 710	\$ 0
Total Assets	710	0
<u>LIABILITIES</u>		
Total Liabilities	0	0
<u>NET POSITION</u>		
Restricted:		
Held in Trust for:		
Cemetery	710	0
Total Net Position	\$ 710	\$ 0

The accompanying notes are an integral part of this financial statement.



TOWN OF NEWFANE, VERMONT  
 STATEMENT OF CHANGES IN FIDUCIARY NET POSITION  
 FIDUCIARY FUNDS  
 FOR THE YEAR ENDED JUNE 30, 2021

	Private-Purpose Trust Fund Cemetery Trust Fund	Custodial Fund Education Tax Fund
Additions:		
Investment Income	\$ 2	\$ 0
Education Taxes Collected for Other Governments	<u>0</u>	<u>3,771,843</u>
Total Additions	<u>2</u>	<u>3,771,843</u>
Deductions:		
Education Taxes Distributed to Other Governments	<u>0</u>	<u>3,771,843</u>
Total Deductions	<u>0</u>	<u>3,771,843</u>
Change in Net Position	2	0
Net Position - July 1, 2020	<u>708</u>	<u>0</u>
Net Position - June 30, 2021	<u>\$ 710</u>	<u>\$ 0</u>

The accompanying notes are an integral part of this financial statement.

TOWN OF NEWFANE, VERMONT  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2021

The Town of Newfane, Vermont, (herein the "Town") operates under a Board of Selectmen form of government and provides the following services: public safety, highways and streets, health and social services, public improvements, planning and zoning and general administrative services.

## **I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The accounting policies adopted by the Town of Newfane, Vermont conform to generally accepted accounting principles (GAAP) as applicable to governmental entities. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing accounting and financial reporting principles. The following is a summary of the more significant accounting policies employed in the preparation of these financial statements.

### **A. The Financial Reporting Entity**

This report includes all of the activity of the Town of Newfane, Vermont. The financial reporting entity consists of the primary government; organizations for which the primary government is financially accountable; and other organizations for which the nature and significance of their relationship with the primary government are such that their exclusion would cause the reporting entity's financial statements to be misleading or incomplete. Component units are legally separate organizations for which the elected officials of the primary government are financially accountable. The primary government is financially accountable if it appoints a voting majority of the organization's governing body and it is able to impose its will on that organization or there is a potential for the organization to provide specific financial benefits to, or impose specific financial burdens on the primary government. The primary government is financially accountable if an organization is fiscally dependent on and there is a potential for the organization to provide specific financial benefits to, or impose specific financial burdens on the primary government regardless of whether the organization has a separately elected governing board; a governing board appointed by a higher level of government; or a jointly appointed board. Based on these criteria, there are no other entities that should be combined with the financial statements of the Town.

### **B. Basis of Presentation**

The accounts of the Town are organized and operated on the basis of fund accounting. A fund is an independent fiscal and accounting entity with a separate set of self-balancing accounts which comprise its assets, deferred outflows of resources, liabilities, deferred inflows of resources, fund equity, revenues, and expenditures or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are spent and the means by which spending activities are controlled.

The basic financial statements of the Town include both government-wide statements and fund financial statements. The focus of the government-wide statements is on reporting the operating results and financial position of the Town as a whole and to present a longer-term view of the Town's finances. The focus of the fund financial statements is on reporting on the operating results and financial position of the most significant funds of the Town and to present a shorter-term view of how operations were financed and what remains available for future spending.

TOWN OF NEWFANE, VERMONT  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2021

**Government-wide Statements:** The statement of net position and the statement of activities display information about the primary government, the Town. These statements include the financial activities of the overall government, except for fiduciary activities. Eliminations have been made to minimize the double counting of activities between funds. Governmental activities generally are financed through taxes, intergovernmental revenues and other nonexchange transactions.

The statement of activities presents a comparison between direct expenses and program revenues for each function of the Town's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular program or function. Program revenues include (a) charges paid by the recipients of goods or services offered by the programs and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

**Fund Financial Statements:** The fund financial statements provide information about the Town's funds, including fiduciary funds. Separate statements for each fund category – governmental and fiduciary – are presented. The emphasis of fund financial statements is on major governmental funds, each displayed in a separate column. All remaining governmental funds are aggregated and reported as nonmajor funds.

The Town reports on the following major governmental funds:

**General Fund** – This is the Town's main operating fund. It accounts for all financial resources of the Town except those accounted for in another fund.

**Capital Projects Fund** – This fund accounts for the capital projects of the Town.

Additionally, the Town reports the following fund types:

**Private-Purpose Trust Fund** – This fund is used to report trust arrangements under which resources are to be used for the benefit of the cemetery. Only investment earnings may be used to support this activity.

**Custodial Fund** – This fund is used to report resources held by the Town in a purely custodial capacity for other governments, private organizations or individuals.

### **C. Measurement Focus**

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. Government-wide and fiduciary fund financial statements are reported using the economic resources measurement focus. This means that all assets, deferred outflows of resources, liabilities and deferred inflows of resources associated with the operation of these funds (whether current or noncurrent) are included on the balance sheet (or statements of net position). Equity (i.e., total net position) is segregated into net investment in capital assets; restricted net position; and unrestricted net position. Operating statements present increases (i.e., revenues) and decreases (i.e., expenses) in total net position.

TOWN OF NEWFANE, VERMONT  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2021

Governmental fund financial statements are reported using the current financial resources measurement focus. This means that only current assets, deferred outflows of resources, current liabilities and deferred inflows of resources are generally reported on their balance sheets. Their reported fund balances (net current position) are considered a measure of available spendable resources, and are segregated into nonspendable; restricted; committed; assigned and unassigned amounts. Operating statements of these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current position. Accordingly, they are said to present a summary of sources and uses of available spendable resources during a period.

**D. Basis of Accounting**

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The government-wide and fiduciary fund financial statements are reported using the accrual basis of accounting. Revenues are recorded when they are earned and expenses are recorded at the time the liabilities are incurred, regardless of when the related cash flow takes place. Nonexchange transactions, in which the Town gives (or receives) value without directly receiving (or giving) equal value in exchange, include property taxes, grants, entitlements and donations. On the accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from grants, entitlements and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

Governmental funds are reported using the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. "Measurable" means the amount of the transaction can be determined, and "available" means the amount is collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. The Town considers all revenues reported in governmental funds to be available if the revenues are collected within sixty (60) days after year-end. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, certain compensated absences and other long-term liabilities which are recognized when the obligations are expected to be liquidated or are funded with expendable available financial resources.

General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and sales of capital assets are reported as other financing sources.

Under the terms of grant agreements, the Town funds certain programs by a combination of specific cost-reimbursement grants and general revenues. Thus, when program expenses are incurred, there are both restricted and unrestricted net position available to finance the program. It is the Town's policy to first apply cost-reimbursement grant resources to such programs, followed by general revenues. Expenditure driven grants are recognized as revenue when the qualifying expenditures have been incurred and other grant requirements have been met.

TOWN OF NEWFANE, VERMONT  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2021

Recognition of revenues on funds received in connection with loan programs are recognized when loans are awarded and expenses incurred in excess of current grants and program income. An offsetting deferred inflows of resources is recognized for all loans receivable. Loan repayment revenue is recognized as the loans are repaid.

**E. Use of Estimates**

The presentation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets, deferred outflows and inflows of resources and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**F. New Pronouncement – Fiduciary Activities**

Effective June 30, 2021, the Town implemented GASB Statement No. 84, “Fiduciary Activities”. GASB Statement No. 84 establishes specific criteria for identifying activities that should be reported as fiduciary activities to enhance the consistency and comparability of fiduciary activity reporting by state and local governments. This required moving certain items previously recorded through a General Fund liability account to the newly established custodial fund that reports additions and deductions for these activities. No restatement of beginning net position/fund balance was required in either fund. As a result, the collection and remittance of education taxes on behalf of other governments are now presented in a Custodial Fund.

**G. Assets, Liabilities, Deferred Outflows/Inflows of Resources and Equity**

**1. Cash**

Cash balances of most Town funds are deposited with and invested by the Town Treasurer. The Town considers all short-term investments of ninety (90) days or less to be cash equivalents.

Excess cash of individual funds are shown as due from other funds and excess withdrawals are shown as due to other funds.

**2. Investments**

The Town invests in investments as allowed by State statutes. Investments with readily determined fair values are reported at the fair values on the balance sheet. Unrealized gains and losses are included in revenue.

**3. Receivables**

Receivables are shown net of an allowance for uncollectible accounts for the estimated losses that will be incurred in the collection of the receivables. The estimated losses are based on the judgment of management and a review of the current status of existing receivables.

TOWN OF NEWFANE, VERMONT  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2021

**4. Due from/to Other Funds**

Activity between funds that are representative of lending/borrowing arrangement that are outstanding at the end of the fiscal year are referred to as "advances to/from other funds." All other outstanding balances between funds are reported as "due from/to other funds."

**5. Pensions**

For purposes of measuring the proportionate share of the net pension liability and the related deferred outflows/inflows of resources and pension expense, information about the fiduciary net position of the Vermont Municipal Employees' Retirement System (VMERS) plan and additions to/deductions from the VMERS' fiduciary net position have been determined on the same basis as they are reported by VMERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

**6. Inventories and Prepaid Expenses/Items**

Inventory quantities are determined by physical count and are valued at the lower of cost or market.

Certain payments to vendors reflect costs that are applicable to future accounting periods and are recorded as prepaid expenses/items.

Reported inventories and prepaid items of governmental funds in the fund financial statements are offset by a nonspendable fund balance as they are not in spendable form.

**7. Deferred Outflows/Inflows of Resources**

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statements element, "deferred outflows of resources", represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditures) until then. These amounts are deferred and recognized as an outflow of resources in the future periods to which the outflows are related.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, "deferred inflows of resources", represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. These amounts are deferred and recognized as an inflow of resources in the future periods to which the inflows are related or when the amounts become available.

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**8. Capital Assets**

Capital assets are reported at actual cost or estimated historical cost based on appraisals or deflated current replacement cost if purchased or constructed. Contributed assets are recorded at their estimated acquisition value at the time received. Major outlays for capital assets and improvements are capitalized as constructed. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend the assets' lives are not capitalized. Infrastructure assets are reported starting with the fiscal year ended June 30, 2004. The Town has elected to not report major general infrastructure assets retroactively.

Capital assets reported in the government-wide financial statements are depreciated in order that the cost of these assets will be charged to expenses over their estimated service lives, generally using the straight-line method of calculating depreciation.

Capitalization thresholds (the dollar values above which asset acquisitions are added to the capital asset accounts) and estimated useful lives of capital assets are as follows:

	<u>Capitalization Threshold</u>	<u>Estimated Service Life</u>
Land	\$ 1,000	Not Depreciated
Buildings and Building Improvements	\$ 5,000	20-50 Years
Vehicles, Machinery and Equipment	\$ 1,000	5-20 Years
Infrastructure	\$ 5,000	15-50 Years

Capital assets are not reported in the governmental fund financial statements. Capital outlays in these funds are recorded as expenditures in the year they are incurred.

**9. Compensated Absences**

It is the Town's policy to permit employees to accumulate earned but unused leave time. The accrual for unused compensated absences time, based on current pay rates, is recorded in the government-wide financial statements. The liability for unused compensated absences is not reported in the governmental fund financial statements. Payments for unused compensated absences are recorded as expenditures in the year they are paid.

**10. Long-term Liabilities**

Long-term liabilities include bonds payable, notes payable and other obligations such as compensated absences and the Town's net pension liability. Long-term liabilities are reported in the government-wide financial statements. Governmental fund financial statements do not include any long-term liabilities as those statements use the current financial resources measurement focus and only include current liabilities on their balance sheets.

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**11. Fund Equity**

Fund equity is classified based upon any restrictions that have been placed on those balances or any tentative plans management may have made for those balances. Restrictions of net position in the government-wide financial statement represent amounts that cannot be appropriated or are legally restricted for a specific purpose by a grant, contract or other binding agreement. Fund balances of governmental fund financial statements are classified as nonspendable (not in spendable form or legally required to remain intact); restricted (constraints on the use of resources are either externally imposed by creditors, grantors, or donors, or imposed by law through enabling legislation); committed (constraints on the use of resources are imposed by formal action of the voters); assigned (reflecting the Board of Selectmen's intended use of the resources); and unassigned.

**II. EXPLANATION OF DIFFERENCES BETWEEN GOVERNMENTAL FUND  
AND GOVERNMENT-WIDE STATEMENTS**

Governmental fund financial statements are presented using the current financial resources measurement focus and the modified accrual basis of accounting, whereas government-wide financial statements are presented using the economic resources measurement focus and the accrual basis of accounting. These differences in the measurement focus and basis of accounting lead to differences between the governmental fund financial statements and the government-wide financial statements as follows:

Long-term revenue differences arise because governmental funds report revenues only when they are considered "available", whereas government-wide statements report revenues when they are earned. Long-term expense differences arise because governmental funds report expenditures (including interest) using the modified accrual basis of accounting, whereas government-wide statements report expenses using the accrual basis of accounting.

Capital-related differences arise because governmental funds report capital outlays as current period expenditures, whereas government-wide statements report depreciation as an expense. Further, governmental funds report the proceeds from the sale of capital assets as other financing sources, whereas government-wide statements report the gain or loss from the sale of capital assets as revenue or expense.

Long-term debt transaction differences arise because governmental funds report proceeds of long-term debt as other financing sources and principal payments as an expenditures, whereas government-wide statements report those transactions as increases and decreases in liabilities, respectively.

Pension-related differences arise because governmental funds report the current year's required employer contributions as current period expenditures, whereas government-wide statements report those transactions as deferred outflows of resources. In addition the accrual for the Town's proportionate share of the net pension liability is recorded in the government-wide financial statements along with the related deferred inflows and outflows of resources.



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**III. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY**

**A. Budgetary Information**

The General Fund and Capital Projects Fund budgets are approved at the annual Town Meeting in March. Any budget changes require voter approval. There were no budget changes during the year.

**B. Budgeted Deficit**

The Town budgeted a current year's deficiency of revenues over expenditures in the General Fund in the amount of \$2,000. This is reflected as a budgeted deficiency of revenues over expenditures on Exhibit F.

**IV. DETAILED NOTES ON ALL FUNDS**

**A. Cash and Investments**

The Town's cash and investments as of June 30, 2021 consisted of the following:

Unrestricted Cash:

Deposits with Financial Institutions	\$1,377,747
Cash on Hand	<u>50</u>
Total Unrestricted Cash	<u>1,377,797</u>

Restricted Cash:

Money Market Mutual Fund – U.S. Government Securities –	
Unspent Bond Proceeds	<u>36,566</u>
Total Cash	<u>1,414,363</u>

Investments:

Certificates of Deposit	<u>86,886</u>
Total Cash and Investments	<u>\$1,501,249</u>

The Town has five (5) certificates of deposit at Brattleboro Savings & Loan Bank ranging from \$710 to \$52,956 with an interest rate of 0.15%. All certificates of deposit mature during fiscal year 2022.

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**Custodial Credit Risk**

Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for investments is the risk that, in the event of failure of the counter-party (e.g. broker-dealer) to a transaction, a government will not be able to recover the value of its investments or collateral securities that are in possession of another party. The Town does not have any policy to limit the exposure to custodial credit risk. The money market mutual fund is in the name of the Town and is not exposed to custodial credit risk. The following table shows the custodial credit risk of the Town's cash and certificates of deposit.

	<u>Book Balance</u>	<u>Bank Balance</u>
FDIC Insured	\$ 336,885	\$ 336,885
Uninsured, Collateralized by U.S. Government Agencies Securities Held by the Pledging Financial Institution's Agent	<u>1,127,748</u>	<u>1,529,877</u>
Total	<u>\$1,464,633</u>	<u>\$1,866,762</u>

The difference between the book and the bank balance is due to reconciling items such as deposits in transit and outstanding checks.

The book balance is comprised of the following:

Cash – Deposits with Financial Institutions	\$1,377,747
Investments – Certificates of Deposit	<u>86,886</u>
Total	<u>\$1,464,633</u>

**Interest Rate Risk**

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The Town does not have any policy to limit the exposure to interest rate risk. The Town's certificates of deposit are not subject to interest rate risk disclosure. The Town's money market mutual fund is open-ended and, therefore, are also excluded from the interest rate risk disclosure.

**Credit Risk**

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. The Town does not have any policy to limit the exposure to credit risk. The Town's certificates of deposit are not subject to credit risk. The Town's money market mutual fund is open-ended and, therefore, are also excluded from the credit risk analysis.

TOWN OF NEWFANE, VERMONT  
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**Concentration of Credit Risk**

Concentration of credit risk is the risk that a large percentage of the Town's investments are held within one security. The Town does not have any limitations on the amount that can be invested in any one issuer. The Town has no investments subject to concentration of credit risk.

**B. Receivables**

Receivables as of June 30, 2021, as reported in the statement of net position, net of applicable allowances for uncollectible accounts, are as follows:

	<u>Governmental Activities</u>
Delinquent Taxes Receivable	\$ 120,134
Penalties and Interest Receivable	16,354
Grants Receivable	240,902
Allowance for Doubtful Accounts - Taxes	<u>(950)</u>
Total	<u>\$ 376,440</u>

**C. Capital Assets**

Capital asset activity for the year ended June 30, 2021 was as follows:

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
<b>Governmental Activities</b>				
Capital Assets, Not Being Depreciated:				
Land	\$ 144,000	\$ 0	\$ 0	\$ 144,000
Construction in Progress	<u>270,008</u>	<u>622,772</u>	<u>0</u>	<u>892,780</u>
Total Capital Assets, Not Being Depreciated	<u>414,008</u>	<u>622,772</u>	<u>0</u>	<u>1,036,780</u>
Capital Assets, Being Depreciated:				
Buildings and Building Improvements	571,664	0	0	571,664
Vehicles, Machinery and Equipment	1,680,496	28,861	0	1,709,357
Infrastructure	<u>3,149,469</u>	<u>82,620</u>	<u>0</u>	<u>3,232,089</u>
Totals	<u>5,401,629</u>	<u>111,481</u>	<u>0</u>	<u>5,513,110</u>
Less Accumulated Depreciation for:				
Buildings and Building Improvements	302,474	12,547	0	315,021
Vehicles, Machinery and Equipment	645,322	132,917	0	778,239
Infrastructure	<u>961,476</u>	<u>164,311</u>	<u>0</u>	<u>1,125,787</u>
Totals	<u>1,909,272</u>	<u>309,775</u>	<u>0</u>	<u>2,219,047</u>
Total Capital Assets, Being Depreciated	<u>3,492,357</u>	<u>(198,294)</u>	<u>0</u>	<u>3,294,063</u>
Governmental Activities Capital Assets, Net	<u>\$ 3,906,365</u>	<u>\$ 424,478</u>	<u>\$ 0</u>	<u>\$ 4,330,843</u>

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Depreciation was charged as follows:

Governmental Activities:	
General Government	\$ 7,072
Highways and Streets	<u>302,703</u>
Total Depreciation Expense - Governmental Activities	<u>\$ 309,775</u>

**D. Interfund Balances and Activity**

The composition of interfund balances as of June 30, 2021 are as follows:

Fund	Due from Other Funds	Due to Other Funds
General Fund	\$ 0	\$ 456,258
Capital Projects Fund	390,267	0
Non-Major Governmental Funds	<u>65,991</u>	<u>0</u>
Total	<u>\$ 456,258</u>	<u>\$ 456,258</u>

Interfund transfers during the year ended June 30, 2021 were as follows:

Transfer From	Transfer To	Amount	Purpose
General Fund	Capital Projects Fund	\$ <u>389,395</u>	Appropriation
Total		<u>\$ 389,395</u>	

**E. Deferred Outflows of Resources**

Deferred outflows of resources in the governmental activities consists of \$21,106 from the difference between the expected and actual experience, \$22,413 from the difference between the projected and actual investment earnings and \$31,418 from changes in assumptions related to the Town's participation in the Vermont Municipal Employee's Retirement System (VMERS) and \$19,879 of required employer pension contributions subsequent to the measurement date. Total deferred outflows of resources in the governmental activities is \$94,816.

**F. Deferred Inflows of Resources**

Deferred inflows of resources in the governmental activities consists of \$695 from the difference between the expected and actual experience and \$10,678 from changes in the Town's proportional share of contributions related to the Town's participation in the Vermont Municipal Employee's Retirement System (VMERS). It also includes \$27,099 of prepaid property taxes. Total deferred inflows of resources in the governmental activities is \$38,472.

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Deferred inflows of resources in the General Fund consists of \$97,000 of delinquent property taxes and interest on those taxes and \$65,902 of grant revenue not collected within sixty (60) days after year-end as these would not be available to liquidate current liabilities. It also includes \$27,099 of prepaid property taxes. Total deferred inflows of resources in the General Fund is \$190,001.

**G. Long-term Liabilities**

The Town issues general obligation bonds to provide resources for the acquisition and construction of major capital facilities and to refund prior issues. General obligation bonds are direct obligations and pledge the full faith and credit of the Town. New bonds generally are issued as 10 to 20 year bonds.

The Town has notes payable to finance various capital equipment purchases through local banks.

The Town enters into lease agreements as the lessee for the purpose of financing the acquisition of major pieces of equipment. These lease agreements qualify as capital lease obligations for accounting purposes (even though they may include clauses that allow for cancellation of the lease in the event the Town does not appropriate funds in future years) and, therefore, have been recorded at the present value of the future minimum lease payments as of the inception date of the leases.

The net pension liability is the difference between the total pension liability (the present value of projected benefit payments to employees based on their past service) and the assets (mostly investments reported at fair value) set aside to pay current employees, retirees, and beneficiaries. The accrual for the Town's share of the net pension liability is recorded in the government-wide financial statements.

It is the policy of the Town to permit employees to accumulate earned but unused compensated absences time. The accrual for unused compensated absences time, based on current pay rates, is recorded in the government-wide financial statements.

Long-term debt outstanding as of June 30, 2021 was as follows:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Deletions</u>	<u>Ending Balance</u>
Bond Payable, Vermont Municipal Bond Bank, Highway Improvements, Principal Payments of \$12,500 Payable on December 1 Annually, Interest Ranging from 2% to 5% Payable June 1 and December 1, Due December, 2032	\$162,500	\$ 0	\$ 12,500	\$150,000
Note Payable, People's United Bank, 2017 Mack Truck, Principal Payments of \$32,000 Payable on September 22 Annually, Interest at 2.25%, Due September, 2021	64,000	0	32,000	32,000

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	<u>Beginning Balance</u>	<u>Additions</u>	<u>Deletions</u>	<u>Ending Balance</u>
Note Payable, People's United Bank, 2019 Western Star Truck, Principal Payments of \$32,110 Payable on March 7 Annually with a Final Payment of \$32,106 Payable on March 7, 2024, Interest at 3.5%, Due March, 2024	\$128,436	\$ 0	\$ 32,110	\$ 96,326
Capital Lease Payable, Caterpillar Financial, 2015 Loader, Principal and Interest Payments of \$16,784 Payable on August 13 Annually, Interest at 2%, Due and Paid August, 2021	32,643	0	16,483	16,160
Capital Lease Payable, Caterpillar Financial, Wheeled Excavator, Principal and Interest Payments of \$28,634 Payable on August 5 Annually, Interest at 4.46%, Due August, 2027	<u>207,666</u>	<u>0</u>	<u>19,180</u>	<u>188,486</u>
Total	<u>\$595,245</u>	<u>\$ 0</u>	<u>\$112,273</u>	<u>\$482,972</u>

Changes in long-term liabilities during the year were as follows:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>	<u>Due Within One Year</u>
<b>Governmental Activities</b>					
General Obligation Bonds Payable	\$ 162,500	\$ 0	\$ 12,500	\$ 150,000	\$ 12,500
Notes Payable	192,436	0	64,110	128,326	64,110
Capital Leases Payable	240,309	0	35,663	204,646	45,418
Compensated Absences Payable	9,949	164	0	10,113	0
Net Pension Liability	<u>170,147</u>	<u>64,200</u>	<u>0</u>	<u>234,347</u>	<u>0</u>
Total Governmental Activities Long-term Liabilities	<u>\$ 775,341</u>	<u>\$ 64,364</u>	<u>\$ 112,273</u>	<u>\$ 727,432</u>	<u>\$ 122,028</u>

Compensated absences and required contributions to the pension plans are paid by the applicable fund where the employee is charged.

The change in the net pension liability is allocated to the function where the employee is charged.

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Debt service requirements to maturity are anticipated to be as follows:

Year Ending June 30	Governmental Activities		
	Principal	Interest	Capital Leases
2022	\$ 76,610	\$ 8,831	\$ 45,418
2023	44,610	6,576	28,634
2024	44,606	5,040	28,634
2025	12,500	3,504	28,634
2026	12,500	3,092	28,634
2027-2031	62,500	9,275	85,902
2032-2033	25,000	824	0
Total	278,326	37,142	245,856
Less: Imputed Interest	0	0	(41,210)
Total	\$ 278,326	\$ 37,142	\$ 204,646

#### H. Fund Balances

GASB Statement No. 34, as amended by GASB Statement No. 54, requires fund balances reported on the governmental fund balance sheet to be classified using a hierarchy based primarily on the extent to which a government is bound to honor constraints on the specific purposes for which amounts in those funds can be spent.

Governmental fund balances are to be classified as: nonspendable (not in spendable form or legally required to remain intact); restricted (constraints on the use of resources are either externally imposed by creditors, grantors or donors, or imposed by law through enabling legislation); committed (constraints on the use of resources are imposed by formal action of the voters); assigned (reflecting the Board of Selectmen's intended use of the resources); and unassigned.

Special revenue funds are created only to report a revenue source (or sources) that is restricted or committed to a specified purpose, and that the revenue source should constitute a substantial portion of the resources reported in that fund. Special revenue funds cannot be used to accumulate funds that are not restricted or committed. These amounts will have to be reflected in the General Fund.

Amounts constrained to stabilization (rainy-day funds) will be reported as restricted or committed fund balance in the General Fund if they meet the other criteria for those classifications. However, stabilization is regarded as a specified purpose only if the circumstances or conditions that signal the need for stabilization (a) are identified in sufficient detail and (b) are not expected to occur routinely. The Town does not have any stabilization arrangements.

Some governments create stabilization-like arrangements by establishing formal minimum fund balance policies. The Town does not have any minimum fund balance policies.

When expenditures are incurred for purposes for which both restricted and unrestricted amounts are available, it is the Town's policy to first consider restricted amounts to have been spent, followed by committed, assigned, and finally unassigned amounts.

TOWN OF NEWFANE, VERMONT  
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The purpose for each major special revenue fund, including which specific revenues and other resources are authorized to be reported in each, are described in the following section.

The fund balances in the following funds are nonspendable as follows:

Major Funds

General Fund:

Nonspendable Prepaid Items	\$34,745
Nonspendable Inventories	<u>35,832</u>
Total Nonspendable Fund Balances	<u>\$70,577</u>

The fund balances in the following funds are restricted as follows:

Major Funds

General Fund:

Restricted for Tree Expenses by Grant Agreement (Source of Revenue is Grant Revenue)	\$ <u>1,316</u>
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Capital Projects Fund:

Restricted for Highway Improvement Expenditures by Unspent Bond Proceeds (Source of Revenue is Bond Proceeds)	<u>36,566</u>
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Non-Major Funds

Special Revenue Funds:

Restricted for Records Restoration Expenses by Statute (Source of Revenue is Restoration Fees)	23,023
Restricted for Williamsville Hall Expenses by Donations (Source of Revenue is Donations)	2,524
Restricted for Monument Upkeep Expenses by Donations (Source of Revenue is Donations)	<u>2,157</u>
Total Non-Major Funds	<u>27,704</u>
Total Restricted Fund Balances	<u>\$65,586</u>

The fund balance in the following fund is committed as follows:

Major Fund

Capital Projects Fund:

Committed for Capital Projects by the Voters	<u>\$618,223</u>
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Total Committed Fund Balance	<u>\$618,223</u>
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TOWN OF NEWFANE, VERMONT  
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The fund balances in the following fund is assigned as follows:

Non-Major Fund

Special Revenue Fund:

Assigned for Reappraisal Expenses	<u>\$70,191</u>
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Total Assigned Fund Balances	<u>\$70,191</u>
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**I. Restricted Net Position**

The restricted net position of the Town as of June 30, 2021 consisted of the following:

Governmental Activities:

Inventories Restricted for Highway Use by Statute	\$35,832
Restricted for Tree Expenses by Grant Agreement	1,316
Restricted for Records Restoration Expenses by Statute	23,023
Restricted for Williamsville Hall Expenses by Donations	2,524
Restricted for Monument Upkeep Expenses by Donations	<u>2,157</u>

Total Governmental Activities	<u>\$64,852</u>
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The net position held in Trust in the Town's Private-Purpose Trust Fund as of June 30, 2021 consisted of the following:

Private-Purpose Trust Fund:

Restricted for Cemetery Expenses by Trust Agreements	<u>\$710</u>
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**V. OTHER INFORMATION**

**A. Pension Plan**

**Defined Benefit Plan**

**Plan Description**

The Vermont Municipal Employees' Retirement System (VMERS) is a cost-sharing, multiple-employer defined benefit pension plan that is administered by the State Treasurer and its Board of Trustees. It is designed for municipal and school district employees that work on a regular basis and also includes employees of museums and libraries if at least half of that institution's operating expenses are met by municipal funds. An employee of any employer that becomes affiliated with the system may join at that time or at any time thereafter. Any employee hired subsequent to the effective participation date of their employer who meets the minimum hourly requirements is required to join the system. As of June 30, 2020, the measurement date selected by the State of Vermont, the retirement system consisted of 353 participating employers.

The plan was established effective July 1, 1975, and is governed by Title 24, V.S.A. Chapter 125.

TOWN OF NEWFANE, VERMONT  
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The general administration and responsibility for formulating administrative policy and procedures of the retirement system for its members and their beneficiaries is vested in the Board of Trustees consisting of five members. They are the State Treasurer, two employee representatives elected by the membership of the system, and two employer representatives-one elected by the governing bodies of participating employers of the system, and one selected by the Governor from a list of four nominees. The list of four nominees is jointly submitted by the Vermont League of Cities and Towns and the Vermont School Boards Association.

All assets are held in a single trust and are available to pay retirement benefits to all members. Benefits available to each group are based on average final compensation (AFC) and years of creditable service.

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources**

As of June 30, 2020, the measurement date selected by the State of Vermont, VMERS was funded at 74.52% and had a plan fiduciary net position of \$740,052,895 and a total pension liability of \$993,026,959 resulting in a net position liability of \$252,974,064. As of June 30, 2021, the Town's proportionate share of this was 0.0926% resulting in a net pension liability of \$234,347. The net pension liability was measured as of June 30, 2020, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Town's proportion of the net pension liability was based on a projection of the Town's long-term share of contributions to the pension plan relative to the projected contributions of all participating municipalities, actuarially determined. The Town's proportion of 0.0926% was a decrease of 0.0055 from its proportion measured as of the prior year.

For the year ended June 30, 2021, the Town recognized pension expense of \$49,962.

As of June 30, 2021, the Town reported deferred outflows of resources and deferred inflows of resources from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Difference between expected and actual experience	\$ 21,106	\$ 695
Difference between projected and actual investment earnings on pension assets	22,413	0
Changes in assumptions	31,418	0
Changes in proportion and differences between employer contributions and proportionate share of contributions	0	10,678
Town's required employer contributions made subsequent to the measurement date	19,879	0
	<u>\$ 94,816</u>	<u>\$ 11,373</u>

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The deferred outflows of resources resulting from the Town's required employer contributions made subsequent to the measurement date in the amount of \$19,879 will be recognized as a reduction of the net pension liability in the year ended June 30, 2022. Other amounts reported as deferred outflows of resources and deferred inflows of resources will be recognized in pension expense as follows:

Year Ending <u>June 30</u>	
2022	\$16,433
2023	19,030
2024	16,374
2025	<u>11,727</u>
Total	<u>\$63,564</u>

**Summary of System Provisions**

Membership – Full time employees of participating municipalities. Municipalities can elect coverage under Groups A, B, C or D provisions. The Town elected coverage under Group B.

Creditable Service – Service as a member plus purchased service.

Average Final Compensation (AFC) – Group A – Average annual compensation during highest five (5) consecutive years. Groups B and C – Average annual compensation during highest three (3) consecutive years. Group D – Average annual compensation during highest two (2) consecutive years.

**Service Retirement Allowance:**

Eligibility – Group A – The earlier of age 65 with five (5) years of service or age 55 with thirty-five (35) years of service. Group B – The earlier of age 62 with five (5) years of service or age 55 with thirty (30) years of service. Groups C and D – Age 55 with five (5) years of service.

Amount – Group A – 1.4% of AFC times service. Group B – 1.7% of AFC times service as a Group B member plus percentage earned as a Group A member times AFC. Group C – 2.5% of AFC times service as a Group C member plus percentage earned as a Group A or B member times AFC. Group D – 2.5% of AFC times service as a Group D member plus percentage earned as a Group A, B or C member times AFC.

Maximum benefit is 60% of AFC for Groups A and B and 50% of AFC for Groups C and D. The previous amounts include the portion of the allowance provided by member contributions.

**Early Retirement Allowance:**

Eligibility – Age 55 with five (5) years of service for Groups A and B. Age 50 with twenty (20) years of service for Group D.

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Amount – Normal allowance based on service and AFC at early retirement, reduced by 6% for each year commencement precedes normal retirement age for Groups A and B members, and payable without reduction to Group D members.

Vested Retirement Allowance:

Eligibility – Five (5) years of service.

Amount – Allowance beginning at normal retirement age based on AFC and service at termination. The AFC is to be adjusted annually by one-half of the percentage change in the Consumer Price Index, subject to the limits on “Post-Retirement Adjustments”.

Disability Retirement Allowance:

Eligibility – Five (5) years of service and disability as determined by Retirement Board.

Amount – Immediate allowance based on AFC and service to date of disability; children’s benefit of 10% of AFC payable to up to three minor children (or children up to age 23 if enrolled in full-time studies) of a disabled Group D member.

Death Benefit:

Eligibility – Death after five (5) years of service.

Amount – For Groups A, B and C, reduced early retirement allowance under 100% survivor option commencing immediately or, if greater, survivor(s) benefit under disability annuity computed as of date of death. For Group D, 70% of the unreduced accrued benefit plus children’s benefit.

Optional Benefit and Death after Retirement – For Groups A, B and C, lifetime allowance or actuarially equivalent 50% or 100% joint and survivor allowance with refund of contribution guarantee. For Group D, lifetime allowance or 70% contingent annuitant option with no reduction.

Refund of Contribution – Upon termination, if the member so elects or if no other benefit is payable, the member’s accumulated contributions are refunded.

Post-Retirement Adjustments – Allowance in payment for at least one year increased on each January 1 by one-half of the percentage increase in Consumer Price Index but not more than 2% for Group A and 3% for Groups B, C and D.

Member Contributions – Group A – 3.00%. Group B – 5.375%. Group C – 10.50%. Group D – 11.85%.

Employer Contributions – Group A – 4.50%. Group B – 6.00%. Group C – 7.75%. Group D – 10.35%.

Retirement Stipend – \$25 per month payable at the option of the Board of Trustees.

TOWN OF NEWFANE, VERMONT  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2021

**Significant Actuarial Assumptions and Methods**

Investment Rate of Return: 7.00%, net of pension plan investment expenses, including inflation, a decrease from 7.50% in the prior year.

Salary increases: Varying service-based rates from 0-10 years of service, then a single rate of 4.50% (includes assumed inflation rate of 2.30%) for all subsequent years.

**Mortality:**

Pre-Retirement: Groups A, B and C – 40% PubG-2010 General Employee below-median and 60% of PubG-2010 General Employee, with generational projection using scale MP-2019. Group D – PubG-2010 General Employee above-median, with generational projection using scale MP-2019.

Healthy Post-retirement – Retirees: Groups A, B and C – 104% of 40% PubG-2010 General Healthy Retiree below-median and 60% of PubG-2010 General Healthy Retiree, with generational projection using scale MP-2019. Group D – PubG-2010 General Healthy Retiree, with generational projection using scale MP-2019.

Healthy Post-retirement – Beneficiaries: Groups A, B and C – 70% Pub-2010 Contingent Survivor below-median and 30% of Pub-2010 Contingent Survivor, with generational projection using scale MP-2019. Group D – Pub-2010 Contingent Survivor, with generational projection using scale MP-2019.

Disabled Post-retirement: All Groups – PubNS-2010 Non-Safety Disabled Retiree Mortality Table with generational projection using scale MP-2019.

Spouse's Age: Females three years younger than males.

Cost-of-Living Adjustments: 1.10% for Group A members and 1.20% for Groups B, C and D members. The January 1, 2020 and January 1, 2021 COLAs are 0.80% and 0.40%, respectively, for all groups.

Actuarial Cost Method: Entry age actuarial cost method. Entry age is the age at date of employment or, if date is unknown, current age minus years of service. Normal cost and actuarial accrued liability are calculated on an individual basis and are allocated by salary, with normal cost determined using the plan of benefits applicable to each participant.

Assets: The valuation is based on the market value of assets as of the valuation date, as provided by the System. The System uses an "actuarial value of assets" that differs from market value to gradually reflect year-to-year changes in the market value of assets in determine the contribution requirements.

Inflation: 2.30%

TOWN OF NEWFANE, VERMONT  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2021

Long-term Expected Rate of Return:

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the pension plan's target asset allocation as of June 30, 2020 are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-term Expected Real Rate of Return</u>
Global Equity	29%	7.07%
US Equity – Large Cap	4%	6.19%
US Equity – Small/Mid Cap	3%	6.93%
Non-US Equity – Large Cap	5%	7.01%
Non-US Equity – Small Cap	2%	7.66%
Emerging Markets Debt	4%	3.66%
Core Bond	20%	0.39%
Private & Alternate Credit	10%	6.03%
US TIPS	3%	(0.20)%
Core Real Estate	5%	4.06%
Non-Core Real Estate	3%	6.43%
Private Equity	10%	11.27%
Infrastructure/Farmland	2%	5.44%

Discount Rate – The discount rate used to measure the total pension liability was 7.00%, a decrease from 7.50% in the prior year. The projection of cash flows used to determine the discount rate assumed plan member and employer contributions will be made at rates set by the Board (employers) and statute (members) with scheduled increases through July 1, 2021. Further, based upon Board resolution, projected contributions beginning July 1, 2022, and each subsequent July 1, through 2025 include additional total contribution increases of 0.50% per year. For this purpose, only employer contributions that are intended to fund benefits of current plan members and their beneficiaries are included. Projected employer contributions that are intended to fund the service costs of future plan members and their beneficiaries, as well as projected contributions from future plan members, are not included. Based on those assumptions, the pension plans' Fiduciary Net Position was projected to be available to make all projected future benefit payments of current plan members as of June 30, 2020. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

The following presents the Town's proportionate share of the net pension liability calculated using the discount rate of 7.00 percent, as well as what the proportionate share would be if it were calculated using a discount rate that is one percent lower (6.00%) or one percent higher (8.00%):

TOWN OF NEWFANE, VERMONT  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2021

<u>1% Decrease (6.00%)</u>	<u>Discount Rate (7.00%)</u>	<u>1% Increase (8.00%)</u>
\$358,034	\$234,347	\$132,578

**Additional Information**

Additional information regarding the State of Vermont Municipal Employees' Retirement System, including the details of the Fiduciary Net Position, is available upon request from the State of Vermont.

**B. Risk Management**

The Town is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Town maintains insurance coverage through the Vermont League of Cities and Towns Property and Casualty Intermunicipal Fund, Inc. covering each of those risks of loss. Management believes such coverage is sufficient to preclude any significant uninsured losses to the Town. Settled claims have not exceeded this coverage in any of the past three fiscal years. The Town must remain a member for a minimum of one year and may withdraw from the Fund after that time by giving sixty days notice. Fund underwriting and rate setting policies have been established after consultation with actuaries. Fund members are subject to a supplemental assessment in the event of deficiencies. If the assets of the Fund were to be exhausted, members would be responsible for the Fund's liabilities.

The Town is also a member of the Vermont League of Cities and Towns Employment Resource and Benefits Trust. The Trust is a nonprofit corporation formed to provide unemployment coverage and other employment benefits for Vermont municipalities and is owned by the participating members. The agreement does not permit the Trust to make additional assessments to its members. The Town has only elected unemployment coverage with the Trust.

**C. Property Taxes**

The Town is responsible for assessing and collecting its own property taxes, as well as education taxes for the State of Vermont. Property taxes are assessed based on property valuations as of April 1, the voter approved budgets and the State education property tax liability. Property taxes are collected four (4) times per year. During the tax year ended June 30, 2021, property taxes became due and payable on August 15, 2020, October 15, 2020, January 15, 2021 and April 15, 2021. The Town assesses an 8% penalty after the April 15 payment. Interest is assessed at one percent (1%) per month for the first three months and one and a half percent (1-1/2%) per month for each month thereafter. Unpaid taxes become an enforceable lien on the property, and such properties are subject to tax sale. The tax rates for 2021 were as follows:

	<u>Homestead</u>	<u>Non-Homestead</u>
Education	1.9510	1.6808
Town	<u>0.6496</u>	<u>0.6496</u>
Total	<u>2.6006</u>	<u>2.3304</u>

TOWN OF NEWFANE, VERMONT  
NOTES TO THE FINANCIAL STATEMENTS  
JUNE 30, 2021

**D. Commitments and Contingencies**

The Town participates in a number of federally assisted and state grant programs that are subject to audits by the grantors or their representatives. Accordingly, compliance with applicable grant requirements will be established at some future date. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time, although the Town expects such amounts, if any, to be immaterial.

**E. Related Party Transactions**

A Selectboard member is an owner of an excavating company which performed services for the Town during the year. The amount paid to his excavating company for the fiscal year ending June 30, 2021 was \$106,846.



TOWN OF NEWFANE, VERMONT  
REQUIRED SUPPLEMENTARY INFORMATION  
SCHEDULE OF PROPORTIONATE SHARE OF THE NET PENSION LIABILITY  
VMERS DEFINED BENEFIT PLAN  
JUNE 30, 2021

	2021	2020	2019	2018	2017	2016	2015
Total Plan Net Pension Liability	\$ 252,974,064	\$ 173,491,807	\$ 140,675,892	\$ 121,155,552	\$ 128,696,167	\$ 77,095,810	\$ 9,126,613
Town's Proportion of the Net Pension Liability	0.0926%	0.0981%	0.1017%	0.1048%	0.1183%	0.1220%	0.1219%
Town's Proportionate Share of the Net Pension Liability	\$ 234,347	\$ 170,147	\$ 143,041	\$ 126,949	\$ 152,212	\$ 94,085	\$ 11,129
Town's Covered Employee Payroll	\$ 331,317	\$ 333,899	\$ 334,980	\$ 323,811	\$ 311,396	\$ 326,830	\$ 317,360
Town's Proportionate Share of the Net Pension Liability as a Percentage of Town's Covered Employee Payroll	70.7320%	50.9576%	42.7014%	39.2047%	48.8805%	28.7871%	3.5067%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	74.52%	80.35%	82.60%	83.64%	80.95%	87.42%	98.32%

**Notes to Schedule**

Benefit Changes: None.

**Changes in Assumptions and Methods:** The following changes were effective for the June 30, 2020 valuation date:

- The investment return assumption was lowered from 7.50% to 7.00%.
- The inflation assumption was lowered from 2.50% to 2.30%.
- The COLA assumption was lowered from 1.15% to 1.10% for Group A members and from 1.30% to 1.20% for Groups B, C and D members.

**Pre-Retirement:**

Groups A/B/C - 40% PubG-2010 General Employee below-median and 60% of PubG-2010 General Employee, with generational projection using scale MP-2019.  
Group D - PubG-2010 General Employee above-median, with generational projection using scale MP-2019.

**Healthy Post-Retirement - Retirees:**

Groups A/B/C - 104% of 40% PubG-2010 General Healthy Retiree below-median and 60% of PubG-2010 General Healthy Retiree, with generational projection using scale MP-2019.  
Group D - PubG-2010 General Healthy Retiree, with generational projection using scale MP-2019.

**Healthy Post-Retirement - Beneficiaries:**

Groups A/B/C - 70% Pub-2010 Contingent Survivor below-median and 30% of Pub-2010 Contingent Survivor, with generational projection using scale MP-2019.  
Group D - Pub-2010 Contingent Survivor, with generational projection using scale MP-2019.

**Disabled Retirees:**

All Groups - PubNS-2010 Non-Safety Disabled Retiree Mortality Table with generational projection using scale MP-2019.

- The salary scale assumption was revised for varying service based rates from 0-10 years of service, then a single rate of 2.20% for all subsequent years, plus revised inflation of 2.30%.

**Active Retirement Rates:**

- The active retirement rates were updated as follows:

Group A: Decreased the rates throughout all ages.

Group B: For females, slightly decreased the rates at younger ages and then increased the rates at later ages. For males, slightly decreased the rates at most ages.

Group C: Simplified the assumption to a unisex table that more accurately aligns with the actual experience for both males and females.

Group D: For members with less than 20 years of service, increased the rates for ages 55-59.

- The inactive retirement assumption was updated to add a rate of 10% from early retirement age for each year until normal retirement age, then 100% at normal retirement age.

- The liability loan of accumulated contributions for Inactive Members was removed. Liabilities for Inactive Members are now based on 100% of the accumulated contributions. Inactive Members who are vested immediately become Deferred Members, and the liabilities for all Deferred Members are based on the accrued benefit.

- The termination rates were updated as follows:

Simplified female rates to one set of slightly reduced rates for all females.

Fiscal year 2015 was the first year of implementation, therefore, only seven years are shown.

See Disclaimer in Accompanying Independent Auditor's Report.

TOWN OF NEWFANE, VERMONT  
REQUIRED SUPPLEMENTARY INFORMATION  
SCHEDULE OF CONTRIBUTIONS  
VMERS DEFINED BENEFIT PLAN  
FOR THE YEAR ENDED JUNE 30, 2021

	2021	2020	2019	2018	2017	2016	2015
Contractually Required Contribution (Actuarially Determined)	\$ 19,879	\$ 19,199	\$ 18,843	\$ 17,810	\$ 17,112	\$ 17,976	\$ 17,059
Contributions in Relation to the Actuarially Determined Contributions	19,879	19,199	18,843	17,810	17,112	17,976	17,059
Contribution Excess/(Deficiency)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Town's Covered Employee Payroll	\$ 331,317	\$ 333,899	\$ 334,980	\$ 323,811	\$ 311,396	\$ 326,830	\$ 317,360
Contributions as a Percentage of Town's Covered Employee Payroll	6.000%	5.750%	5.625%	5.500%	5.500%	5.500%	5.375%

## Notes to Schedule

Valuation Date:

June 30, 2020

Fiscal year 2015 was the first year of implementation, therefore, only seven years are shown.

TOWN OF NEWFANE, VERMONT  
COMBINING BALANCE SHEET  
NON-MAJOR GOVERNMENTAL FUNDS  
JUNE 30, 2021

	Special Revenue Funds				
	Reappraisal Fund	Records Restoration Fund	Williamsville Hall Fund	Monument Upkeep Fund	Total
<u>ASSETS</u>					
Investments	\$ 29,747	\$ 0	\$ 0	\$ 2,157	\$ 31,904
Due from Other Funds	<u>40,444</u>	<u>23,023</u>	<u>2,524</u>	<u>0</u>	<u>65,991</u>
Total Assets	<u>\$ 70,191</u>	<u>\$ 23,023</u>	<u>\$ 2,524</u>	<u>\$ 2,157</u>	<u>\$ 97,895</u>
<u>LIABILITIES AND FUND BALANCES</u>					
Liabilities:	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>
Fund Balances:					
Restricted	0	23,023	2,524	2,157	27,704
Assigned	<u>70,191</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>70,191</u>
Total Fund Balances	<u>70,191</u>	<u>23,023</u>	<u>2,524</u>	<u>2,157</u>	<u>97,895</u>
Total Liabilities and Fund Balances	<u>\$ 70,191</u>	<u>\$ 23,023</u>	<u>\$ 2,524</u>	<u>\$ 2,157</u>	<u>\$ 97,895</u>

See Disclaimer in Accompanying Independent Auditor's Report.

TOWN OF NEWFANE, VERMONT  
 COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND  
 CHANGES IN FUND BALANCES  
 NON-MAJOR GOVERNMENTAL FUNDS  
 FOR THE YEAR ENDED JUNE 30, 2021

	Special Revenue Funds				Total
	Reappraisal Fund	Records Restoration Fund	Williamsville Hall Fund	Monument Upkeep Fund	
Revenues:					
Intergovernmental	\$ 11,313	\$ 0	\$ 0	\$ 0	\$ 11,313
Permits, Licenses and Fees	0	9,384	0	0	9,384
Investment Income	93	0	0	4	97
Donations	0	0	169	0	169
Total Revenues	11,406	9,384	169	4	20,963
Expenditures:					
General Government	0	0	729	0	729
Total Expenditures	0	0	729	0	729
Net Change in Fund Balances	11,406	9,384	(560)	4	20,234
Fund Balances - July 1, 2020	58,785	13,639	3,084	2,153	77,661
Fund Balances - June 30, 2021	\$ 70,191	\$ 23,023	\$ 2,524	\$ 2,157	\$ 97,895

See Disclaimer in Accompanying Independent Auditor's Report.

**Sullivan, Powers & Co., P.C.**  
CERTIFIED PUBLIC ACCOUNTANTS

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Fred Duplessis, CPA  
Richard J. Brigham, CPA  
Chad A. Hewitt, CPA  
Wendy C. Gilwee, CPA  
VT Lic. #92-000180

Independent Auditor's Report on Internal Control Over Financial  
Reporting and on Compliance and Other Matters Based on an  
Audit of Financial Statements Performed in Accordance with  
"Government Auditing Standards"

Board of Selectmen  
Town of Newfane, Vermont  
P.O. Box 36  
555 Vermont Route 30  
Newfane, Vermont 05345

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in "Government Auditing Standards", issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Newfane, Vermont, as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the Town of Newfane, Vermont's basic financial statements, and have issued our report thereon dated September 16, 2021.

***Internal Control Over Financial Reporting***

In planning and performing our audit of the financial statements, we considered the Town of Newfane, Vermont's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town of Newfane, Vermont's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town of Newfane, Vermont's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Town of Newfane, Vermont's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Members of The American Institute and Vermont Society of Certified Public Accountants

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. In addition, because of inherent limitations in internal control, including the possibility of management override of controls, misstatements due to error or fraud may occur and not be detected by such controls. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### ***Compliance and Other Matters***

As part of obtaining reasonable assurance about whether the Town of Newfane, Vermont's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under "Government Auditing Standards".

However, we noted certain other matters that we reported to the management of the Town of Newfane, Vermont in a separate letter dated September 16, 2021.

### ***Purpose of this Report***

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Town of Newfane, Vermont's internal control or on compliance. This report is an integral part of an audit performed in accordance with "Government Auditing Standards" in considering the Town of Newfane, Vermont's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

September 16, 2021  
Montpelier, Vermont  
VT Lic. #92-000180

*Sullivan, Powers & Company*

**Sullivan, Powers & Co., P.C.**  
CERTIFIED PUBLIC ACCOUNTANTS

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VT Lic. #92-000180

September 16, 2021

Board of Selectmen  
Town of Newfane, Vermont  
P.O. Box 36  
555 Vermont Route 30  
Newfane, Vermont 05345

We have audited the financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Town of Newfane, Vermont as of and for the year ended June 30, 2021 and have issued our report thereon dated September 16, 2021. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in "Government Auditing Standards", issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

In planning and performing our audit, we considered the Town of Newfane, Vermont's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town of Newfane, Vermont's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Town of Newfane, Vermont's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the Town of Newfane, Vermont's financial statements will not be prevented, or detected and corrected on a timely basis.

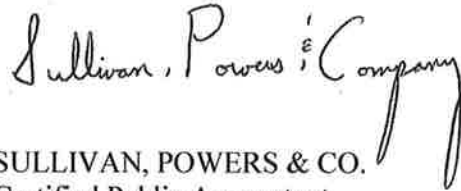
Our consideration of internal control was for the limited purpose described in the second paragraph and was not designed to identify all deficiencies in internal control that might be significant deficiencies or material weaknesses and, therefore, there can be no assurance that all such deficiencies have been identified. In addition, because of inherent limitations in internal control, including the possibility of management override of controls, misstatements due to error or fraud may occur and not be detected by such controls. We did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

However, we have noted certain other matters during our audit as indicated in the accompanying Schedule of Recommendations. We have discussed the recommendations with the staff during the course of fieldwork and the recommendations may have already been implemented.

This communication is intended solely for the information and use of management, the Board of Selectmen and others within the Town of Newfane, Vermont and is not intended to be and should not be used by anyone other than these specified parties.

We would like to take this opportunity to thank the staff of the Town of Newfane, Vermont for their assistance and cooperativeness throughout our audit. It has been a pleasure working with you.

Respectfully submitted,

A handwritten signature in cursive script that reads "Sullivan, Powers & Company". The signature is written in dark ink and is positioned above the printed name of the firm.

SULLIVAN, POWERS & CO.  
Certified Public Accountant



TOWN OF NEWFANE, VERMONT  
SCHEDULE OF RECOMMENDATIONS  
JUNE 30, 2021

Fraud Risk Assessment

The Town has not performed a fraud risk assessment. A fraud risk assessment is important because it identifies the Town's vulnerabilities to fraudulent activities and whether those vulnerabilities could result in material misstatement of the financial statements. The fraud risk assessment would also identify processes, controls, and other procedures used to mitigate the identified fraud risks.

We recommend the Town perform a fraud risk assessment to reduce the possibility of fraudulent activities.

Documentation of Internal Control System

A solid understanding of internal control is essential to a well-run organization. An organization must continually assess their internal control systems to evaluate financial health, ensure accurate financial reporting and comply with laws and regulations. As part of this process, management should formally document its control systems.

This will provide management with an understanding of the systems related to financial reporting and the controls over relevant assertions related to all significant accounts, disclosures in the financial statements, antifraud programs and controls over selection and application of accounting policies.

We recommend that the Town document the internal control process. This should break out the internal control process into the following five areas:

1. Control Environment – Sets the tone of an organization and is the foundation for all other components.
2. Risk Assessment – Identification and analysis of relevant risks to achieve its objectives, forming a basis for how risks should be managed.
3. Control Activities – The policies and procedures that help ensure management directives are carried out.
4. Information and Communication – The identification, capture and exchange of information in a form and timeframe that enables people to carry out their responsibilities.
5. Monitoring – The process that assesses the quality of internal control performance over time.

*Reports From  
Town Officers  
&  
Others*



*Porter Thayer Photographs*

## TOWN OFFICERS – 2022-/2023

**Town Moderator:**

Deborah Luskin (2022)

**Town Clerk:**

Carol Hesselbach (2022)

**Assistant Town Clerk:**

Appointed by Town Clerk  
Peter Putnam

**Selectboard:**

Angela Sanborn (2024)

Michael Fitzpatrick (2023)

Ann Golob (2022)

Shelly Huber (2022)

Katy Alpin- Johnson (2022)

**Town Treasurer**

**Collector of Delinquent Taxes**  
Melissa Brown (2022)

**Assistant Treasurer:**

Appointed by Treasurer

**Listers:**

VACANT (2023)

Dennis Wiswall (2022)

DorisKnechtel (2022)

**Grand Juror:**

Archer Mayor

**Town Agent:** \* 2022 State has removed

Greg Record

**First Constable:**

Archer Mayor

**Board of Civil Authority:**

Comprised of Current Selectboard,  
Town Clerk and Justices of the Peace

**Justices of the Peace:**

Priscilla M. Cotton

Gloria Cristelli

Sandra Dadik

Abigail Dillon

Caroline "Apple" Gifford

Steve Levine

Evelyn Sirois

**Health Officer & Deputy: 3 Year Term**

(Appointed by the State)

Dr. Timothy Shafer (2022)

**Deputy:**

Archer Mayor (2022)

**Board of Health:**

Comprised of the Selectboard

**Zoning Administrator:**

Merle Tessier (2023)

**E-911 Coordinator**

Merle Tessier

**Road Commissioner:**

Christopher Williams (2022)

**Road Foreman:**

Jay Wilson

**Tree Warden:**

William C. Guenther

**Town Fire Warden: 5 Year Term**

(Appointed by the State)

Todd Lawley (2024)

**Planning Commission: 3 Year Term**

Nolan Edgar (2024)

Jane Douglas (2023)

Ken Estey (2023)

Lynn Forrest (1- year) (2022)

Katherine Gehring (1- year) (2022)

## **TOWN OFFICERS – 2022-/2023**

### **Development Review Board**

David Lucido (2024)  
Walter Dadik (2023)  
Erica Walch (Alternate) (2023)  
David Hull (Alternate) (2023)  
Lynn Forrest (1-year term) (2022)  
David Cotton (2022)  
Hendrick van Loon (2022)

### **Senior Solutions:**

Gloria Cristelli

### **Vermont Green-Up:**

Gloria Cristelli  
VACANT

### **WSWMD Supervisors:**

Doris Knechtel  
Michael Fitzpatrick (Alternate)

### **Windham Regional Commission:**

Ann Golob  
Shelly Huber

### **Conservation Commission:**

George Friend (2024)  
Jeff Mortimer (2020)  
Carol Hesselbach (2024)  
Gregory L. Record (2024)  
Sylvia Kinney (2022)  
Michelle Mortimer (2022)

### **Emergency Management Committee:**

Steve D. Jones  
Todd Lawley  
Josh Brookes  
Jay Wilson  
Gregory L. Record

### **Williamsville Hall Committee**

Jonathan Julian  
Maggie Kemp  
Steven Levine, Chair  
Dale Stevens  
Penny Tuerk  
Mike Young  
Norbert Benaiche  
Kevin Borella  
Janie Rose  
Katie Brooks  
Kassie Rubico

### **Representative to Rescue, Inc.:**

Win Clark

### **Town Energy Coordinator:**

VACANT

### **Regional Animal Control Officer:**

Officer Ashley Pinger  
Windham County Sheriff's Department

### **Pound keeper:**

Windham County Humane Society

### **DVFiber**

Jane Douglas  
Luke Stafford (Alternate)  
VACANT (Alternate)

### **Fence Viewers:**

Larry C. Robinson  
Gregory L. Record  
George Friend

## DEVELOPMENT REVIEW BOARD

January 1, 2021 – December 31, 2021

The Development Review Board (DRB) is made up of 5 members and 2 alternate members. Meetings and public hearings are held as needed. In 2021 there were 5 applications.

In practical terms, DRB's main responsibilities are.

- After holding a public hearing, approve or deny appeals of the zoning administrator's decisions regarding proposed property uses or subdivisions
- After holding a public hearing approve or deny applications for conditional uses of property i.e. activities listed in the zoning bylaw that are allowed only if DRB determines they "do not adversely affect capacity of existing community services or facilities"

Once an application requiring a DRB decision is filed, DRB schedules a public hearing, publishes warnings and notifies any abutting property owners:

- At the hearing, evidence to support approval or denial of the application may be presented by the applicant and/or members of the public
- DRB has 45 days from closing the hearing to issue a decision. If this deadline is missed, the application is deemed approved
- The applicant and/or members of the public who participated in the hearing have 30 days to appeal DRB's decision to the Vermont Environmental Court.

### Current DRB members:

David Cotton, Chairman

Walter Dadik

Lynn Forrest

David Lucido

Piet van Loon

David Hull, Alternate

Erica Walch, Alternate



## **Deerfield Valley Communications Union District (DVCUD), dba DVFiber**

### **2021 Year in Review**

DVFiber has grown to include 24 towns in three counties, has selected its private sector vendor partner, and has obtained substantial grant funding to begin work on a fiber optic cable network.

We have collectively accomplished much in this past year with the incredible work of representatives and alternates appointed by the Select Boards of our member towns, plus additional volunteers — some 60 people in all — who have applied technical, financial, and communications skills to keep us moving forward. We are ready to design and construct the fiber optic network that will make Internet access at gigabit speeds a reality for nearly 8,000 homes and businesses on the grid that do not have it now.

### **What are CUDs?**

Communications union districts (CUDs) are special purpose municipalities, just like water, fire, or sewer districts. Vermont had been struggling for many years through several governors of both parties to find a way to bring high-speed Internet service to the most rural parts of our state, areas that commercial providers have found unprofitable to serve.

Beginning in 2015 and continuing through this past year, the Vermont legislature enacted legislation setting out the framework for the formation of municipal districts and giving them the tools to deliver service for all where there was none before. DVFiber is now one of nine CUDs in Vermont.

### **Significant Events**

Early on, our governing board, composed of representatives and alternates from all of our member towns, decided that the best path to achieve the required results would be to form a public/private partnership in which DVFiber, the public partner, would own the network, manage it for the benefit of our customers, and pay a private sector partner to construct and operate it on our behalf. To that end, through an RFP process, the governing board of DVFiber selected Great Works Internet (GWI) of Biddeford, Maine, a B Corporation, as our partner. We signed a Memorandum of Understanding (MOU) with GWI and began to negotiate the full details of our partnership agreement.

### **Next Steps**

The Vermont Community Broadband Board (VCBB) has just awarded DVFiber a \$4.1 million grant of federal funds to finance pre-construction work. This work includes a high-level design for all 24 member towns and a detailed engineering design for the six Phase I towns — the ones with the largest concentrations of poorly served homes and businesses. In addition, the grant pays for necessary work by utility companies to prepare their poles for the attachment of our fiber next year.

DVFiber will apply for additional federal funds to finance the actual network construction. We expect these funds to become available for awards in early 2022. We are grateful for federal funding that will greatly speed up the construction schedule.

### **Our Thanks**

We would like to thank all of our Select Boards for their support, for their appointments of such highly skilled delegates to our board, and for their patience while we roll out this technically complex and expensive — but essential — network and service. We are working as fast as we can to deliver on the promise of a community-owned, fiber optic broadband network that provides affordable, world-class service to everyone in our member towns.

## **The Newfane Conservation Commission**

The Newfane Conservation Commission was established in 1998 and consisted of a 9-member board. One great achievement was receiving the Vermont Conservation Commission of the Year Award for 2005, thanks mostly due to the efforts of Bruce Hesselbach, a devoted charter member who passed away in June of 2017.

The reason for our existence and continued focus is the 165.8 acre Town Forest land on Depot Road including the Town Garage area. Most of the maintenance is done by board members at their convenience throughout the year. There are 3 separate trails. The "Golden Gateway", so named in December of 2001 by the Newfane Elementary School, the "Blue Beech" trail and the first and most frequently used trail, "White Fern" which is approximately a 2 mile loop.

Due to the continuing Covid pandemic only the organizational meeting was held in May of this year. However all the trails were walked and worked on at various times.

Thank you.

Greg Record Chair

Sylvia Kinney

Michelle Mortimer Vice Chair

Carol Hesselbach Secretary

Jeff Mortimer Treasure

## NEWFANE- BOARD OF LISTERS

Each year the state compares the assessed values in the Grand List to all sales from the past three years as part of the Certified Equalized Education Property Value study. As a result of the recent reappraisal, Newfane's **Common Level of Appraisal (CLA)**, which measures the accuracy of the overall assessments, has been determined to be **91.87%**, down from 96.42%, a reduction of **-4.55%**. The **Coefficient of Dispersion (COD)**, which measures equity, is **16.1%**, up from 13.76%, an increase of **2.34%**. A CLA below 85% or over 115% necessitates a reappraisal. A COD over 20% necessitates a reappraisal. The total Equalized Education Property Value is at \$273,330,854.

Every year property owners may grieve the assessment of their property, in writing, by early June. Those having a change in appraisal are sent a notice by certified mail of their appraisal change in June. This past year, 2021, thirteen (13) property owners grieved to the Listers by conducting the grievance appointments on speaker phone or by writing and requesting a change in appraisal of their property. Some values were corrected, reduced or denied, and again those who grieved were sent a notice of the Listers decision. Of those thirteen (13) property owners, three (3) appealed to the Board of Civil Authority.

The Current Use Program now has ninety-five (95) landowners participating with 14,278.55 acres enrolled in the program, the value of which is a reduction of \$15,994,700 off of the Newfane Grand List. The state pays a portion of the taxes back to the town and to the school.

The digitized Newfane Tax Maps continue to be updated on a yearly basis by Cartographic Technologies of Putney for new subdivisions and new property owners. This is a very useful tool for not only the Listers, but also the Zoning Administrator, Planning Commission, the Highway Department, Town Clerk, Select Board and property owners.

The Listers are continuing to visit properties within Newfane including new commercial buildings, new houses, additions, new sheds or barns, garages and those that were incomplete during the previous year's site visits. There have also been buildings that have been torn down. At Kenolie Campground, there are 115 camp sites that have to be updated on a yearly basis to determine the current owner and camper trailer site.

In May of 2021, Frank Suponski resigned his position as Lister. Frank brought a wealth of knowledge about the community to the Board of Listers after his many years of serving in the position.

Within the Listers office we now have a Date Entry Person, Katie Bristol, who is a tremendous asset to the overall functioning of the details that need to be kept up with on a regular basis. We also have a part-time Assessor, who works one or two days a month to keep the assessments in order of past practices. This change has come about because of the lack of Listers throughout the state.

The Newfane Listers appreciate the cooperation of the Newfane's landowners in allowing them to visit and inspect properties. Keeping the Grand List current is a daunting task and very important to all taxpayers of Newfane. Every year the state adds additional requirements and responsibilities for the Listers.

The Newfane Board of Listers takes pride in serving the property owners in this capacity. Thank you for the opportunity.

Doris Knechtel, Chairman

Dennis Wiswall

Frank Suponski (Resigned)



## **Planning Commission Annual Report**

Join us on the 2<sup>nd</sup> and 4<sup>th</sup> Thursdays of each month at 6:00 p.m. for Planning Commission meetings! In 2021, we returned to the Town Office to meet in person but we also featured a Zoom component to accommodate off-site participation in our collective work. You are always welcome to attend our public meetings and to speak up as an unscheduled member of the public. If you have a particular subject that you would like to add to a meeting agenda, please use this email: [pcommchair@newfanevt.com](mailto:pcommchair@newfanevt.com). Contact us at least one week in advance of the meeting you wish to attend.

### **American Rescue Plan Act (ARPA)**

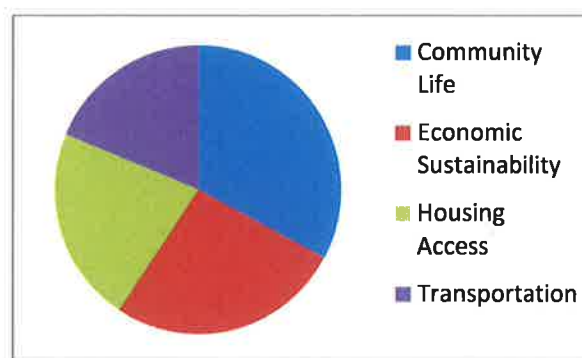
The Planning Commission spent the majority of its time from late spring to early fall 2021 developing ways to gain input from you on your priorities for the ARPA funding. ARPA includes \$1.25 billion for Vermont to respond to the funding crisis caused by the pandemic. Of this amount, \$200 million goes directly to towns, villages, and cities. Newfane will receive \$440,936. While the Planning Commission had originally hoped to convene “planning parties” to gather townspeople, the Delta variant scuttled those plans. Instead, we sent out a survey to over 1,000 households in Newfane in late September. By the end of October, 437 of you responded by mail and by electronic means (Survey Monkey). You were asked to spend an imaginary \$100 with respect to four categories. Some spent their money all in one place and others distributed their money over 2, 3, and even all 4 categories. Thus, the number of responses you will read about below do not exactly match the 437 respondents. I thank Lynn Forrest for the following summary and analysis of the results.

<b><i>Survey Categories</i></b>	<b><i>Number of Responses</i></b>	<b><i>Phony Dollars Spent</i></b>	<b><i>Favorite Subcategory</i></b>
<b>Community Life</b>	<b>344</b>	<b>\$14,171</b>	Fund and establish community arts and local farmers, crafter's, artist's markets.
<b>Economic Sustainability</b>	<b>319</b>	<b>\$ 11,439</b>	TIE: Fund support for local child-care. & Promote local businesses, arts, farms, recreation and tourism.
<b>Housing Access</b>	<b>294</b>	<b>\$ 9,500</b>	TIE: Fund incentives for creation of affordable and accessible long-term housing,
<b>Transportation</b>	<b>266</b>	<b>\$ 8,090</b>	TIE: Establish bus service & Establish bicycle and walking infrastructure.

In October, 437 people responded to the survey distributed by the Newfane Planning Commission telling the town what their priorities are for the ARPA and state funding. (ARPA is the American Rescue Plan Act. Each category had multiple areas of focus for people to choose from. The above chart shows how people spent their phony dollars with Community Life receiving the most dollars.

The first 50 respondents received vouchers for the Newfane Store and over 50 people shared their email so to know more about the Planning Commission's work.

The Planning Commission will continue to work with the Selectboard In 2022 to refine these priorities and funding for Newfane endeavors.



Above: Read counterclockwise.

The Planning Commissioners worked very diligently and patiently in our regular meetings and in an unexpected number of special meetings over the summer and early fall to complete this work. We also held two special meetings to listen to your questions and comments about ARPA and our survey. Selectboard member Ann Golob worked closely with the Planning Commission throughout the entire process. She prepared an ARPA primer for our special meetings and was an invaluable resource throughout 2021. Melissa Brown. Carol Hesselbach, Doris Knechtel, Katy Bristol, Bahman Mahdavi, and Wannetta Powling all deserve special mention for their individual contributions to this collective effort. Kate, Jane, and Lynn carefully entered the data from all the paper surveys. Lynn Forrest's technical skills made all the difference as she assembled the mailing lists and figured out Survey Monkey. Nolan Edgar was key to our community outreach efforts through the placement of advertisements in local newspapers, social media outreach, and the placement of signs throughout the town. Overall, Nolan has been central to ensuring that our efforts are public and transparent by

placing our meetings on BCTV and through careful minute-taking and attention to procedure.

2022 will be an important year for the Planning Commission as we will make our final recommendations to the Selectboard for the allocation of Newfane's share of the ARPA funding. ARPA funds must be obligated by December 31, 2024. Any funds not obligated (orders placed for property and service, or entering into contracts etc. requiring payment) by this date must be returned. ARPA funds must be expended by December 31, 2026.

### **Town Plan**

July 2021 marked the completion of the third year of the eight-year lifespan of the Newfane Town Plan adopted by the Selectboard on July 16, 2018. The Town Plan determines the Selectboard's priorities and thus the work of our Town. It also shapes the content of our Zoning Bylaw which guides the Zoning Administrator's decisions and the work of the Development Review Board. The Town Plan features planning goals ranging from economic development to natural resource conservation to transportation. It attempts to carefully balance the changes that are inevitable and also desired while also preserving and even enhancing what we love best about Newfane. A central process goal in our Plan emphasizes your participation at every level of the planning process. If you would like a copy, visit the Town website or send an email to [pcommchair@newfanevt.com](mailto:pcommchair@newfanevt.com). The Town Plan contains seven major sections: land use, community facilities & services, transportation, housing, natural resource use & conservation, energy, and economic development. All told, over 90 policies and approximately 80 recommendations need careful attention in the next six years. *We cannot do this alone!* While the Planning Commission wrote the Town Plan, now that it has been adopted by the Town, this Plan belongs to every one of us. We welcome your volunteer energy! If you have or would like to develop expertise in any of the sections above, please send an email to [pcommchair@newfanevt.com](mailto:pcommchair@newfanevt.com).

In the spring of 2021, Kate Gehring studied the Town Plan, and in consultation with the Planning Commission, created a summary of its main points entitled the Newfane Planning Commission Town Plan Priorities - May 3, 2021. The document summarized the Planning Commission's latest consideration of the Town Plan and the priorities that should be pursued for the foreseeable future. This document reflected our sense of the changes that Newfane has experienced since the Town Plan was published in 2018 (population shifts, pandemic etc.) The ARPA survey sent to Newfane households in late September basically adopted the categories we developed in the

spring. The 2018 Town Plan has remained an abiding influence on the work of the Planning Commission, a living document shaping our agenda and deliberations.

## **Planning Commission Initiatives**

### **1. Short-Term Rentals**

The Newfane Zoning Bylaw does not mention short-term rentals. As in the latter half of 2019, throughout 2020, and in the early part of 2021, the Planning Commission, the Development Review Board, and members of the public discussed the subject of short-term rentals and the appropriate way to recognize their presence in the Town of Newfane. Given the announcement in the spring of 2021 that federal funds for pandemic relief would be forthcoming for towns and cities (American Rescue Plan Act or ARPA), the Planning Commission shifted its focus to address ways to gain public input on allocating these funds (see above). The Commission will return to the proposed zoning bylaw amendment for short-term rentals in 2022.

### **2. Tiny Houses in Newfane**

Late in 2021, the Planning Commission discussed the possibility of a zoning bylaw amendment to address tiny houses. The Town Plan's emphasis on housing availability and housing affordability mentions tiny houses as part of the solution to the housing challenges we face in Newfane. The Planning Commission committed itself to completing this zoning bylaw amendment in early 2022.

### **3. Broadband**

The Town Plan's emphasis on economic development and the seemingly endless COVID-19 pandemic has highlighted the need for up-to-date, reliable, and affordable internet access. Jane Douglas continues the work that Lynn Forrest commenced in 2019 on community-based broadband access in Newfane. Jane is Newfane's DVFiber representative. Her initiative, passion and ongoing determination for this cause has made it possible for Newfane to collaborate with 23 other neighboring towns and villages to "provide affordable, reliable high-speed Internet service that will support economic development and expand educational opportunities within the district."

(<https://dvfiber.net/mission-and-values/>) Thank you to Luke Stafford for agreeing to be our alternate DVFiber representative.

#### **4. Coordination with the Selectboard and the Development Review Board**

The Planning Commission followed up on its commitment in late 2020 to work closely with the Selectboard. We agreed that at least one member of the Planning Commission would attend each Selectboard meeting to present an issue or matter and always on the basis of and in direct reference to the Town Plan. The Planning Commission continues to have a regular slot on the Selectboard agenda. In fact, our development of the ARPA survey and our outreach to the people of Newfane was a direct result of the expertise that Selectboard member Ann Golob shared with the Planning Commission. Shelly Huber also provided ideas to the Planning Commission for community outreach for which we remain appreciative.

The Planning Commission, once again, recognizes Walt Dadik from the Development Review Board (DRB). In addition to his work with the DRB, he has been equally dedicated to the Planning Commission through meeting attendance and providing updates from the DRB. Through his DRB reports, we have learned about the gaps in our zoning bylaw (e.g. short-term rentals, tiny houses). His expertise from his DRB vantage point is essential to the work of the Planning Commission. Also, we thank Jeanette Perry for regularly attending our Planning Commission meetings as well. If you indicated on the ARPA survey that you would like to receive our emails, you will soon be getting meeting notices and other useful information. Over 50 households signed up!

Future members of the Town of Newfane Planning Commission: Take heed! Work closely with the Selectboard and Development Review Board! Respect the Town Plan that you will revise and do not conduct this work independently of your colleagues and partners in town government.

#### **Planning Commission News and Events**

##### **1. Food Insecurity Panel, March 11**

Christine Colascione, Foodworks Coordinator with the Groundworks Collaborative (Brattleboro), Gloria Cristelli of West River Valley Mutual Aid, Rev. Rob Hamm of Newfane Congregational Church, and Scotty Tabachnick, principal of NewBrook Elementary School graciously agreed to attend a regular meeting of the Planning Commission on March 11 to discuss the issue of

food insecurity in Newfane. The Planning Commission thanks the participants named above for their attendance and their insight that “food insecurity” is a term that also pertains to the related issues of adequate local transportation, housing, and access to the internet. All of the participants in the panel have been at the forefront of mitigating food insecurity in Newfane and in nearby towns. Collectively, they reinforced the continued relevance of the discussions of housing and transportation in our Town Plan.

## **2. Leland & Gray Union Middle & High School**

Kate Gehring’s commitment to outreach provided the Planning Commission with an opportunity to visit Leland and Gray to meet students, faculty, and administration. On November 4, Kate as well as Ken Estey and Lynn Forrest attended social studies teacher Rory O’Donnell’s eleventh grade civics class to discuss the work of the Planning Commission, the ARPA survey, as well as the students’ response to the ARPA surveys. We have learned that the students need opportunities, places to congregate with their friends, and the means to get there. What can we create with them and for them?

## **3. Planning Commission Membership and Organization**

This year, we finally returned to a full Planning Commission (5 members) with Kate Gehring’s appointment to a one-year term starting on February 8 and ending in March 2022. Nolan Edgar agreed to a full term (3 year) renewal until March 2024. Lynn Forrest agreed to a renewal of service until March 2022. At our Organizational Meeting on March 11, Ken Estey was re-elected as Chair and Nolan Edgar was re-elected as Secretary, both unanimously by voice vote.

The terms of office for the current Commissioners (in alphabetical order) as those terms follow from term expirations or resignations:

Jane Douglas: October 19, 2020 – March 2023

Nolan Edgar: March 2021 – March 2024

Ken Estey: June 15, 2020 – March 2023

Lynn Forrest: March 2021 – March 2022

Kate Gehring: February 8, 2021 – March 2022 (finishing Bob McCandless's unexpired term)

## **Conclusion**

Planning Commissions have historically dealt with land use issues. Town Plans and various zoning bylaw documents underscore the task to solve the perennial issue of adjudicating competing demands while managing limited resources. But at a deeper level, "land" is a term that actually speaks to our relationships with each other. Our decisions about how we use our land and our resources, indeed, our plans for the future reflect the level of care and concern that we have for each other. Thus, planning for the future of Newfane must involve the broadest range of people and constituencies and the widest and deepest participation from every village. The achievement of the common good is always a work in progress. Community is never a given but it is the result of our continuous and assiduous attention to each other's needs. Benefits for one village contribute to the well-being of us all. On the other hand, an injury to one is an injury to all. Brookside, Williamsville, South Newfane, and Newfane Village are separate villages. Yet our four villages form a whole and share the common ground of our collective history. They also hold the seeds of our future. A bright future awaits us if we work together in our commons for our collective good.

Respectfully,

Jane Douglas

Nolan Edgar, Secretary

Ken Estey, Chair

Lynn Forrest

Kate Gehring

## **ROAD COMMISSIONERS REPORT**

This past year was tough for flooding; the Christmas '20 storm and the July '21 storm caused extensive damage. We are currently working with FEMA to get reimbursed for the July storm; hopefully, in '22, we will see some money coming back to the town.

Monroe Bridge deck and abutment work were completed, and we hope to clean and paint the steel structure in '22.

The Arch Bridge will be started in March and completed in October; this has been in the planning stage for many years, so it will be great to see it finally happen.

We will be continuing the ditching and drainage work to become compliant with Act 64 (Clean water act); this spring, we will start on Parish Hill Rd.

Christopher Williams  
Road Commissioner



In March 2021, the Selectboard welcomed two new members who jumped in, eager to participate and serve the Town. While still struggling through the COVID-19 pandemic and the variants that kept arising, the Selectboard was working hard for the Town. The offices opened back up, and meetings were available in a hybrid mode (in person and via Zoom), which was wonderful as this allowed for a lot more participation from the public. Restaurants, stores, and businesses reopened, and in the fall, kids went back to school. At the Town office, we have still been following the State of Vermont's recommendations on how to continue working safely during the pandemic. We want to give our continued thanks to the team at Brattleboro Community Television (BCTV) for filming all our meetings and making them available via their local station.

The Selectboard has been dealing with many issues in the Town and addressing the concerns of the townspeople. We looked into anti-bias/anti-racism training. A few of our Selectboard members and other town officials attended trainings provided by VLCT. It was decided that additional training will be researched and offered on a volunteer basis for 2022.

The Selectboard worked diligently to take care of animal control issues which proved difficult because we did not have an animal control officer for the Town. To address this vacancy, Newfane joined with five other Towns and signed a contract for Windham County Sheriff's Department to provide Animal Control services. This has been very helpful and eased the burden from the Selectboard. For all residents of Newfane who own animals, we remind you to go to Town Hall or go to the Town of Newfane's website to learn about the rules and regulations of pet ownership in our Town and to register your dogs with the Town Clerk before April 1.

Members of the Selectboard and other committee members and the Windham Regional Commission's assistance have been working on revising the Hazard Mitigation Plan.

On July 28, 2021, and continuing into July 29, 2021, there was a huge rainstorm that damaged a lot of the roads in the Town of Newfane. The road crew worked tirelessly to fix the roads and make them passable again. We received assistance from the Dover Road crew members, and we thank them for their help. Selectboard Chair Angela Sanborn and Administrative Assistant Wannetta Powling took the day and drove around photographing the damage for FEMA purposes. The Town is still working with FEMA to recover the cost of the damages sustained during the storm.

The Town applied and received ARPA (American Rescue Plan Act) funds. These funds will help cities and our towns recover due to the strain the pandemic caused. The Planning Commission conducted a survey to see how townspeople would like to spend the money, and economic development was at the top of the list. In the coming months, we will be working on specific projects that will help realize these goals.

In the fall, the Selectboard was informed of a piece of property in the Town available for sale that would be a prime location for a gravel pit. After thorough research, the Selectboard presented the information to the Town during a special Town Meeting. The Town voted unanimously to purchase the property. This purchase will be a great asset to the Town for gravel, sand, and other materials that are beneficial to maintaining our roads, and we will be able to provide these resources at a substantially lower cost than if we purchased it.

As of the end of December 2021, there are still vacancies for several Town Officers. Those positions are Town Energy Coordinator, Fence Viewer; if anyone would like to offer their service to the Town of Newfane, please contact Carol Hesselbach, Town Clerk, and/or Wannetta Powling, Administrative Assistant to the Selectboard.

A reminder to all residents that all Selectboard Meetings are held on the first and third Mondays of each month, at 6:00 P.M. Meetings follow the State of Vermont's Open Meeting Laws are open to the public to attend in person and via zoom. Budget Meetings and Special Meetings are always open to the public as well. Postings can be found at WW Supply, Newfane Market, Williamsville Post Office, Newfane Town Hall, and the Moore Free Library. All information about meetings is on the Town of Newfane website and on Front Porch Forum, all information is posted 48 hours before the meetings.

We thank Melissa Brown, Town Treasurer, and Jay Wilson, Road Foreman, for attending our Selectboard meetings. They provide written reports with updates of road work and clarity about the Town's financial status.

As of January 4, 2021, through September 30, the Zoom link will be the same to access the Zoom Site.

The website is: [www.newfanevt.com](http://www.newfanevt.com)

the link is: [www.zoom.com](http://www.zoom.com)

Join a Meeting using 972 22791 1757

Our sincerest wish to all for a Healthy and Safe New Year.

Selectboard Members,

Angela Litchfield Sanborn, Chair

Ann Golob, Vice Chair

Mike Fitzpatrick

Shelly Huber

Katy Johnson-Aplin

## ***NEWFANE TOWN CLERK'S REPORT***

**At this time, the annual Rabies Clinic has not been scheduled and will most likely not take place before the April 1 deadline for registering dogs with the Town. Please make arrangements to have your dog vaccinated elsewhere before the due date if a rabies vaccination is needed.**

### **PLEASE REGISTER YOUR DOGS NOW!**

Neutered or spayed	\$10.00
Not neutered or spayed	\$15.00

Get your dog's 2022 tag on or **before April 1, 2022**, by:

- Mailing a check made out to the Town of Newfane in the amount of the fees due (you can call the Town Clerk to find out the amount) and a self-addressed stamped return envelope. (P.O. Box 36, Newfane, VT 05345 attention town clerk) or
- Putting the envelope and check thru the mail slot beside the front door of the Town Office or
- Calling the Town Clerk to make other arrangements
- Please make sure your dog's rabies tag is up to date before trying to get a 2022 license. If your dog was registered in 2021, you can check with the Town Clerk if you have lost that information.

There were only 162 dogs registered in the Town of Newfane in 2021. This is a significant drop from prior years. Please be aware that obtaining a license for your dog is a state requirement. \$5 of each registration fee is sent to the State for funding a rabies control program and a spay and neutering program.

The state requirement for dogs to be vaccinated against rabies and licensed by each Town has virtually eliminated canine rabies in the State. Having your dog licensed in Newfane is helpful to owners because it can facilitate the return of your dog if it gets loose. You are saving the substantial fee that would have to be paid to the Windham County Humane Society if your unlicensed dog is roaming and is taken there. It also allows us to assure anyone with concerns that their dog has been vaccinated against rabies. Please license your dog. The Town has a contract with the Windham County Sheriff's Office for animal control, and the animal control officer and the Town can issue tickets to those who have unlicensed dogs after April 1, 2022, whether or not the dogs are running loose.

The Town Clerk maintains the Newfane Voter Checklist with the Board of Civil Authority. There are currently 1,305 active voters on the checklist. There are 112 voters in challenged status. We registered 60 new voters in 2021. There were 27 Newfane voters whose voter registration was transferred to another Vermont town in 2021. There were also 51 names purged from the checklist. These names were removed for a few reasons, such as the death of a resident, response to a challenge letter which we sent out asking if a person was still eligible to vote in Newfane, or lack of a response to a challenge letter and not voting in Newfane through 2 general election cycles. If your name has been mistakenly purged and you ask for a ballot, you

will be asked to complete a new application for addition to the checklist. This can be done when requesting an absentee ballot or even on Election Day.

Suppose you wish to make sure that you are on the Voter Checklist here in Newfane or request absentee ballots for any or all elections. In that case, you can check with me at the Town Office, or you can use the State of Vermont election management system to verify your registration, register if you are a new voter, or request absentee ballots online. The online voter registration page can be found at <http://olvr.sec.state.vt.us>, and the My Voter Page login can be found at <http://mvp.sec.state.vt.us>. You will be automatically registered to vote or to have the address for your voter registration updated any time you get or renew your Vermont driver's license unless you check the box to opt-out of registering if you have received a Certificate of Voter Registration and welcome voter letter from me but do not know why that is probably the reason.

One last thing about elections, if you are interested in helping on any election day by being an assistant election official, please let me know. We usually work in 2-hour shifts between 9 am and 7 pm and/or come at 7 pm to assist with tallying votes. You can be scheduled for a time that is convenient for you. It is fun and a way to get to know your neighbors and help your Town.

One of the main tasks of the Town Clerk is to ensure that land records (deed, mortgages, and related documents) are recorded accurately and remain safe for the future. All original documents are sent back to banks, government offices, or individuals, and an attested "true" copy is placed in the land record books that are secured in a fire-proof vault. We are recording all land records electronically as well. In 2021 we recorded 2141 pages in the land records, 129 Vermont Property Transfer Tax Returns, plus a few surveys in the Plat Cabinet.

The Town Clerk has also been responsible for maintaining Vital Records such as birth, marriage, and death certificates for Town residents. The State has changed the way some of the records can be accessed by the public, and you now can request certified copies of all of these records electronically from the State. As of July 1, 2019, there is a new application process for certified copies of birth and death certificates. You can request Vermont birth certificates and death certificates from any Town Clerk in the State, not just the Town where the event happened or was registered. You can also request them from the Vermont Department of Health and have them mailed to you. All certified and informational copies of birth and death records now have to be printed from the State database. I understand that some of the older records in the database have errors, so there could be a delay in obtaining those copies while any needed corrections are made. Please, if you anticipate needing a certified copy of a birth certificate or death certificate, try to obtain one ahead of time. I am no longer allowed to make certified copies of birth and death records from the books in the vault, although I can provide a photocopy which is not acceptable proof for the DMV or other agencies. I am also not required to print new vault copies of birth or death records. I have decided that it will serve the Town and its residents if we have such records available, so I am printing and indexing them as before. We have marriage license records for those who lived in Newfane and were married anywhere in Vermont and for those out-of-state residents who obtained a marriage license in

Newfane, and you can still request certified copies of those records in my office. There is a way to request those records from the State as well and it is all explained on the Secretary of State's website.

Residents of Vermont need to get their marriage license from the Town that at least one of them lives in. You can obtain the application for a marriage license at the Town Clerk's office or online from the State of Vermont. Bring the completed application to the Town Clerk's office, sign it there, and we will prepare the license for you upon payment of the appropriate fee. At least one member of the couple will have to appear in person to get the marriage license. You can call me to discuss the process.

In the past we have printed lists of the births, deaths, and marriages registered in Newfane each year in the Town Report, with the date, age, and village of residence. Due to privacy concerns, this year we are only printing the names, not dates, ages, or villages. If you have a concern about this, please let me know because we can revisit our policy next year. This year 5 births were recorded, 15 deaths of Newfane residents that occurred in the State of Vermont were recorded, and 6 marriages of Newfane residents were recorded. There were also 7 marriage licenses issued and recorded for out of state residents.

The office also sells hunting and fishing licenses, renews car and truck registrations for an extra \$3 fee, registers posted land, and is available to help historical researchers and title searchers. I am responsible to take the minutes of the annual meeting. We facilitate the issuing of liquor licenses by receiving the signed applications, arranging with the Administrative Assistant to the Selectboard for the liquor control board to meet, sending the Town approved applications to the State, and issuing the licenses when they are approved by the State. The Department of Liquor Control is going to be doing more of this work electronically so our responsibilities here may change this year.

We also try to answer questions that we receive from residents and non-residents about a large range of issues. If we do not have the answers to your questions, we try to point you in the right direction to get the information you need. The Town Clerk is also a member of the Board of Civil Authority and the Board of Abatement and works with those boards on real estate tax appeals and real estate tax abatement requests.

I have had the very able assistance of Peter Putnam as my Assistant Town Clerk this year. Many of you have interacted with him when you came into or called the office. It is a relief to know that when I must be out of the office for seminars or other reasons there is someone knowledgeable to be there in my place.

Thank you for the trust you have placed in me by electing me Town Clerk. Please feel free to ask me any questions about the Town Clerk's office.

Respectfully submitted by,

Carol Hesselbach

## TREASURER AND COLLECTOR OF DELINQUENT TAXES

This year I was able to sell the remaining two Town owned properties that were acquired previously through tax sale. These two properties will now be put back onto the Grand list and the Town will start receiving taxes again on these properties.

The Town of Newfane has been very fortunate that we have been able to remain in a good financial position through-out the Covid-19 pandemic. We have not had to take any loans or anticipation notes this year, so keep up the good work Town of Newfane.

We are also fortunate to have the funds to temporarily cover the flood damage that occurred in July 2021. I have been working with the Road Foreman to assist with the FEMA process so we can be reimbursed as soon as possible.

I have been working with the delinquent tax payers and getting the majority of them on payment plans that require it. The remaining delinquent tax payer's properties went into tax sale on October 13, 2021. We had successful bids on the properties and the Town did not have to acquire any of them. As of December 31, 2021, the delinquencies were \$62,872.87. This has gone down from last year by \$20,263.47.

I would like to remind everyone to file their Homestead Rebate (HS-122) by the April 15<sup>th</sup> deadline. This ensures that when you receive your tax bill it will reflect your VT State Rebate. If your Homestead Rebate is late, your tax bill will not reflect the amount you're receiving from the State and this will cause multiple tax bills to be sent to you due to the multiple adjustments.

I'm always here to help however I can, so please feel free to stop in or call if I can be of assistance.

Respectfully submitted,

*Melissa Brown*

Town Treasurer & Delinquent Tax Collector

TOWN OF NEWFANE  
DELINQUENT TAX REPORT

PARCEL NUMBER	NAME	YEARS OWED	TO BE ABATE
00A108-	SMITH JORY M	2020	
00A120-	ZAJAC JOSEPH	2020	
00B084-	REYNOLDS BERNARD R	2020	
00B095-	ROSA JENNIFER	2019-2020	
00B110-	MOORE SANDRA T.	2020	
00B128-	MARTIN MILLARD	2020	
00B129-	BUZBY RUSSELL A	2020	
00B147-K002	BLAKE ROBERT	2020	
00B147-K006	WARREN LOIS	2020	
00B147-K105	BRADY WILLIAM	2020	
00B147-K11	PUPA ANDREW	2019	Yes
00B147-K14	PASZEK MARK	2020	
00B147-K34	JOHNSTONE DARLING	2020	
00B147-KA21	EATON ROBERT	2019-2020	
00B147-KD2	LUCE HEATHER	2020	
00B147-KD6	ROUSSEAU MARY	2016-2020	Yes
00B147-KD8	PETERSON KIM	2019-2020	
00B147-KN	VIENT GARY	2020	
00B147-KP8	PHILLIPS SHELLY	2019	Yes
00B147-KT4	LEMINI DAVID	2019-2020	
00B184-3	ROBINSON MICHAEL	2020	
00D144-	BROOKS TRACEY L	2020	

TOWN OF NEWFANE  
DELINQUENT TAX REPORT

PARCEL NUMBER	NAME	YEARS OWED	ABATE
00D172-12	FITZPATRICK EXCAVA	2019-2020	
00D185-1	FITZPATRICK EXCAVA	2020	
00E005-	HOLCOMB LEONA M	2020	
00E018-	KILIAN MICHAEL	2020	
00E029-1	SCHULTZ EUGENE JR	2020	
00E035-	MONROE EDWARD L.	2020	
00E036-	MONROE EDWARD L J	2020	
00E067-	GECHTER JASON	2019-2020	
00F001-	DUPONT DARREL MIC	2020	
00F019-	GLEASON JAMES S	2020	
00F042-	MOORE BENJAMIN D	2020	
00F072-	SAUL BRUCE	2020	
00F146-	FASANO JAMES A	2020	
00F170-	SEALS TIM E	2020	





**Zoning Administrator  
Annual Report**

January 1, 2021, to December 31, 2021

Total permits processed	45
Total permits issued	42
<hr/>	
Additions & Decks	7
Barns & Sheds	9
Business	3
Cemetery	1
Demolitions	4
Fence	4
Garage	1
Green House (hobby)	2
House (includes mobile homes)	6
Pond	1
Sign	3
Sub-division & lot line adjustments	4

One application has gone to the Environmental Court after being approved by the DRB with conditions.

One application was withdrawn after the DRB hearing.

Two DRB applications for hearings are pending.

This has been a challenging year for all parties this year. I wish to thank everybody for maintaining a positive spirit. I am here to help everyone wishing to build in Newfane.

My office hours are Tuesday and Thursday from 12:30 pm to 4:30 pm

Merle Tessier

Newfane Zoning Administrator  
P.O. Box 296  
Newfane, VT 05345

Phone 802-365-7772 Ext 3  
Fax 802-365-7692  
[zanewfane@newfanevt.com](mailto:zanewfane@newfanevt.com)



The WH committee resumed having monthly meetings as of June 2021, after many months of inactivity. We added two new members to the committee, bringing new ideas and energy, despite the challenge of keeping everyone safe.

- A trial run for Community Breakfasts – to resume in the Spring
- The return of the annual International Dog Show lifted spirits and attracted new members of the community.
- The Rock River Players put on a production of “The Front page” under the direction of Bahman Mandavi

#### **Hall Improvements past and future**

- The Preservation Trust was contacted, and we will have Jan Lewendowski, expert in historic building restorations, assess the condition of the Hall in order to plan for possible work needing to be done.
- The Hall was deep cleaned in the fall of 2021. The committee is planning to continue with regular cleaning.
- We have submitted a request in the annual budget FY 2022-2023 of \$20,000 in order to do work, repairs and exterior painting as planned - We did not receive any appropriation funds in FY 2021 –

#### **Events 2022**

These are some of the events we are planning for the year to keep the hall open.

- Tai Chi, beginning February 9<sup>th</sup> weekly Wednesdays at 11 am
- Yoga as of January 25, 2022 with certified teacher Deb Luskin, every Tuesday at 11am.
- Community breakfasts
- Williamsville International Short Film Festival
- The Williamsville International Dog Show
- Rock River Productions
- Talent Show
- Cabaret

Our monthly Committee meetings demonstrate commitment and careful planning to keep the Williamsville Hall a pillar of our community which operates efficiently and safely.

We thank the community for your continued support.

Respectfully submitted,

The Williamsville Hall Committee:

#### **Committee Members**

Norbert Benaiche, **Treasurer**, Jon Julian, Kate Conway, Maggie Kemp, Steve Levine, **Chair**, Janine Rose, **Secretary**, Kassie Rubico



Windham Central Supervisory Union provides  
leadership and resources to ensure a strong educational system for all students.

1219 Vermont Route 30 ♦ Townshend, VT 05353

802-365-9510 phone ♦ 802-365-7934 fax

[www.windhamcentral.org](http://www.windhamcentral.org)

## Superintendent's Letter January 2022

In January 2021, I communicated to the Windham Central Supervisory Union's (WCSU) member school districts acknowledging our collective challenge as we navigated an ongoing pandemic. As I write this letter in January 2022, my message will feel very similar.

We are all still living through our third school year in a COVID reality, AND our students, families, teachers, principals, board members, staff members, and community members are STILL resilient and supportive.

Our Students have shown great courage as they continue to experience school in an unprecedented manner. Our students have also provided models for continuing to move forward by engaging in daily learning opportunities, celebrating sports, creatively delivering artistic performances, and supporting their classmates.

Our Families have shown amazing patience and flexibility. The positive support from families for our schools during this challenging time is appreciated and energy sustaining.

As has been the case these last two years in particular, our Teachers, Principals, Staff Members, and Board Members have led our schools with a focus on creating a safe and welcoming environment for student learning to occur. This is not an easy task and we appreciate the professional dedication of all of our WCSU team members.

The WCSU serves close to 1,000 students in over 8 towns and 5 school districts. Over 365 square miles, we collaborate in educational leadership, multi-tiered systems of support, transportation, instruction, and professional development.

I am optimistic that our collective efforts will continue to help us deliver engaging learning for students while operating within a challenging time.

Thank you for supporting our schools.

William Anton

### Windham Central Supervisory Union

- will ...place students at the center of our decision-making.
- ...build trust and respect by acting ethically, transparently, and with integrity.
- ...operate as a community of learners, committed to developing the skills and capabilities of all.
- ...collaborate, share and seek creative solutions.

Rev:12-2016

# Reports of Social Services Organizations



Porter C. Thayer Photographs



## AIDS Project of Southern Vermont

The AIDS Project of Southern Vermont (APSV), located at 15 Grove Street in Brattleboro, is a nonprofit, community-based AIDS Service Organization. For more than 30 years, APSV has provided case management services to people living with HIV/AIDS, their partners, and immediate family members, including a nutritious food program and limited financial assistance. Our prevention services include HIV and Hepatitis C testing, syringe services, treatment referrals, HIV and Hep C presentations, safer sex supplies and information, and a website with links to additional resources.

In 2021, APSV provided case management to 85 people living with HIV/AIDS. Our food program served 60 individuals and 35 family members with 18,844 pounds of frozen meat and vegetables, dairy products, fresh produce, and non-perishable food, including nutritional shakes; 1,300 household and personal care items; and 755 pre-paid grocery cards and farm stand certificates.

Prevention staff and volunteers continue to provide evidence-based prevention services to those at the highest risk for contracting HIV. In 2021, 300 individuals were reached through our syringe services program, community outreach, case management, testing, and HIV presentations.

APSV also provided training (virtually!) to staff members of human service agencies in the region on HIV/AIDS issues and advocated for people living with or at risk for HIV in areas of social justice, policy, legal and ethical issues and equal access to community resources.

Although APSV does serve Newfane residents through its direct services and prevention programs, out of respect for client confidentiality, we do not publish the number of individuals served in each town. We can say that 10% (42 individuals) are from the Dummerston-Guilford-Newfane-Putney-Vernon area.

For more information, please call us at 802-254-4444 or visit [aidsprojectsouthernvermont.org](https://aidsprojectsouthernvermont.org).

*Karen Peterson*

Karen Peterson Executive Director, AIDS Project of Southern Vermont 15 Grove Street PO Box 1486 Brattleboro, VT 05301 802-254-8263 x 101 [apsv@sover.net](mailto:apsv@sover.net)

### **SeVEDS Impact Statement for Newfane Town Report March 2022**

Improving wages, creating jobs, attracting and keeping people in the region, all of this is critical economic development work that is beyond the capacity of any single community to substantially affect. SeVEDS creates strategies and attracts resources to help us act together as a region to build a thriving economy. Since 2007 when SeVEDS was founded as an affiliate of the Brattleboro Development Credit Corporation (BDCC), we have taken a proactive approach to long-term regional economic development. **BDCC, Southeastern Vermont's Regional Development Corporation, develops and implements these strategies.**

Our work is guided by the Comprehensive Economic Development Strategy (CEDS), a 5 year regional plan with simple goals: **Strengthen Business, Support People**. It is available online at [www.seveds.com](http://www.seveds.com). SeVEDS requests funding from all 27 towns we serve to support the work and in 2021, eighteen communities, representing 82% of Windham residents invested in SeVEDS. We use this municipal funding in three key ways:

1. To directly **fund implementation** of programs & projects serving local communities, businesses and people.
2. For **capacity**. We use SeVEDS regional municipal funds to create programs (see pg2), conduct research and planning, secure and administer grants, and to help regional partners – in FY21 we helped bring another **\$4.2 Million** directly to other organizations – towns, businesses and non-profits.
3. As **seed funding**. We leverage your dollars to bring additional money to the region to provide technical assistance and programs so every dollar contributed by towns is matched to bring in outside funding. In the last five years municipal funding has helped to launch programs for high schools, workforce recruitment and retention, small business succession planning, and community leaders and volunteers.

### **Background & Request**

SeVEDS requests funding at \$3.00 per person from all 27 towns we serve to support this work. **Therefore, we are asking the Town of Newfane to appropriate \$5,178 (based on a population of 1,726) to support SeVEDS.**

### **2020 Pandemic Response**

SeVEDS guides regional economic development and recovery, with strategy and insight. We took a leading role in economic response and recovery for Tropical Storm Irene and the closure of the VY Nuclear Plant. During the COVID-19 pandemic, BDCC adapted programs, and stretched to meet emerging needs through relief efforts:

- BDCC conducted extensive outreach, as we do in any disaster, to collect and compile information about how businesses and employers were impacted, share the information with policymakers, and enact a local response.
- 684 businesses in the Region received liaison support and technical assistance from BDCC staff to help apply for federal and state relief, and in many cases to develop a “pivot” strategy to move forward. **18 Newfane organizations received liaison support from BDCC to help apply for federal and state relief.**
- 1,549 loans went to businesses and non-profits in the Region through the federal Paycheck Protection Program (PPP) and EIDL, totaling \$130,059,813. **41 Loans totaling \$2,368,290 Million were made to Newfane organizations employing 138 people.**
- 143 Windham Region business received Restart Vermont Technical Assistance (ReVTA) through BDCC. 54 of these local businesses received grants (up to \$4000). They employ 1,125 people. **Three Newfane based business participated in Restart Vermont Technical Assistance relief via BDCC (up to \$4000 apiece).**
- **We launched a new round of ReVTA grants to help businesses pivot toward the future (winter 2021-22).**
- BDCC provided technical assistance and grants (up to \$10,000) to 133 sole proprietors through CDBG-CV.
- We provided dozens of webinars like a COVID-19 Business Resiliency series, municipal trainings on short and long term impacts of COVID-19, **Business Economic Resiliency Webinars** to deliver technical assistance around ever-changing conditions and relief programs, and **Windham Resiliency Team Webinars** to ensure local legislators and state and federal officials consistently heard from local people about recovery needs.



As the pandemic abates, we are shifting focus from relief, to resilience. Please see our program offerings and find out how we support working Vermonters, small businesses, and communities:  
[www.brattleborodevelopment.com](http://www.brattleborodevelopment.com)

### **SeVEDS-Led Programming**

For an overview of FY21, please check out the BDCC & SeVEDS Annual Report at [www.brattleborodevelopment.com](http://www.brattleborodevelopment.com) or call to receive a copy 802-257-7731 x230. Our web site features upcoming events or trainings, programs and resources. Sign up for an e-newsletter for updates on state and federal economic and community development resources. To learn more about the CEDS, CEDS projects, or Southern Vermont Economy Summit visit [www.sovermontzone.com](http://www.sovermontzone.com). Staff attend at least one Selectboard meeting each year, in addition to supporting local initiatives. We are always happy to visit other committees to talk about specific programs, projects or services.

### **Programs and Services – Recent Updates:**

- The **Pipelines and Pathways Program (P3)** connects students in Windham County high schools with career awareness and preparedness opportunities to help every senior graduate with a solid plan for success, whether college or workforce-bound. BDCC employs a full time staffer who works in every high school teaching classes, facilitating workplace experiences, and creating education-employment connections. **BUHS, BFUHS and CTE Sophomores participated in the fall Sophomore career learning event in Brattleboro and older students will participate in the Reality Fair this spring.**
- **BDCC's Business Assistance Program** is a newly expanded 3 person team providing technical assistance and lending to businesses at all stages – startups to growth to owner successions – all at no cost. **Three Newfane businesses are active business services clients or borrowers through BDCC.**
- BDCC is expanding our **lending products** portfolio to help more entrepreneurs. Low fee, low interest loans from \$750 to \$90,000 are available even to businesses that need to build credit.
- **Workforce development:** BDCC convenes regional partnerships, facilitates the Vermont Training Program which helps fund employee upskilling, and brings new training and development programs to the region.
- **Recruitment and Retention:** We launched the Southern Vermont Welcome Wagon chapter which helps new and returning Vermonters connect with local hosts in their new communities. We also help employers secure the talent they need to grow their organizations here with recruitment services and support. **Three new Newfane residents have been welcomed through BDCC's Welcome Wagon and YPs in the past year.**
- **Southern Vermont Young Professionals** helps people in their 20s to 40s advance their careers and deepen connections in the region, fostering the next generation of leaders, innovators and entrepreneurs. Check out events every month including family friendly offerings, homebuyer classes and financial wellness.
- **Community Facilities Technical Assistance Program** helps with project development and management, and with becoming successful applicants to USDA Loan & Grant Programs. From fire stations and childcare centers, to town garages and medical centers, this program is a great way to stretch local dollars.
- We support local initiatives and the people who lead them through the **Southern Vermont Economy Project**. Since 2017 SVEP has provided 100+ trainings with over 2,000 participants, plus 43 online webinars to help solve problems, build local capacity and find resources. We are helping local organizations and towns with everything from connectivity to non-profit fundraising.
- **Welcoming Communities:** BDCC leads a regional partnership working to build an inclusive local immigration system to support foreign-born community members, and welcoming workplaces. This winter, as a result of BDCC's efforts, Brattleboro will begin to welcome refugees with the help of ECDC (one of 9 national refugee resettlement agencies) and the local Community Asylum Seekers Project (CASP).
- **Supporting the regional job base:** In FY21 we supported employers that provide 25-30% of the jobs in this region, and dozens of local sole proprietors.
- **Providing economic research and data:** We conduct research to understand what's happening in the economy, and to share this understanding with the communities and organizations we serve. This year a

BDCC & SeVEDS Regional Data Report has been shared with your selectboard. The report is on our web site, or contact us to request a copy [jstromsten@brattleborodevelopment.com](mailto:jstromsten@brattleborodevelopment.com)

- **We advocate daily for the needs of the regional economy, from ensuring very small businesses aren't left out of relief programs to pushing to expand programs that help your community achieve your goals.**



## Early Education Services

Early Education Services (EES) provides Head Start and Early Head Start programs and is our region's Parent Child Center (PCC). Our services include: Head Start & Early Head Start classrooms, Early Head Start Home Visiting, the Family Assistance Fund, the Welcome Baby Program, Teddy Bear Teas, playgroups, the Dedicated Dads program, information and referral services, support groups, and parent education classes. All of our services are available to families in Newfane. The underlined data below indicates the number of Newfane residents who utilized a program in the 2021 fiscal year (July 2020-June 2021). We don't collect residency data for all of our programs so some programs listed here don't include Newfane specific data. As you can imagine, some of the numbers are lower due to COVID-19. The money that the town of Newfane donates to EES goes towards our Parent Child Center Programs specifically.

### Head Start and Early Head Start Programs:

- **Early Head Start (0-3) and Head Start (3-5) classrooms** provide high quality early childhood education to children at centers in Brattleboro and Westminster. Children and families also receive comprehensive services which include support from a Family Support Specialist and on-site nutrition, dental, medical and behavioral support. Head Start centers offer classroom programming for 72 preschoolers. Early Head Start offers classroom programming for 72 infants and toddlers. **2 Newfane children and their families utilized this program in the 2021 fiscal year.**
- **Early Head Start Home Visiting** provides services to families from pregnancy to age 3. Home-based Family Support Specialists meet with families weekly to provide parenting support and education. They also help connect families with community resources. Families also have access to on-site nutrition, dental and medical support. 40 Early Head Start families participate in our home visiting program. **3 Newfane children and their families utilized this program in the 2021 fiscal year.**

### Parent Child Center Programs:

- **The Family Assistance Fund** is available to any family in our region with a child under 6 years old. This money can be used for emergencies, basic needs or other expenses, and there are no income guidelines. **5 Newfane families utilized this program in the 2021 fiscal year.**
- **The Welcome Baby Program** is open to any family in our region with an infant or young child. Families can receive a Welcome Baby bag which contains gifts and valuable information on child development, health, safety and area resources. We

also maintain an “Online Welcome Baby bag” on our website at [earlyeducationservices.org](http://earlyeducationservices.org) which contains all the same information digitally. Those families who do not choose to get a bag, receive a packet of information, which contains a condensed version of the information. **20 children and 26 parents/caregivers from Newfane utilized this program in the 2021 fiscal year.**

- **The Teddy Bear Teas** are open houses at 15 area elementary schools every spring. EES collaborates with area schools to provide these events. Due to COVID-19, not all schools chose to have in-person events in the spring of 2021, but NewBrook Elementary was one of 9 schools who did. **7 children and 10 caregivers from Newfane attended the NewBrook Teddy Bear Tea.**
- **EES playgroups** are provided in the communities of Townshend and Whitingham, but are open to families from any community. Playgroups are an opportunity for parents and children to connect, access resources and have fun! Unfortunately in-person playgroups stopped in mid-March 2020 and continued to not happen during this reporting period.  
**3 children and 2 parents/caregivers from Newfane attended in the 2021 fiscal year.**
- **The Dedicated Dads Program** supports men who are fathers and want to make a positive difference in the lives of their children. At the weekly support group, they focus on learning skills to improve relationships, share different parenting strategies, and work to balance all that life demands while supporting each other. One-on-one support can also be provided. Due to COVID-19, this program was virtual during the 2021 fiscal year.
- EES is a place for parents to learn about area resources and how to access them. Resource information is also available on our website, [earlyeducationservices.org](http://earlyeducationservices.org) and in our biennial publication, *Parenting InYour Pocket*. These **information and referral services** are open to all.
- **Parent Education Classes and Support Groups** are open and free to any interested parent/caregiver and cover a variety of parenting topics and concerns. Due to COVID-19, no in-person classes were held during the 2021 fiscal year, but online options, the Basics Parenting Workshop and Foster Parent Support Group, were available.

## The Gathering Place

The Gathering Place (TGP) is a 501c3 not for profit organization that has proudly served elders and adults with disabilities and elders of Windham County, including bordering New Hampshire and Massachusetts communities since 1989. TGP is conveniently located on 30 Terrace Street in Brattleboro with a satellite location at 3 Mountain Park Plaza in West Dover, Vermont. Seniors and disabled adults of a variety of ages, races, religions and socioeconomic status enjoy the benefits of the Center and its services. The Gathering Place is a cost effective way to minimize the stress of providing care at home and an affordable alternative to nursing facility placement. The center is open Monday through Friday from 8:00 a.m. to 5:00 p.m. TGP's myriad of services and activities are designed to bring health, fun, laughter and companionship to the lives of our participants and peace of mind to their families. Our services include, but are not limited to:

- Nursing oversight
- Access to onsite counseling, and occupational and physical therapy services.
- Daily Exercise program
- Recreation and social activities
- Nutritious meals and snacks
- Personal Care (showers, podiatry, hairdressing)
- Outreach services
- Companionship
- Special Events
- Access to transportation and coordination of medical appointments

We were mandated to close our doors in March of 2020 and continued to provide creative and modified services to the residents of Newfane. During the time we were closed due to the COVID 19 pandemic we continued to provide services to the participants from Newfane including: "porch visits", ZOOM activities, monthly activity packets were mailed that were individualized to the participants strengths and likes. None of these services were reimbursable and were provided for free by The Gathering Place. The Governor lifted the state of emergency for adult days and we opened our doors on June 7, 2021. The Gathering allows the residents of Newfane who participate to continue to live in their community and provides family members and caregivers the support and respite they need. The center is open Monday through Friday from 8:00AM to 5:00PM and transportation to and from the Center is provided.

The Gathering Place provides a comprehensive realm of services and access to services that are critical to assure the well-being and continued health of our participants. The cost of the services provided exceeds the reimbursement received from funding sources due to increased costs in meals, transportation, and the cost of caring for increasingly frail individuals. TGP relies heavily on fundraising efforts and community support to meet the demand for services and offer the income sensitive sliding fee option that helps participants not covered by other funding to attend. TGP has expanded our space and service options to include broader activities to meet the needs of those with advanced dementia and developmental disabilities.

The number of Newfane residents served during the past year: 5



## Caring For Our Communities in Sickness and in Health

*"From the day of its founding, Grace Cottage Hospital has served as a beacon of healing. It is open day and night, serving all comers with respect, compassion, efficiency, professionalism, and wonderful food."*  
Dr. Robert Backus, Wardsboro, VT

Grace Cottage Family Health & Hospital has served the healthcare needs of our rural community with competence and compassion for more than 70 years. In 2021, Grace Cottage was named "Best Hospital," "Best Emergency Care," "Best Physical Therapy," "Best Pharmacy," "Best Pediatrician," "Best Doctor," and "Best Place to Work" in the *Brattleboro Reformer* Readers' Choice Best of Windham County Awards.

Grace Cottage Hospital is comprised of a 19-bed inpatient facility for acute and rehabilitative care, a 24-hour Emergency Department, a hospice care suite, and laboratory and diagnostic imaging departments. In 2020 and 2021, donations were a "saving grace," allowing Grace Cottage to stay vigilant and prepared during the pandemic. Donations also allowed us to upgrade the Emergency Department Trauma Room to allow for more efficient care and to purchase three new advanced capacity, non-invasive ventilators for use with patients in the Emergency Department. Also, the hospital's 10-year-old CT scanner was replaced with a new 128-slice Philips CT for cardiac, pulmonary, trauma, and pediatric diagnostic imaging.

Grace Cottage Family Health offers expanded hours for the convenience of both returning and new patients. In most cases, provider appointments are immediately available. More than 8,000 area residents choose Grace Cottage for their **primary care**. We offer physicals and wellness visits, chronic disease management, pediatrics, geriatrics, and mental health services. Several of our providers are accepting new patients. Grace Cottage achieved Age-Friendly Certification this year from the Institute for Healthcare Improvement. A new wider, safer sidewalk with built-in lighting was installed in front of Grace Cottage Family Health last fall.

Grace Cottage's **Community Health Team** offers valuable, free services to area residents, such as nutrition and lifestyle education, diabetes coaching, short-term mental health support, substance abuse assessment and treatment, and help with applying for health insurance and connecting to community resources for food, fuel, and housing assistance.

Grace Cottage's **Rehabilitation Department** continues to offer exceptional care for both hospital patients and outpatients, with 12 physical and occupational therapists on staff. Expanded services include lymphedema therapy, custom orthotics, women's health, and pelvic health physical therapy.

Grace Cottage is committed to promoting wellness through classes in our **Community Wellness Center**. Once it is safe to gather again, we encourage area residents and visitors to take advantage of our low-cost or free classes and events. Various support groups are offered throughout the year.

**Messenger Valley Pharmacy**, owned by Grace Cottage, continues to provide convenient prescription fulfillment for all members of the community, along with expert advice and friendly service. We fill orders from any provider, including veterinarians. Many over-the-counter items, gifts, and greeting cards are also available.

### Fiscal Year 2021, by the numbers:

**28,207:** Patient visits to Grace Cottage Family Health  
**3,545:** Patient days in hospital  
**2,730:** Emergency Dept. visits  
**6,759:** Outpatient Rehab visits  
**2,070:** Diagnostic Imaging visits  
**1,941:** Community Health Team visits  
**3,262:** Covid-19 tests  
**2,366:** Individual donations to Grace Cottage

Grace Cottage is an independent, non-profit 501(c)3 organization. Town appropriations and other donations enable us to provide the best possible care for our region. On behalf of all of the patients that we serve, **thank you for your support**. You help to make Grace Cottage the special place that it is.

Grace Cottage Family Health  
802-365-4331

Grace Cottage Hospital  
802-365-7357

Grace Cottage Rehabilitation  
802-365-3637

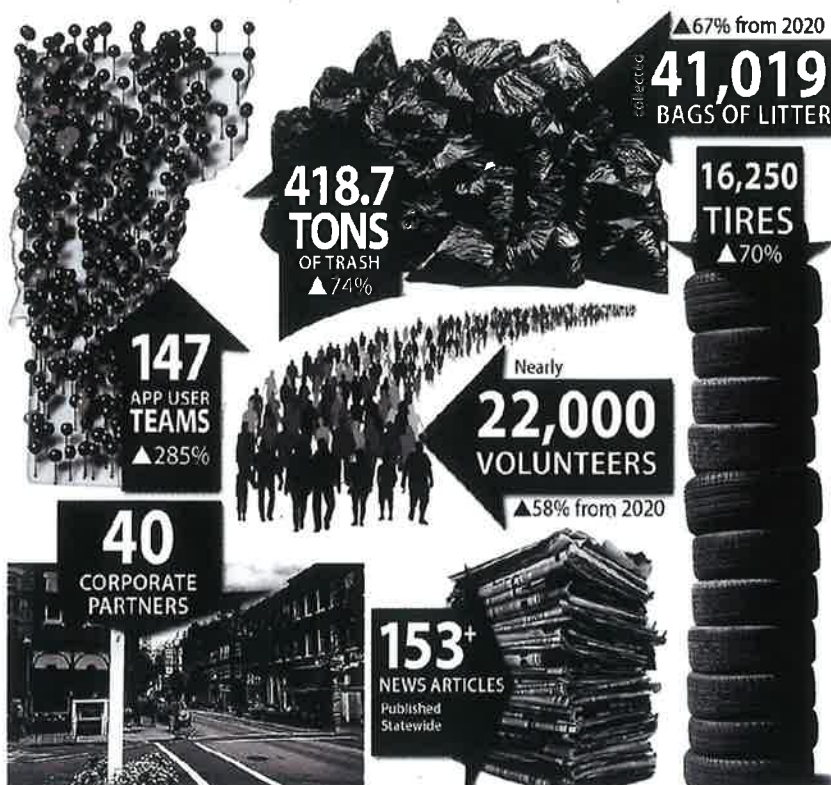
Messenger Valley Pharmacy  
802-365-4117

P.O. Box 216, 185 Grafton Road, Townshend, Vermont 05353 [www.gracecottage.org](http://www.gracecottage.org)



**GREEN UP VERMONT**  
[www.greenupvermont.org](http://www.greenupvermont.org)

**Green Up Day**  
**May 7, 2022**



**Green Up Day on May 1, 2021** was a huge success thanks to nearly 22,000 volunteers statewide who Greened Up. The infographic shows that all your hard work to beautify Vermont is needed and that it makes where we get to live, work, and play a very special place. As one of Vermont's favorite holidays, it is imperative for today and for future generations to keep building pride, awareness, and stewardship for a clean Vermont environment.

Support from your municipality is essential to our program. Funds help pay for Green Up Day supplies, promotional outreach, and educational resources including activity books, contests for kids, and a \$1,000 scholarship.

Along with Green Up Day, we work year-round to further our impact with waste reduction initiatives, additional clean-up efforts, and educational programs.

Green Up Vermont is a private nonprofit organization that relies on your town's support to execute the tradition of cleaning up our roads and waterways, while promoting civic pride, and community engagement. Thank you for your support of this crucial program that takes care of all our cities and towns.

Your donations make a huge impact and can be made on Line 23 of the Vermont State Income Tax Form or anytime online at [www.greenupvermont.org](http://www.greenupvermont.org).

Visit our website, like us on Facebook (@greenupvermont), and follow us on Instagram (greenupvermont). [greenup@greenupvermont.org](mailto:greenup@greenupvermont.org) 229-4586





Groundworks Collaborative was established in 2015 with the merger of the Brattleboro Area Drop-In Center and Morningside Shelter (having been in existence for 27 and 36 years respectively). Groundworks provides ongoing support to families and individuals facing a full continuum of housing and food insecurities in the greater Brattleboro area. The following are our direct service programs:

### FOODWORKS

**Foodworks**—Open Mondays (11-4), Wednesdays (1-6), and Fridays (Noon-4)—plus the last Saturday of the month 9-Noon—for curbside pickup or to schedule a Tuesday delivery, our food shelf program provides an average of 1,200 2-week supplies of food each month—serving nearly 3,200 people in FY21. During the COVID-19 pandemic, Foodworks has been distributing twice as much food to our neighbors in need—offering a thoughtfully packed box of food every two-weeks.

### HOUSINGWORKS

**Groundworks Shelter**—Our year-round 30-bed shelter for families and individuals offers an extended stay and provides all residents with intensive case management. The Shelter operates at capacity throughout the year and maintains a waiting list for entry.

**Groundworks Day Shelter & Overnight Shelter at 54 South Main**—Groundworks' new building on South Main Street is the new home for our community's Day Shelter and the overnight shelter that previously operated as the "Seasonal Overflow Shelter (SOS)". As funding allows, the overnight shelter will remain open year-round (rather than the 6-month season the SOS used to operate). 54 South Main provides a safe place where our neighbors experiencing homelessness can come in out of the weather and access services such as email, telephones, laundry, showers, coffee and snacks, lockers, and a kitchen to prepare a meal. The new building has space to seat as many as 60 people at a time, in keeping with prior use of the former Drop-In Center.

### SUPPORTWORKS

**Housing Case Management**—Our team of supportive service Case Managers work with people who are currently and were formerly experiencing homelessness to help find and/or maintain stable housing. Our case management model includes weekly home visits (with clients housed in the community after one or more periods of homelessness) to ensure that clients are setting and meeting goals to address the challenges that may have led to homelessness. Additional site-specific case management services are available 40 hours per week to residents of Great River Terrace, the permanent supportive housing community on Putney Road in Brattleboro and to residents of The Chalet in West Brattleboro under the same model. Groundworks continues to provide case management services to households sheltering in Brattleboro motels through the State's emergency motel voucher program.

**Representative Payee Service**—Groundworks' Rep Payee provides financial management—serving as an intermediary between those receiving Social Security disability payments and their benefits. The program ensures that rent and basic living expenses are paid before spending money is disbursed to clients, which keeps participants in good financial standing, thereby preventing future threat of homelessness.

### HEALTHWORKS

Groundworks clients have direct access to a number of services available through our embedded provider partnerships, including:

- a full-time **Brattleboro Retreat Licensed Mental Health Clinician**, who works on-site at all of our locations, providing psychotherapy and critical early substance use recovery supports;
- an **Alcohol & Drug Case Manager from HCRS** supports clients on-site at Groundworks; and
- the Vulnerable Populations Care Coordinator is a **Registered Nurse from Brattleboro Memorial Hospital** who provides Groundworks clients with health screenings, wound care, and connection to primary care physicians, thereby reducing emergency room visits.

basic needs met with dignity

**Health Care & Rehabilitation Services  
Narrative Report for FY21 for Town of Newfane**

Health Care and Rehabilitation Services (HCRS) is a comprehensive community mental health provider serving residents of Windsor and Windham counties. HCRS assists and advocates for individuals, families, and children who are living with mental illness, developmental disabilities, and substance use disorders. HCRS provides these services through outpatient mental health services, alcohol and drug treatment program, community rehabilitation and treatment program, developmental services division, and alternatives and emergency services programs.

During FY21, HCRS provided 1,912 hours of services to 35 residents of the Town of Newfane. The services provided included all of HCRS' programs resulting in a wide array of supports for the residents of Newfane.

Anyone with questions about HCRS services should contact  
George Karabakakis, Chief Executive Officer,  
at (802) 886-4500.

## **HISTORICAL SOCIETY OF WINDHAM COUNTY**

The Historical Society of Windham County was founded in 1927 to collect, preserve and present our County's heritage for present and future generations.

In 1936, the Museum was built in Newfane to house the extensive collection originating from all the towns in the County. This now contains over 8,000 artifacts which are displayed in changing interpretative exhibits. The Museum's archives of manuscripts and documents are also available for research or special interests. School visits are encouraged, as are further donations of items for our collections.

With the purchase and subsequent completion of the 1880 Newfane Railroad Station restoration in 2018, the Society now is the steward of both its Windham County Museum and the West River Railroad Museum. The restored Railroad Station provides a visual and accessible presentation for a broad audience, as well as an engaging teaching tool for educators and parents.

Throughout the decades, admission to our County Museum has always been free. The same is true for all of the special programs, presentations and the genealogical research provided by the Historical Society of Windham County. None of this comes free for us, however, and clearly we couldn't do it without the support of our community.

That has been especially true in this time when we, like all of you, have been under special stress because of the pandemic. This delayed our ability to plan events for the season, but in the end we were able to hold several of them, including a very successful History Fair on the Common. Our usual fundraising took a major hit, though, since the most important event would have involved bringing together too many people early in the year. As with everyone else in our community, we can only hope that 2022 will continue to slowly evolve into a better and more normal year!

The County Museum and the West River Railroad Museums are open Saturdays and Sundays from Noon to 5:00, from Memorial Day weekend until mid-October, as well as by appointment. (The County Museum is also open Wednesdays, Noon – 4:00.) Inquiries are fielded year-round.

We hope you share our belief that all our towns would be poorer if our rich local history was ever lost. Please visit our website for more information and for the latest news and schedule of events: [www.historicalsocietyofwindhamcounty.org](http://www.historicalsocietyofwindhamcounty.org).

We thank you for your support.



## The Leland & Gray Educational Foundation

The Leland & Gray Educational Foundation wishes to thank all the residents of Newfane who unanimously supported our \$1000.00 request at your 2021 Town Meeting. When combined with our own fund raising activities, the extra financial assistance from several valley towns helped us to continue awarding scholarships to needy and deserving graduates from the Leland & Gray community.

Our Foundation is a nonprofit organization trying to help young people in the West River Valley become more educated and financially secure. We understand that education makes a significant difference in a young person's life. Since its inception in 1997, The Leland & Gray Educational Foundation (L&GEF) has provided scholarship assistance to 54 people from the towns of Windham, Wardsboro, Jamaica, Brookline, Townshend, Newfane, Dover, and Winhall. To date we have distributed over \$134,000.00.

All applicants for aid must complete a written application, provide academic grade reports, show a financial need for assistance and interview with the entire L&GEF board.

The L&GEF has always relied on tax deductible contributions from individuals and corporations. It is because of their generosity that many hard working, qualified students from the West River Valley have received help financing their education. It is our hope that, at the 2022 town meeting, once again, the citizens of Newfane will vote to support our request for a \$1000.00 contribution to the Leland & Gray Educational Foundation.

Thank you for your time. Please feel free to call me at 365-7231 if you have any questions.

Sincerely,

Steven Meyer,

Member, Leland and Gray Educational Foundation

Steven Meyer - Michael Adrian - Laurie Nystrom - Tim Taussig - Mary Martin

P.O. Box 449 Newfane, Vermont 05345



**INCORPORATED VILLAGE OF NEWFANE  
P O BOX 86  
NEWFANE VT 05345**

**2022 Town of Newfane Vermont – Annual Report**

The Annual Meeting of the Incorporated Village of Newfane was held at Union Hall on Wednesday, August 11, 2021, with the election of the Newfane Village Officers - Trustees: Robert Litchfield, Kenneth Schatra, and Diana Urbaska (Chair); Treasurer: Angela Litchfield Sanborn; Clerk: Denise Kiss; Auditor: Elise Petty.

Although somewhat restricted by the pandemic, the Incorporated Village of Newfane was pleased to serve the community by making Union Hall available for community functions, as well as, renting it to Kindle Farm School to support their programming. We are finishing the installation of ceiling acoustic panels, which will greatly improve the sound quality for Town Meeting and other events. In addition to maintaining our beloved historic Union Hall, the Village is working on traffic calming with its committee led by Patty Johnson and Aaron Naparstek.

The 2022 Annual Meeting of the Incorporated Village of Newfane will be held on June 1, 2022.

**Board of Trustees**

Robert Litchfield,  
Kenneth Schatra  
Diana Urbaska, Chair  
Denise Kiss, Clerk  
Angela Litchfield Sanborn, Treasurer  
Lee Petty, Auditor



The Moore Free Library was founded in 1898 when Philura Moore donated her home, \$2,000, and 2000 books to the town of Newfane. The Moore Free Library has been independent of the town government ever since and receives no state or federal funds. In 2000, Robert and Muriel Crowell funded the renovation of a barn on the Moore property into an art gallery. They endowed the Library and Crowell Art Gallery with ongoing operational funds, an extensive collection of books from their private library, and a substantial fine art collection, including several pieces by Newfane residents Wolf Kahn and Emily Mason.

This past year, we have welcomed local resident Lorena Cuevas as our new Library Director. We are grateful to another local resident, Beckley Gaudette, for serving as our Transitional Librarian, and she is the current Project Manager of the Community Memory Project (CMP).

While adjusting to COVID restrictions, we have had a full year of monthly, well attended, diverse art exhibitions in the Crowell Gallery.

Trained volunteers have interviewed over 65 community members for the Community Memory Project. You can hear some of them by going to our website.

The FRIENDS of the library have successfully hosted five outdoor books sales. We have added a strong outside Wi-Fi called "Newfane hotspot" to assist patrons and community members 24/7.

As we enter the third year of COVID and adapt to the "new normal," we appreciate the help and support all of you have shown us.

Thank you,  
Bobbe Ragouzeos, Board President



The MOOver Rockingham Report FY22

Thank you again for Newfane's \$750 donation last year. As a private non-profit 501c3 transportation company since 2003, The MOOver Rockingham relies heavily and more than ever on local contributions. These funds allow us to draw down federal funds to provide operating support and the required match for our replacement vehicles. Newfane has contributed to us for many years, and we thank you again for your support.

The MOOver Rockingham's mission is to provide a safe, reliable and efficient transportation system that supports economic opportunity and quality of life for 30 Windham and southern Windsor County towns. We operate bus routes and senior and disabled transportation services via our fleet of 23 buses and a network of volunteer drivers. We receive state and federal grants, contributions from towns and resorts, fares, and contributions from our human service partners.

The MOOver Rockingham's total operating expenses last year were \$2,216,876.01. We provided 100,415 bus, van, taxi, and volunteer rides. Our buses and vans traveled 480,282 miles over 31,255 hours

In Newfane we operate van and volunteer services for the elderly and disabled which last year provided 19 rides at a cost of \$806.1474.

Newfane's contribution supports continuing public transit in your town and throughout the region. Service levels vary by town and from year by year. A town's transportation needs can be minimal some years and large the next. We need your help to remain a healthy company to be able to respond to needs of the elderly, disabled, or in an emergency or crisis when the need arises.

We are requesting a \$750 contribution from Newfane this year. We hope you will support our funding request.

We are always seeking input to improve our services. Please contact me to let us know how The MOOver Rockingham may improve service in your community.

  
Thank you!

Christine Howe  
General Manager

## **RESTORATIVE COMMUNITY PRACTICE OF VERMONT**

### **2021 Report to Town of Newfane**

RCPVT would like to thank the town of Newfane for your past support of our organization. It has been gratifying and encouraging seeing our town's people consistently support our work.

RCPVT is committed to spreading the use of restorative practices for folks and a group of folks experiencing conflict. In 2021, we offered over 50 hours of training in non-violent communication skills and restorative conflict resolution circle facilitating. These trainings are either completely free for all or, if there is a fee, we make it clear that anyone may ask to have the fee waived. Since Covid moved our trainings to zoom, we have seen many folks from around the country joining with local residents to sign up for our trainings.

This year we did some conflict resolution work for townspeople and institutions. We agree to do conflict resolution work whenever asked. While the details of these circles are confidential, I can share that over a dozen Newfane residents were involved in conflict resolution so far this year. We logged over 35 hours of conflict resolution work for Newfane this year.

RCPVT is also in the middle of a project that is bringing Newfane residents of different ideological persuasions together for dialogue that will foster greater understanding and empathy between folks with opposing viewpoints. This project is ongoing. To date we have dedicated over 25 hours to this work. We had two community conversation circles and later in November we will be having our first direct circle focusing on understanding residents' different perspectives. This project will continue through this year and into next year as well.

Our goal is to give every Newfane resident who is interested the skills to be able to defuse tense situations before they become overwhelming problems. We will continue to reach out to Newfane residents to encourage them to join our training sessions and to let them know about our conflict resolution services.

Thank you for your consideration.

Dan DeWalt  
Director, RCPVT



*Council on 119in9for Southeastern Vermont*

Senior Solutions, Council on Aging for Southeastern Vermont, Inc. has served the residents of Newfane and Southeastern Vermont since 1973. We have offices in Springfield (main office), Windsor, and Brattleboro. Our mission is to promote the well-being and dignity of older adults. Our vision is that every person will age in the place of their choice, with the support they need and the opportunity for meaningful relationships and active engagement in their community.

Our mission and vision have guided us throughout the COVID crisis. All our programs except group wellness and group dining activities have remained operational subject to reasonable precautions. Over the past eighteen months we have built a new cohort of volunteers helping people with groceries, food distributions and other needs. We continue to collaborate closely with local aging-in-place, Cares and Mutual Aid groups to help assure needs are being met in local communities.

Supporting caregivers is an important part of our work. We help them assess needs and options, connect with resources and local programs, and provide short-term respite for those who are caring for loved ones. As we all know, the population of older adults in Vermont is increasing and so are the many costs associated with providing services. Financial support from the towns we serve is critical as are the voluntary contributions from clients, to help support the services they receive.

We work to develop programs to meet evolving interests and needs. This past year our Friendly Visitor and Vet-to-Vet volunteer visitor programs grew significantly. We offer the Home Meds program that screens older adults for medication problems such as drug interactions or harmful side effects. Our aquatics programs for arthritis are very popular. We train volunteer instructors in Tai Chi for falls prevention and counselors for our PEARLS home-based program for people with mild depression. We provide financial support for training of volunteers interested in teaching classes in their community or starting new evidence-based wellness programs. Wellness programs are available to anyone 60 and over in Newfane and throughout our service area of greater Windsor and Windham counties.

**Information and Assistance:** 102 Calls or Office Visits. Our Helpline (1-802-885-2669 or 866-673-8376 toll-free) offers information, referrals and assistance to older Vermonters, their families and caregivers to problem-solve, plan, locate resources and obtain assistance with benefits and completing applications. Callers were assisted with applying for benefits, health insurance problems, housing needs, fuel assistance and many other services. Extensive resources are also on our web site at [www.seniorsolutionvt.org](http://www.seniorsolutionvt.org)

**Medicare Assistance:** 28 Calls or Office Visits. Newfane residents received assistance with Medicare issues through our State Health Insurance Assistance Program (SHIP). SHIP provides Medicare education and counseling, orientation classes for new Medicare enrollees, and assistance in enrolling in Part D or choosing a drug plan.

**In-home Social Services:** We provided 26 seniors with in-home case management or other home-based assistance (totaling 243.5 hours) to enable them to remain living safely in their homes. Often minimal services can prevent nursing home placement. A case manager works with an elder at home to create and monitor a plan of care, centered on the individual's personal values and preferences. Many people would not be able to remain in their homes if not for the services of Senior Solutions. We also investigate reports of self-neglect and provide assistance to those facing challenges of abuse, neglect, or exploitation using a community collaboration approach.

**Nutrition services and programs:** 15 residents received 3,873 Meals on Wheels provided by Valley Cares. We financially supported these home-delivered meals, as well as the community meals at Newfane Congregational Church and other meal sites in our region. Senior Solutions administers federal and state funds that we provide to local organizations to help them operate senior meals programs and provide food safety, quality monitoring and oversight. However, these funds do not cover the full cost of providing meals, so local meal sites must seek additional funding. Senior Solutions does not use town funding to support the senior meals program, nor do we benefit from many funds that the town gives to local meal sites. Senior Solutions provides the services of a registered dietician to older adults and meal sites. Assistance is also provided with applications for the 3SquaresVT (food stamp) program.

**Volunteer Visitors:** Senior Solutions provides volunteers who serve isolated older Vermonters through home visits, telephone reassurance, and help with shopping and other errands. Our Vet-to-Vet program matches Veteran volunteers with Veteran recipients. Our volunteers provided 37.75 hours of service to 3 residents.

**Caregiver Respite:** Through grants we provide respite assistance for caregivers of those diagnosed with dementia or other chronic diseases.

**Transportation:** Senior Solutions provides financial support and collaborates with local and regional transit providers to support transportation services for older Vermonters that may include a van, a taxi, or a volunteer driver. Special arrangements can be made for individuals without Medicaid who require medical transportation.

**Special Assistance:** Senior Solutions provides flexible funds that can help people with one-time needs when no other program is available.

Our agency is enormously grateful for the support of the people from the Town of Newfane.

Submitted by Mark Boutwell, Executive Director

## **Southeastern Vermont Community Action**

Southeastern Vermont Community Action is an anti-poverty, community-based, nonprofit organization serving Windham and Windsor counties since 1965. Our mission is to empower and partner with individuals and communities to alleviate the hardships of poverty; provide opportunities to thrive; and eliminate root causes of poverty. SEVCA has a variety of programs and services to meet this end. They include: Head Start, Weatherization, Emergency Home Repair, Family Services (crisis resolution, fuel & utility, housing and food assistance), Micro-Business Development, Vermont Matched Savings (asset building & financial literacy), Ready-for-Work (workforce development), Volunteer Income Tax Assistance, VT Health Connect Navigation, Thrift Stores and a Community Solar Program. Since March 2020, SEVCA has also provided a wide range of new COVID-related programs and services to respond to the impacts of the pandemic, most notably including the statewide VT Everyone Eats (VEE) program that has supported restaurants and farmers to enable them to provide over 1.6 million meals throughout VT.

In the community of Newfane we have provided the following services during FY2021:

**Weatherization:** 2 homes (3 people) were weatherized at a cost of \$9,138

**Emergency Heating System Replacement:** 1 home (1 person) received a heating system repair or replacement at a cost of \$4,475

**Micro Business Development:** 3 businesses (4 people) received assistance to start up, to expand, or to keep their small business open, services valued at \$5,060

**Tax Preparation:** 4 households (4 people) received tax preparation services valued at \$4,148  
**Family Services:** 12 households (18 people) received 23 services valued at \$671 (including crisis resolution, financial counseling, nutrition education, application assistance, referral to and assistance with accessing needed services.)

**Fuel & Utility Assistance:** 6 households (9 people) received 9 assists valued at \$9,421  
**Housing Assistance:** 3 households (4 people) received 3 assists valued at \$5,675

**Solar Energy Assistance:** 1 household (1 person) received \$345 in electric credits to reduce their energy burden

Community support, through town funding, helps to build a strong partnership. The combination of federal, state, private, and town funds allow us to not only maintain, but to increase and improve service.

We thank the residents of Newfane for their continued support.

Stephen Geller, Executive Director  
Southeastern Vermont Community Action (SEVCA)  
91 Buck Drive Westminster, VT 05158  
(800) 464-9951 or (802) 722-4575  
sevca@sevca.org  
www.sevca.org





# Water Matters

## MESSAGE FROM THE BOARD OF DIRECTORS

*Remember clean water benefits all of us equally.*

The Board of Directors of SeVWA is celebrating the wrap up of the 2019 water quality monitoring season and planning for fall events. Our wonderful volunteers faithfully executed their tasks, providing the area with important information regarding the health of our rivers. Our watershed experienced an unusually dry summer following a very wet spring so figuring out just what that means is a bit of a challenge!

We have grown our Board of Directors, added sites to the Source to Sea clean up efforts, participated in several community events and built on our relationship with the Connecticut River Conservancy. We continue to reach out to the communities within our geographic area to solicit their financial support.

New programs and events will be posted on our Facebook page (address above). You can help us by "liking" and "sharing" the page and adding water-related posts. If you are an Amazon shopper, please go to Amazon Smile and specify the West River Watershed Alliance (our registered name) as your charity of choice.

*We depend on donations to enable us to continue our important work. If you are already a supporter of the Southeastern Vermont Watershed Alliance, we thank you. If you are not yet a supporter, we invite you to join us in our mission to monitor and protect the waterways of our watershed. Donations can be mailed to the above address or by using the donate button on our website. Donations are tax deductible.*

**Get your feet wet, hands dirty, and help make our rivers cleaner!**



Convergence of the Rock and West River cleanup 2016. Group led by Gloria Cristelli.

### Join the Source to Sea Cleanup

SeVWA, partnering with the Connecticut River Conservancy (CRC), is sponsoring several cleanup sites in southeastern Vermont. Supplies provided. Bring water and wear appropriate clothing.

**September 28th**

**Dummerston Covered Bridge, Route 30, Dummerston**  
9 am to noon Meet at the parking lot

Go to <https://www.criver.org/our-work/source-to-sea-cleanup/join-a-group/> to see or join other groups.

## Board Members

Cris White, President  
Jeremy Shrauf, Vice-President  
Stuart Strotham, Secretary  
Gloria Cristelli, Treasurer  
\*Gayle Woodcock, Financial Advisor  
Steve Singrossi  
\*Margaret (Peggy) O'Neill  
\* New board member

Join us for the Annual Meeting and volunteer celebration on September 21st  
Pierce Hall, E. Putney Road, Putney  
1-3 pm Potluck with pizza provided.

## Envision with Us—A Better World

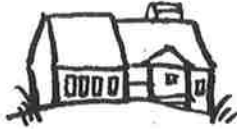
The Board has visions of how SeVWA can be more than our vital water quality monitoring program (thank you, volunteers!), but we do not have people who can implement these visions or those who add others. The seven of us simply cannot do all the work. What about you? Are you willing to assist with an effort? Contact us, please.



- To help stop riverbank erosion by planting native trees?
- To fight Japanese knotweed?
- To help with clerical matters, such as contact records?
- To write grants?
- To oversee our social media and website?
- To lead an annual or one-time tabling event to educate about SeVWA's work?



Bellows Falls Middle School students clean up part of the Connecticut River 2017. Group led by Stuart Strotham.



## The Old Schoolhouse

### **South Newfane Community Association**

Built in 1867, the old one-room schoolhouse that sits at the juncture of Dover Road and Auger Hole Road, continues to function today. Not as a schoolroom with teachers and students but instead as a valuable community resource providing residents with a place to meet, attend a concert or a craft show, view the work of local Rock River artists, host a wedding ceremony or a birthday party, hear stories told by friends and neighbors, dance to a local band late into the night. All of these things have happened at the schoolhouse in the past few years. In an average year, the schoolhouse hosts 1-2 events per month, often small parties or classes or meetings of local groups. Of course, in the past nine months, since the pandemic, use of the schoolhouse for community events has not been possible. Instead we have been able to make the space available for individuals who want to rehearse music (we recently received a gift of an upright piano) or hold socially distanced meetings.

The annual funds received from the town have allowed the association to continue to maintain this beautiful 150-year old property. Six years ago, we raised funds from several private foundations as well as received gifts from neighbors and with the money made available from the town, we were able to repair the floor of the building – a crucial improvement that secured the future use of the building. Without that work, the building would have been too dangerous to use at all. We have also been able to add heating and air conditioning so the building can be used year-round and we purchased a composting toilet since the building has no running water, we felt this was the most efficient option. Currently we cover our annual maintenance costs of insurance, electricity and propane from the donations we receive as well as from the funding from the town. We started a “Building Fund” where we are saving money towards future large maintenance items: repainting the building and reroofing it.

Some of our neighbors who live in and around Newfane attended school in this one-room building which was functional until the early 1950’s. Their stories are wonderful reminders of what life was like in our small rural village. It is a privilege and an honor to maintain this property with its original boiler, student desk, book shelves, and even the original outhouse. Every event held here carries with it the feeling of this small room where students once learned together and today, we continue to gather and enjoy its history and its very special feeling of community.

While we cannot hold events here currently, we look forward and welcome all Newfane residents to use and enjoy this space in the near future.

## About Us

*Educating, expanding, and enriching lives through Equine Assisted Activities and Therapies.*

SVTRC was founded in January 2010 in Newfane, VT. In May 2011, we completed our Professional Association of Therapeutic Horsemanship certification process by demonstrating a commitment to safety and professionalism. In June, 2016 we relocated to Wilmington, VT. The program was started by Lorna Young, a PATH certified advanced instructor with more than 30 years of experience.

## Other ways to get involved

If volunteering during lessons isn't your thing, we are always looking for volunteers to help in other capacities. Our Board of Directors and committees are always looking for new members, and we frequently need assistance with other things such as writing thank you letters, cleaning tack, grant writing and more!



## Why Horses?

### PHYSICAL

- Improved Balance
- Better Posture
- Muscle Tone
- Flexibility

### EMOTIONAL

- Confidence
- Patience
- Self Esteem

### COGNITIVE

- Improved Motor Skills
- Focus
- Listening skills



# Volunteer Information

 **SOUTHERN VERMONT**  
Therapeutic Riding Center

PATH International Member Center  
802-221-4409 [amber.sovtrc@gmail.com](mailto:amber.sovtrc@gmail.com)  
3 Cross Country Circle  
Wilmington, VT 05363







## What our Volunteers do:

### Lesson Preparation

Depending on the ability of the rider, volunteers will either saddle and bridle the horse themselves, or assist the rider to do this. We will teach you if you don't know how!

### Leading

Some of our riders need help guiding their horses. Leaders are there for back up if the rider is unable to do it.

### Sidewalking

Sidewalkers are sometimes needed if a rider needs physical support, emotional support, or help with directions and reins. They walk next to the rider's legs on either side.

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*"I've treasured my experience as a volunteer at SVTRC." - Missi Duff, current volunteer*

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## Questions and Answers:

### Do I need experience?

No experience is necessary. We will teach you everything you need to know. This is the perfect opportunity for all horse lovers!

### How much am I expected to volunteer:

Most volunteers come to the same 1-2 lessons every week. Time slots are between 1.5-2 hours depending on the lesson. If you cannot commit to a weekly lesson, we also need subs to fill in when our regular volunteers cannot make it.

### Do lessons run year round?

Yes. We have an indoor arena, which allows us to run lessons all year. The indoor arena isn't heated so dress warmly! Lessons are given Monday- Saturday.

### What sort of abilities would I be working with?

We serve people of all ages and abilities. Many riders have physical disabilities, learning differences, or behavioral challenges. Some just want to be more confident!

### Requirements

Volunteers must be at least 14 and able to lift a saddle onto the horse. You must be able to walk for a half hour with occasional jogging.

### Safety

Safety is one of our biggest concerns and priorities. Tack, first aid supplies, and the grounds are checked regularly for safety risks as part of our PATH certification. We use only the calmest, well-seasoned horses we can find.

### Contact Information

Amber Thibodeau- Executive Director

Phone: 802-221-4409

Email: [amber.sovtrc@gmail.com](mailto:amber.sovtrc@gmail.com)

Website: [www.sovtrc.org](http://www.sovtrc.org)



**P.O. Box 341 \* Townshend, VT 05353 \* [www.valleycares.org](http://www.valleycares.org)  
Assisted Living: 802-365-7190 \* Independent Living: 802-365-4118**

Valley Cares is very grateful for the generous support that residents of Newfane have given our organization and the seniors we serve. We respectfully request \$2,750 in continued support from the Town of Newfane at Town Meeting in 2022.

The world has just felt different over the past two years, hasn't it? It certainly has in our line of work, as we continue to do our best to protect and serve people who are at great risk by the COVID-19 virus. As you can imagine, there are many ways in which the pandemic has challenged senior care and services. Yet fundamentally, we haven't changed. We still have a staff of the most caring and compassionate people you could ever meet who go above and beyond each day for the wonderful people we serve. Though the world around keeps changing, our staff continues to be a friendly face and a caring light to our residents and **SASH** participants.

It is an honor to serve residents of Newfane. Valley Cares helps seniors in Newfane remain safely in their homes; and if the time comes for them to move, we provide safe, affordable independent and assisted living options "right down the road."

Our community services- such as our medical equipment lending program and our Support And Services at Home program - continue to be offered free of charge to members of the Newfane community. Although we charge for housing and care services at West River Valley Senior Housing, we continue to subsidize these costs because we recognize that seniors are on fixed incomes.

Attached please find our report and request for Town Meeting. We are grateful for your financial assistance, which helps us to continue providing these services to residents of your community.

Thank you for your support.

Sincerely,

JoAnne C. Blanchard  
Executive Director

*At Valley Cares, it is our mission to provide high quality, affordable, housing and compassionate care allowing seniors to age in place with respect and dignity.*

**VT Center for Independent Living (VCIL)**  
11 East State Street, Montpelier, VT 05602

This past year in Newfane 3 residents received services from our Home Access Program, Sue Williams Freedom Fund (SWFF) and our Information, Referral and Assistance Program.

If your organization receives an appropriation, how will the money be used: VCIL will use the funding for our Peer Advocacy Counseling Program (PAC) and for Information, Referral and Assistance (IR&A). These programs are at the heart of VCIL's work and allow residents to access information about disability-related laws, services and programs. The PAC program provides residents one-on-one support when overcoming barriers they are experiencing because of disability.

We work with residents to develop an Independent Living Plan and set goals. We then work one on one in helping residents achieve those goals. Our peer counselors **all** have disabilities themselves and understand through personal experience and training how to overcome obstacles that people with disabilities often face, especially when seeking housing, employment and transportation services.

This year our PACs have continued to go above and beyond by helping peers get to doctor appointments, dropping off groceries etc. After reviewing our Peer Survey from last year our PAC's created the BUDZ group (Being Uniquely Diverse on Zoom to help ease the social isolation that our peers were feeling due to the pandemic. These groups meet on different days each week and discuss different topics, or just chat with each other and our meeting facilitators (a PAC and another employee) these groups have become an important element to help our peers stay connected and meet people in similar situations and areas

State the number of Newfane residents served during the past year: 4

*Linda Meleady*

Development Director

**VISITING NURSE AND HOSPICE FOR VT AND NH**  
***Home Health, Hospice and Skilled Pediatric Services in Newfane, VT***

Visiting Nurse and Hospice for Vermont and New Hampshire (VNH) is one of the oldest and largest non-profit providers of in-home healthcare services in the region. VNH is committed to providing the highest quality care throughout all stages of life, from maternal child care to end of life hospice care, and everything in between. Providing individuals and families with the care they need within the comfort of their own home allows them to maintain comfort and dignity throughout their time of care.

VNH services reduce costs associated with town programs for emergency response and elder care. With quality care provided at home, there is less need for costly hospital and emergency room trips. And with VNH support, residents can age in place rather than relocating to a state or local nursing home.

Between July 1, 2020 and June 30, 2021 VNH made 491 homecare visits to 37 Newfane residents. This included approximately \$24,919 in unreimbursed care to Newfane residents.

- **Home Health Care:** 228 home visits to 27 residents with short-term medical or physical needs.
- **Long-Term Care:** 25 home visits to 3 residents with chronic medical problems who need extended care in the home to avoid admission to a nursing home.
- **Hospice Services:** 224 home visits to 6 residents who were in the final stages of their lives.
- **Skilled Pediatric Care:** 14 home visits to 1 resident for well-baby, preventative and palliative medical care.

VNH serves many of Newfane's most vulnerable citizens – the frail elderly and disabled, at-risk families, people with terminal illnesses, children with chronic medical needs, and the uninsured and underinsured. We are dedicated to delivering outstanding home health and hospice services that enrich the lives of the people we serve.

Over the past year this has included many telehealth visits for which we did not receive reimbursement. It is with your help that we are able to provide services like this to those in need. Newfane's annual appropriation to VNH helps to ensure that all have access to quality care when and where it is needed most. On behalf of the people we serve, we thank you for your continued support.

Sincerely,



*Hilary Davis, Vice President, Strategy Management*

888-300-8853

**Windham County Humane Society  
Newfane Town Report July 1, 2020 to June 30, 2021**

**Description of Services:**

The Windham County Humane Society (WCHS) is a non-profit organization serving all residents of the towns of Windham County, Vermont. The mission of WCHS is to ensure the safety and well being of animals as well as enhancing the relationship between individuals and pets through adoption, education, advocacy, compassion and promotion of animal welfare.

**Animal Intake numbers** 2,208 animals were served by WCHS

- 1,627 animals were seen at our Wellness & Spay/Neuter clinics
- 196 animals were surrendered by their owners
- 15 animals that were adopted out were returned to WCHS
- 9 animals were seized by law enforcement
- 209 animals were brought in as strays
- 152 animals came as transports from regions of the country where the euthanasia rate is high due to overpopulation

**Outcomes**

- 393 animals were adopted
- 76 animals were reunited with their owner
- 37 animals (7%) were euthanized for health or behavior issues. *WCHS does not euthanize for time or space.*
- 51 Animals were euthanized for owners who could not afford veterinary clinic fees for this service
- 6 animals died in care
- 6 animals were transferred to other animal welfare organizations
- 5 animals were dead on arrival.

The average length of stay for animals was 16 days. Total expenses were \$506,679

**Spay/Neuter**

WCHS hosts spay/neuter clinics for income eligible residents of Windham County. A simple application is required. WCHS provides financial assistance to applicants who can't afford the fees and provides spay/neuter at no charge for free-roaming, un-owned cats. All animals adopted out from WCHS are spayed/neutered, up-to-date on vaccines and microchipped. **In 2020-21, WCHS spayed/neutered 718 cats, 176 dogs and 21 rabbits owned by Windham County residents as well as 52 un-owned community cats.**

**Pet Care Assistance**

This program provides veterinary care at low-to-no cost to income eligible pet owners. During COVID-19, we extended this service to pet owners who could not get into a full-service veterinary clinic. Clients must apply and provide proof of financial need and of residency in Windham County. **In 20120-21, 1,082 pet owners received veterinary care for their pets at the Windham County Humane Society.**

**From July 1, 2019 to June 30, 2020, WCHS served 57 residents and 83 pets as follows:**

- Spay/neuter provided for 30 cats, 5 dogs and 1 rabbit
- Distemper vaccines for 16 dogs and 24 cats
- Rabies vaccines for 44 pets
- 9 diagnostic tests
- 3 dogs and 1 cat were surrendered to WCHS
- 4 residents were reunited with their lost dogs
- WCHS assisted in the seizure of dogs for lack of licensure
- 20 residents adopted 5 dogs and 21 cats
- Parasite prevention products, free pet food, prescription food and medications



**The VT Spay Neuter Incentive Program** aka "VSNIP", under the oversight of the VT Economic Services Department, is administered by VT Volunteer Services for Animals Humane Society (VWSA). VSNIP helps financially challenged Vermont residents spay/neuter cats and dogs for \$27.00. The balance is paid by fellow Vermonters when dogs are licensed by an added \$4.00 fee, the major funding for this important program. Funds are determined by the number of dogs licensed, which is required by law when a dog is six months of age. A current rabies vaccination is required to register, and a rabies vaccination can be administered after 12 weeks of age for both cats and dogs.

Prostate and mammary cancer is more likely to occur in unsterilized cats and dogs. It's not pretty and they're likely to die. Animals live longer and happier when they're spayed and neutered, are less likely to fight for territory, and mark what they claim to be "theirs"!

**Licensing a dog:** 1) helps identify your dog if lost, 2) provides proof your dog is protected from rabies in the event your dog is bitten by a rabid animal, but would still need immediate medical attention, 3) if your dog bites an animal or person – which could result in quarantine or possible euthanasia to test for infection, and 4) helps pay for VSNIP, addressing the population situation in Vermont.

Farms with cats should especially be aware that one rabid cat or dog can affect an entire population of animals on the premise. The answer is neutering through VSNIP which includes a rabies vaccination and the first of the two part distemper series.

Look for Rabies Clinics in March across the state. You can call your veterinarian and ask the cost of a rabies vaccination only, or call your nearest Tractor Supply Store for their Monthly Rabies Clinic schedule. Rabies IS in Vermont and it IS deadly.

To receive a VSNIP Application, send a 9" S.A.S.E to: VSNIP, PO Box 104, Bridgewater, VT 05034. Indicate if it's for a cat, dog or both. For more information, call 802-672-5302.

Please visit our website: [www.VWSAHS.org](http://www.VWSAHS.org)

VWSA will be hosting Rabies Clinics in March. Call for dates and locations.

**The animals thank you in advance! *Together We Truly Do Make A Difference!!***

Sue Skaskiw, VWSA Humane Society Executive Director/VSNIP Administrator

## **Women's Freedom Center's**

### **Statement of Services**

The mission of the Women's Freedom Center is to work to end physical, sexual and emotional violence against the women and children of Windham County. The Freedom Center works to fulfill its mission by educating the community regarding the root causes of violence against women, challenging the systems that help keep it in place and by providing support and services, including shelter and safe housing, to women and their children who have experienced domestic violence, sexual assault, stalking, and dating violence. Since our beginnings in 1977, we have provided support to the survivors of these crimes, as well as consultation and educational activities to a wide range of community groups to help create a community in which violence is not tolerated.

Emergency support such as shelter, safety planning, financial assistance, and information and referral is available 24 hours a day, 365 days a year. Ongoing individual and group support for women and children; legal, medical, housing and social services advocacy; and cooperative work with other agencies are provided during the week. Due to the rural nature of Windham County and the isolation inherent in many abusive relationships, we are committed to meeting with women wherever we may do so safely. Sometimes this means assisting her to get to us and other times it means us going to her, somewhere safe in her community.

During the fiscal year July 1, 2020 through June 30, 2021, the Women's Freedom Center responded to over 2,000 hotline calls, sheltered 70 adults and their 45 children and provided thousands of hours of individual and group support, advocacy, emergency financial and housing assistance, access to legal representation, transportation and childcare to 523 survivors and their 344 children who had been abused. These figures include 10 survivors and their 7 children from Newfane. In addition, we provided 51 communities outreach activities including school presentations and workshops to 545 people throughout Windham and southern Windsor County.

The Women's Freedom Center is a private, non-profit organization relying heavily on community support to provide our free and confidential services. We thank you for your Town's contribution to the Freedom Center and hope you will look at it as an investment in creating a future free from violence, something we all deserve.

Regards,

Vickie Sterling

Executive Director Women's Freedom Center



## The Windham Disaster Animal Response Team (WinDART)

### 2021 Annual Report



WinDART continued to focus on pet food distribution to food insecure pet families here in Windham County. Partnering with local food banks across our service area (and beyond into Bennington County), we donated and delivered approximately \$3,300 in cat and dog food in the first 9 months of 2021, with more donations planned through the remainder of the year. Our volunteers also manned the monthly Deerfield Valley Food Pantry distribution events in Wilmington, and had lots of grateful customers, both two- and four-footed alike!

#### WinDART

distributed free “disaster go-kits” and disaster preparedness information for pets during a tabling event at the Wilmington Flea Market in August, thanks to generous donations from State Farm, Greater Good, and the Humane Society of the United States. The kits were a big hit with both local and visiting pet owners! And the event was a great chance to help people incorporate their pets into their family’s disaster preparedness plan.



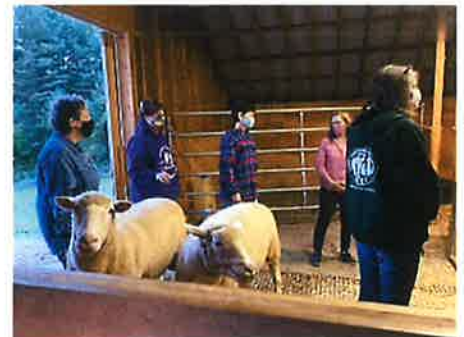
WinDART is grateful to voters and municipal

officials in Newfane, Halifax, Wilmington, Whitingham and Dover, who once again appropriated \$250 from their annual town budgets at Town Meeting Day to support our vital programs and activities. Funding from 2021 is being used to retrofit our response trailer (seen here during a pet food drive at Shaw’s Supermarket last December) so that we can better organize and store our equipment, and be ready to deploy at



a moment’s notice. WinDART had its team on standby as Hurricane Henri made its way to the Northeast, with severe flooding predicted for southern Vermont. Although our services weren’t ultimately needed to set up a pet-friendly shelter, this was a good test of our activation protocols, and demonstrated our ability to respond quickly and effectively when the need arises.

Lemon’s Hope Farm Animal Sanctuary in Brattleboro hosted our team for its 3<sup>rd</sup> quarter meeting and training in September as we started to get back to in-person events. Volunteers toured the facility and discussed important elements of a disaster plan for large animal facilities.



The Vermont Disaster Animal Response Team (VDART) organized another day-long *Emergency Animal Sheltering* workshop for our volunteers in Barre, hosted by our Central Vermont Disaster Animal Response Team (CVDART). Volunteers from teams across the state, including WinDART, assembled for this mandatory training in best practices for sheltering pets during emergencies.

*To learn more about our work go to [VermontDART.org](http://VermontDART.org)*

## **Youth Services**

**Youth Services** was established in 1972. For over 49 years, we have served the needs of youth, young adults, and families in and around Windham County. We envision equitable communities where all people are thriving, working together to build resilience and be a catalyst for change with programs in prevention, intervention, and restorative justice services for young people and families. We believe in helping people learn how to grow, both as individuals and as a family, so they can learn to rely on themselves and their own networks to face future issues. We annually assist over 1,000 children, youth, and families. Our broad array of program services available include

- Assistance to teens leaving home or at-risk for running away with counseling, family mediation, and emergency housing
- Transitioning youth in foster care to independent living as young adults
- Restorative justice-based programming with the Brattleboro Community Justice Center and Windham County Court Diversion & Pre-Trial Services. Program services engage with community members and refer individuals to repair the harm caused by conflict and crime as an alternative to the court system.
- Substance use prevention, treatment, and recovery, including counseling services
- Therapeutic case management services, support, and referral for youth and young adults
- Workforce and career development programs with one-on-one and group mentoring for high school students and young adults
- Transitional living services
- Youth Substance Awareness Safety Program

### **Describe how your organization serves the residents of the Town of Newfane and its Villages:**

Staff meets with town residents in need of the services at our main office in Brattleboro or a mutually agreed upon space. Please note that currently, all services continue to be remote. Steps include an intake, a written plan of care (counseling or case management), and working with the individual to meet their needs. One example is the Court Diversion program:

Once a referral is made from the State's Attorney's office to the Court Diversion program, the individual would be contacted to schedule an intake meeting. Attend a panel to discuss the issue and be given time to accomplish the goals set forth during the process while working with the assigned case manager. The case will be considered successful when the individual's plans are achieved.

As of July 2021, the Brattleboro Community Justice Center came under Youth Services "umbrella" to streamline restorative justice practices in the Southern Windham County area.

Town of Newfane funding is used for general program support to serve youth and families of Newfane and the three villages. Last year services provided included Court Diversion, the Youth Substance Awareness Safety Program, restorative justice, clinical services, and youth development case management, including transitional living support and advocacy.

Youth Services served eighteen Newfane Residents during the past year.

# CONTRACTED PROFESSIONAL SERVICE AGENCIES



Porter Thayer Photographs



230 Main Street, #201 Brattleboro, VT 05301 Ph (802) 257-0888 Web [brattleboro.tv](http://brattleboro.tv)

As Newfane's public access TV station, BCTV has been providing video coverage of your Selectboard meetings and Town Meeting Day since 2011. BCTV has been providing video coverage of your Selectboard meetings and Town Meeting Day since 2011. For the past three years, we've received funding support from towns in our service territory to compensate for decreased revenues from cable subscribers.

**For FY23, BCTV's funding request is \$1,600.** This is the same request as FY22 and reflects a rate of \$1 per resident across all of our towns.

Included:

- Recording and archiving all regular meetings of the Selectboard, including hybrid access
- Recording and archiving Town Meeting, including hybrid access

For additional meetings, BCTV has adjusted our per meeting rates slightly to reflect the increased complexity and labor required for hybrid meeting coverage, as our producers now manage not only recording equipment but also facilitate virtual access for remote attendees.

As such, effective 7/1/22, BCTV's standard rate for meeting coverage (which includes archiving on YouTube and [brattleborotv.org](http://brattleborotv.org)) will be updated as follows:

- Hybrid meetings: \$175 per meeting
- In-person meetings: \$150 per meeting
- Editing Zoom recordings: \$75 per meeting

Please note that any board or committee requesting meeting coverage by BCTV may do so by emailing [info@brattleborotv.org](mailto:info@brattleborotv.org) or by calling 802-257-0888.

Thank you for your support and consideration.

Sincerely,

Cor Trowbridge  
Executive Director

**Board of Directors:**

Alex Beck *President* · Martin Cohn *Vice President* · Leah Goodman *Treasurer* · Bob Gammon *Secretary*  
George Anthes · Lynn Barrett · Garret Harkawik





From September 2020 to September 2021, the NewBrook Fire & Rescue Department responded to 314 calls; 188 rescues, 41 fires, and 85 others. The membership grew by five (5) members, and we were fortunate to have lost no alumni.

Major department expenses included; \$27,509+ for insurance, and \$13,134+ in utilities (electric, heat and phones). The phone system was updated, in-kind, by Marty Grimes in June, and Efficiency Vermont aided the Department in upgrading all of our lightings.

The Covid 19 pandemic continued to interfere with everyone, including NewBrook. We held no meetings from December through March. Hall rentals were able to resume in July, and bingo got back in motion, with only four crews, in August.

Last year Newfane's generous financial support was \$50,000. Brookline gifted us with \$9000, and Townshend donated \$2500. With deepest thanks and heartfelt appreciation NewBrook requests only level funding for this coming year.

Greg Record; President N.B.F.D.

We are non-profit and receive limited tax support. Therefore we count on your generosity to get the job done!

**Please send your contributions to: NBFD, PO Box 77, Newfane, VT 05345.**



# RESCUE INC

During the last year, ever-changing community needs have had our staff expanding services and taking on new roles. Our ambulance crews, based out of our Brattleboro and Townshend stations, responded to 5,716 emergency and nonemergency calls including transports of our sickest community members to hospitals in six states. We were able to provide service to 100% of emergency calls in our coverage area as well as provide support to many of our neighboring towns. Our technical rescue team continues to grow; this year the team provided flood response, as well as wilderness search support, in what ended up being one of our busiest years.

Our COVID response, in partnership with the Vermont Department of Health, included home delivery of COVID vaccinations, mobile vaccination clinics, specialty transport of infected patients, and mobile infusion centers that provided access to life saving monoclonal treatments in our area and across the state.

As we look ahead, our members and staff remain dedicated to our 56-year tradition of providing exceptional emergency medical care and transport in the region. We are excited to be able to continue providing these services this year at the same per-capita rate as last year (due to census changes, total town cost may have changed). Our COVID team will also continue to support the state pandemic response, bringing critical services to our communities.

Thank You,

Drew Hazelton  
Chief of Operations



**Vermont League of Cities and Towns**  
*Serving and Strengthening Vermont Local Government*

**About the League,** The Vermont League of Cities and Towns (VLCT) is a nonprofit, nonpartisan organization, owned by its member municipalities, with a mission to serve and strengthen Vermont's local government. It is directed by a 13-member Board of Directors elected by the membership and comprising municipal officials from across the state. The most recent audited financial statements are posted on our website, [vlct.org/about/audit-reports](http://vlct.org/about/audit-reports).

**Member Benefits** All 246 Vermont cities and towns are members of VLCT, as are 139 other municipal entities that include villages, solid waste districts, regional planning commissions, and fire districts. Members have exclusive access to a wide range of specialized benefits, expertise, and services, including:

- **Legal, consulting, and education services,** including prompt responses to member questions that often involve how to comply with state and federal requirements. During the past year, VLCT's timely legal and technical assistance included answering more than 4,000 legal questions and publishing guidance, templates, research reports, and several new groups of FAQs explaining how municipalities can implement the state's COVID-19 requirements. To support Vermont's towns and cities in responding to the pandemic, VLCT quickly researched, assembled, and distributed important information about fiscal impacts, grant opportunities, and how to hold public meetings remotely.
- **Trainings and timely communications on topics of specific concern to officials** who carry out their duties required by state law, as well as pertinent statewide topics. In response to the pandemic, the League provided online trainings, a virtual week-long conference, and timely announcements and information from state officials about how to comply with requirements and access to funding and assistance.
- **Representation before the state legislature, state agencies, and the federal government,** ensuring that municipal voices are heard collectively and as a single, united voice. VLCT's recent legislative efforts have helped provide cities and towns additional resources to respond to the pandemic, address road and bridge repair, tackle cybersecurity, improve housing and economic growth, promote renewable energy, provide emergency medical services, address equity and inclusion, and

## **Vermont League of Cities and Towns**

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ensure the quality of our drinking water. Members are also represented at the federal level to Vermont's Congressional delegation and through our partner, the National League of Cities. This federal partnership was instrumental in securing more than \$200 million in local pandemic aid through the American Rescue Plan Act and ensuring it reached every city, town, and village in Vermont.

- **Access to two exceptional insurance programs.** The Property and Casualty Intermunicipal Fund (PACIF) provides comprehensive and cost-effective property, liability, and workers' compensation insurance coverage, programs, and services that protect the assets of your community. The VLCT Employment Resource and Benefits (VERB) Trust provides unemployment insurance, life, disability, dental, and vision insurance products to members at a competitive price. Both programs offer coverage and products that members need and ask for, help Vermont municipalities stretch their budgets, and are *only* available to VLCT members.
- **Access to a host of educational and informative materials and member conferences,** including a news magazine, handbooks, reports, articles, and events that all focus on the needs of local government and provide additional educational and networking opportunities.

At the heart of all these activities is VLCT's commitment to serving as a good steward of member assets, and we are proud of the progress we continue to make in that effort. Members are welcome to contact VLCT anytime to ask questions and to access resources that can help them carry out the important work of local government. For a comprehensive list of member benefits and services, please visit [vlct.org/membersguide](https://vlct.org/membersguide)

**To learn more about the Vermont League of Cities and Towns, visit the VLCT website at [vlct.org](https://vlct.org).**



### Vermont Rural Fire Protection Task Force

Vermont Association of Conservation Districts (VACD) 170 Lower  
Sumner Hill Road, Sumner, ME 04292  
(802) 828-4582 | [dryhydrantguy@yahoo.com](mailto:dryhydrantguy@yahoo.com) | [www.vacd.org](http://www.vacd.org)

Vermont Rural Fire Protection (RFP) Program, formerly called the Dry Hydrant Grant Program. The RFP program helps Vermont communities protect lives, property, and natural resources by enhancing fire suppression resources. Program Manager and Engineering Technician Troy Dare helps local fire departments identify appropriate sites for dry hydrants and other rural water supply systems, design installations, and find financial support to support the costs of construction. During the **23+ years** of the program, almost **1200 grants** totaling over **\$2.6 million** have been provided to Vermont towns for installation of new rural fire protection systems, as well as for replacements and repairs.

The Rural Fire Protection Program is managed by the Vermont Association of Conservation Districts (VACD). VACD is the membership association of Vermont's fourteen Natural Resources Conservation Districts, whose mission is to work with landowners and communities to protect natural resources and support the working landscape throughout the state.

We have made several adjustments to the Rural Fire Protection Grant Program, including changing the name from Dry Hydrant Grant Program to Rural Fire Protection Program to better reflect the diverse range of projects we support. We have increased the maximum grant award amount from \$5,000 to \$10,000 per project. New rural fire protection systems, along with repair, replacement, relocation, upgrades of existing systems, and drafting site development, are eligible for grant funding on an ongoing basis. And we now consider applications from Vermont towns and fire departments on a revolving basis throughout the year rather than just once a year.

The annual expense of the Rural Fire Protection Program in FY 2021 was **\$193,930**, of which **\$92,909** was paid in grants to Vermont communities for construction costs. The remaining budget covered site assessments, project design and program oversight. Most of our funding comes from the Vermont Department of Public Safety through annual appropriations by the Vermont Legislature. In addition, the program receives support from the US Forest Service through the Vermont Department of Forests, Parks and Recreation. Unfortunately, these grants do not completely cover the costs of the program. Therefore, we are respectfully requesting that you include a \$100 appropriation in your town budget to support the Rural Fire Protection Program. Last year, we received over **\$11,000** in town appropriations from over **100 towns**, with contributions still coming in. We are deeply grateful for your ongoing support.

**215** Vermont communities have benefitted from the Rural Fire Protection program. Our goal is to extend this support to all Vermont towns and continue to assist local fire departments in reducing the risk of injury, loss of life, and damage to property and natural resources, thereby improving the safety and welfare of Vermont communities.

Thank you for your consideration.

Sincerely,

Troy Dare, Program Manager & contact person Town Appropriation business Vermont  
Rural Fire Protection Program  
(802) 828-4582 | [dryhydrantguy@yahoo.com](mailto:dryhydrantguy@yahoo.com)



WINDHAM SOLID WASTE MANAGEMENT DISTRICT  
327 OLD FERRY ROAD, BRATTLEBORO, VT 05301  
(802) 257-0272 FAX (802) 257-5122  
www.windhamsolidwaste.org

## ANNUAL REPORT TO MEMBER TOWNS

December 2021

Bob Spencer, Executive Director  
John Fay, Programs & Operations Manager

**History and Current Status:** The Windham Solid Waste Management District (WSWMD) was formed in 1988 with eight member towns. These towns cooperatively managed a 30-acre landfill on Old Ferry Road, Brattleboro, which closed in 1995. A regional materials recycling facility (MRF) was constructed adjacent to the closed landfill and processed dual-stream recyclable materials for 20 years until it stopped operating in 2017. Seven towns, Dover, Jamaica, Readsboro, Townshend, Stratton, Wardsboro, and Wilmington operate transfer stations, and their trash and recycling haulers now collect recyclable materials for processing, primarily at the Casella MRF in Rutland. Three towns, Brookline, Halifax, and Marlboro provide 24-7 drop-off sites for recyclables. Three towns, Brattleboro, Vernon, and Westminster provide residential curbside trash and recycling collection. Five towns, Dummerston, Guilford, Newfane, Putney, and Somerset do not provide any trash or recycling services. The WSWMD website has a map showing the services provided by each town. This year, WSWMD also prepared a summary of solid waste and recycling services for each member town to post on its website.

**Roll-Off Containers Donated to Towns:** When the MRF closed in 2017, the recycling roll-off containers that WSWMD had provided to its member towns were no longer hauled and processed by WSWMD. In 2017 WSWMD loaned the containers to towns that wanted them, and in 2021 WSWMD transferred ownership of the roll-off containers, at no charge, to Brookline, Halifax, Jamaica, Marlboro, Readsboro, Townshend, and Wilmington. This saves those towns the cost of renting containers from their contract hauler.

**Financial Report:** WSWMD finished fiscal year 2021 with a budget surplus of \$79,534, and total revenues of \$1,293,227, off-setting total expenses of \$1,213,693. The annual assessment to member towns was kept the same as the prior year, although each town's respective assessment varied due to population changes using the new census figures. The annual budget now includes a capital reserve fund for equipment replacement.

**Transfer Station:** The COVID-19 pandemic has demonstrated that WSWMD provides "essential services," and has continued full-scale operation. The staff stepped up to keep the transfer station operating with significant new safety protocols. Only the ever-popular Swap Shop suspended operation in 2020 but re-opened in May 2021 with new safety protocols.

The transfer station is a regional drop-off center for landfill materials, recyclables, organics/food scraps, construction & demolition debris, scrap metal, and appliances. The transfer station diverts 76% of all materials to recycling and composting, including electronics, fluorescent tubes, ballasts, lead-acid and household batteries, waste oil and oil filters, oil-based paint and other paint products, sharps, textiles, books, and tires. Use of the transfer station is limited to residents and businesses from member communities and requires the purchase of an access sticker for \$40/year. The cost for trash disposal is \$3.00 per 33-gallon bag, or \$155/ton.

**Materials Recovery Facility (MRF):** The WSWMD MRF closed in July 2017 but continues to accept cardboard from commercial sources. Cardboard is baled (no sorting required) and sold, generating approximately \$100,000 of revenue per year.

**Trucking:** Since closure of the MRF in 2017, WSWMD no longer collects recyclable materials from member towns, but retained a driver with a Class A CDL license that allows WSWMD to self-haul recyclables from our transfer station, scrap metal, and wood chips for the composting operation.

**Composting Facility:** Of all recyclable materials handled by the District, the only ones that are reused locally are food scraps and yard debris. The food scrap composting facility is in its 8th year of operation and is the 2nd largest food scrap composting facility in Vermont. As the food scrap composting mandates of Act 148 have been phased in, the total quantity of food scraps processed at the site have increased each year, and in 2021 were projected to exceed 2,000 cubic yards per year, the maximum allowed by the state permit. About 50% of the food waste is from the Town of Brattleboro curbside collection program, and the balance from commercial and institutional sources brought to the compost site by private trash haulers. In April, Vermont Bread Company closed its manufacturing facility in Brattleboro, and WSWMD diverted Keene State College to another composting facility, and as a result the permit capacity will not be exceeded in 2021.

The District is evaluating technologies and costs to meet state permit requirements for a larger capacity permit. The District sold more than 3,000 cubic yards of “Brattlegrow” compost in 2021 through retail distributors, as well as for construction projects. WSWMD donates compost for school and community gardens.

**Solid Waste Implementation Plan (SWIP):** 2021 was the second year of the five-year term of the current SWIP. Household hazardous waste collection, education, and outreach, as well as numerous other requirements, are mandated by State law and contained in the District’s SWIP. Membership in WSWMD makes towns compliant with state recycling mandates.

**Solar Array:** WSWMD leases its closed and capped landfill to Greenbacker Capital who operate a 5 mega-watt solar array on the landfill. It is the largest group net-metered project in the state and has contracted for 20 years with the towns of Brattleboro, Wilmington, Readsboro, Vernon, Wardsboro, Dummerston, Halifax, and Newfane; schools in Brattleboro, Vernon, Putney, and Marlboro; as well as Landmark College, Marlboro College, and the Brattleboro Retreat. The project provides significant cost savings for municipal and school budgets. Greenbacker Capital has a 20-year lease and pays the District a minimum of \$120,290/year for use of the landfill, as well as 50% of renewable energy credits, for total annual revenue of over \$250,000.

**New HHW Depot:** WSWMD opened its Household Hazardous Waste (HHW) Depot on May 1, 2021. The facility is open by appointment one day each week from May through October. This year 326 households were served by the facility, up from an average of 260 households per year in the previous five years. The facility startup costs were paid for in part by a grant from the Vermont Department of Environmental Conservation (DEC), and operational costs are covered by a separate grant from the DEC. The Depot provides a convenient and cost-effective way for residents and small businesses to dispose of their hazardous waste.

In addition to the HHW Depot, the District provided a one-day HHW collection event on July 24<sup>th</sup> in Readsboro in collaboration with a neighboring solid waste district.

**Backyard Composting Demonstration Area:** A new teaching area has been installed at the District demonstrating different systems for composting food scraps at homes, schools, and community gardens. The District conducted three workshops in the demonstration area during 2021. The facility is available for use by schools and community organizations as well. The District also conducts composting workshops in District towns as we did in Newfane, Halifax, and Vernon.

**Business Outreach & Technical Assistance:** The District continues to promote its business resources and free technical assistance, including food scrap diversion. In 2021, WSWMD aided about 50 businesses.

**School Outreach & Technical Assistance:** The District continues to promote its school resources and free technical assistance, including food scrap diversion. In 2021, WSWMD aided 10 schools.

**Special Event Outreach and Technical Assistance:** WSWMD owns 20 sorting stations for special events that are available to towns, businesses, residents, and institutions for use at fairs, festivals, weddings, etc. In addition, WSWMD offers free technical assistance to help events reduce their waste.



## **The Windham Regional Commission**

The mission of the Windham Regional Commission (WRC) is to assist towns in Southeastern Vermont to provide effective local governance and to work collaboratively with them to address regional issues. The region is comprised of 27 member towns: the 23 towns of Windham County; Readsboro, Searsburg and Winhall in Bennington County; and Weston in Windsor County.

The Commission, a political subdivision of the state, is composed of and governed by town-appointed Commissioners. Towns choose their own representatives to serve on the Commission. After town meeting, each Selectboard appoints up to two representatives to serve on the Commission for a one-year term. Newfane is currently represented by Shelly Huber and Ann Golob. Each Commissioner represents their town's interests within a regional context before the Commission, brings information from the Commission back to their town, and serves on at least one of a number of WRC committees that address regional and municipal issues and concerns. All WRC meetings are open to the public and subject to Vermont open meeting law. Committees and meeting schedules can be found on our website [www.windhamregional.org](http://www.windhamregional.org).

We assist towns with a wide variety of activities, including town plans and bylaws; community and economic development; local emergency and hazard mitigation planning, including flood hazard area and river corridor bylaw assistance; natural resources, including assisting towns with watershed restoration projects and implementation of the state's clean water law; Act 174 town energy planning; transportation, including traffic counts (automotive, bicycle, pedestrian), inventories (bridges, culverts, signs, road erosion), road foremen training, and serving as a liaison with VTrans to report damage to town road infrastructure to the state as a result of flooding; redevelopment of "Brownfields" sites (sites that are or may be contaminated by hazardous substances); review of projects submitted for review through Act 250 (land use), Section 248 (energy generation and transmission, telecommunications), and federal permitting processes; grant application and administration; training of municipal officials and volunteers across a range of topics; and mapping and geographic information system (GIS) analyses. The maps in your town office were likely produced by the WRC.

We help towns, both individually and collectively, make the most of the financial and human resources they have, assisting with projects in, between, and among towns, building and augmenting the capacity of volunteer-based town boards and commissions, and providing professional services to towns that may want to take on a project that is beyond what they can comfortably manage with their own staff and volunteers. Our relationship with towns is inherently collaborative. For instance, towns may choose to have their town plans reviewed by the Commission; town plan review and approval by the WRC is not mandatory, but is a requirement of some state municipal grant programs. The regional plan, which was readopted in 2021, is developed in consultation with member towns, reflects town plan policies, and is ultimately approved by our towns.

2021 has been a busy year. We began a collaboration with the Vermont League of Cities and Towns (VLCT) to assist towns with the American Rescue Plan Act (ARPA). VLCT is helping explain the ARPA use and reporting policies, and the WRC is helping towns think strategically about how to make the most of this once in a generation direct funding from the federal government. Among other potential uses, the opportunity exists for communities to invest in infrastructure to support the retention of existing businesses and homes, and create the capacity necessary to encourage the development of new housing. In July we assisted towns as they reported damage associated with the most severe flooding event since Tropical Storm Irene 10 years ago, and sped up the local hazard mitigation plan update process for several towns in anticipation of the federal disaster declaration. We have new capacity to support local energy plan implementation and planning, the ability to convene the region's town energy committees, and to advance climate adaptation and resilience initiatives.

Funding for the WRC is provided through contracts with state agencies, federal and other grants, and town assessments. Town assessments made up approximately 7 percent of our total budget for FY 2021, and is the only funding we receive that has no conditions placed upon it by entities beyond the WRC's borders. Each town's individual assessment makes it possible for us to leverage the resources to serve all towns. The town's assessment for this year is \$3,964 and is based upon 2020 Census data. To see our detailed Work Program and Budget for FY 2022, visit our website, [www.windhamregional.org](http://www.windhamregional.org), and click on the heading "About Us."





## WINDHAM COUNTY SHERIFF'S OFFICE

Sheriff Mark R. Anderson  
PO Box 266, Newfane VT 05345  
Tel: (802) 365-4942  
Fax: (802) 365-4945



As Vermont forges toward the goal of an endemic with COVID-19, the Windham County Sheriff's Office continues to work on modernization of our profession as we continue to serve our community. This year, our department adopted the statewide policy which controls how force is used by our deputies as well as every law enforcement officer in Vermont; contributed to the development of the statewide policy on body worn cameras; furthered our work in de-escalation, fair and impartial policing, law enforcement response to mental health calls; all while working to support partners through changing times. This is not to say the work is done. We continue to navigate legal, interpersonal, and complex issues with stakeholders with the vested interest of getting the above work right.

We had a few new initiatives start this year, which build toward our future to serve the people of Windham County. We deployed the first all-electric law enforcement vehicle in Vermont, as part of a pilot project to examine the costs and viability. To date, we are finding an 85% reduction in operational costs of the EV compared to a gas powered equivalent. We established a civilian panel known as the Windham County Sheriff's Advisory, who is charged with providing input on the local issues important to Windham County and the operations of the department. We've begun offering the Regional Animal Control Officer (ACO) program to help assist member towns with animal control issues under the municipality's statutory responsibilities. Our ACO comes with many years of experience including as an ACO in New Hampshire and as a veterinary technician in Vermont. This is a service that we've built separate from our law enforcement capacity, with the hope that one day all towns in Windham County join as members.

We have also been navigating through a variety of financial changes and hardships. While federal funds have been allocated to state and municipal governments, county funds were re-distributed outside of the county. Additionally, the state increased our contributions to the Vermont State Employees Retirement System by 58% over last year, as policymakers toil with solutions to aid the underfunded system. Our request to leave the retirement system was denied, citing mandatory participation. We've faced increases in the cost of nearly everything along with delays in receiving necessary equipment, supplies, training, and personnel. As a result, we were left with no other solution than to either increase our hourly rates, or significantly reduce or stop providing services all together. We continue to look for funding sources, grants, and pursue legislation to help alleviate this burden.

The Sheriff's Office continues to support the interdisciplinary Consortium on Substance Use, working to resolve the opioid and substance use issues that have affected Windham County. The Sheriff's Office continues to support the following programs and initiatives: coordination with the Windham County Highway Safety Task Force; daily Are You Okay? welfare check phone calls; Police Liaison social worker program; Work Zone Safety Enforcement; and Toys for Kids. We continue to maintain secured anonymous drug disposal bin in our lobby to help the citizens of our community safely dispose of unwanted/unused prescription medications. It is the continued support of Newfane and other towns which help contribute to our ability to provide these no-cost services to Windham County as a whole.

The Windham County Sheriff's Office is pleased to serve the people of Newfane and look forward to the upcoming year. If you have a need for our services, please don't hesitate to contact our office at 802-365-4942 for non-emergencies or 911 for emergencies.

Respectfully submitted,  
Sheriff Mark R. Anderson



# Town Meeting Minutes



Porter C. Thayer Photographs



## TOWN OF NEWFANE SELECTBOARD MINUTES



Monday March 1<sup>st</sup>, 2021

### Informational Meeting

#### To join (Zoom) information

<https://zoom.us/j/2642477645?pwd=MTVUZGRMSFJ4MXpMcFhNN0JBNk0yZz09>

One tap mobile

+13126266799, 2642477645#, \*490269# US (Chicago)

+19292056099, 2642477645#, \*490269# US (New York)

#### **BOARD MEMBERS PRESENT:**

Marion Dowling, Mike Fitzpatrick, Christopher Williams, Angela Sanborn and Shelly Huber

#### **OTHERS PRESENT:**

Jay Wilson, Nolan Edgar, Melissa Brown, Deborah Luskin, Erica Walch, Patty Johnson, Doris Knetchel, Dan Dewalt, Maudé Polo, Bahman Mahdavi, Gloria Cristelli, Pat Halloran, Ann Golob, Alex Beck, Don Tucker, Walter Dadik, Jerly Julian-Cisse, Thomas Ely, T Breeze Verdant, Ann Landenberger, Karen Astley, Buck Pelsue, Merle Tessier, Ken Estey, Marshall Glickman, Carlos Escobar, Kate Gehring, Jane Douglas, David Cotton, Bill Guenther, Brian Bashaw, Cor Trowbridge Austin Rice -BCTV and Wannetta Powling

**CALL TO ORDER:** The meeting was called to order at 6:00 p.m. by Town Moderator Deborah Luskin.

#### **BUSINESS:**

Ms. Luskin reviewed the protocols for the informational meeting. Articles 1 through 39 were read in order. Time was given for each article to allow for clarification. There would not be any amendments or changes allowed.

**Article #4 - *Shall the voters of the Town of Newfane authorize the Selectboard to sell or otherwise convey property acquired through tax sale proceedings?*** Buck Pelsue, "are there any properties that will be going into tax sale?" Newfane treasure said yes we are having tax sales this year. We didn't have any last year because of the COVID

**Article #7 - *Shall the voters of the Town of Newfane by taxation raise the amount of \$28,635 for the annual excavator lease payment?*** Ann Landenberger asked for clarification on this? Selectboard Member Mr. Fitzpatrick explained that the Town of Newfane had been in a lease agreement for the past two years with Caterpillar. "This is a 10 year lease with the option to buy out at the end of the term. It is for the Excavator that the road crew uses to improve ditches and for the replacing culverts."

There was a question raised if it was necessary to go through each article one by one. It was explained that this was the only opportunity before voting for the public to ask questions.

**Article # 22** Shall the voters of the Town of Newfane appropriate the sum of \$5178.00 to SeVEDS? Ann Landenberger, "what does the acronym for SeVEDS stand for, and what services do they provided to Newfane?" Mike Fitzpatrick gave an explanation that Southeastern Vermont Economic Development Strategies SeVEDS develops long-term strategies that generate growth and prosperity in our region. Additionally they have a "Senior Survival Program" at the high school that helps build and develop skills needed to further their career options.



## TOWN OF NEWFANE SELECTBOARD MINUTES

**ARTICLE 25:** Shall the voters of the Town of Newfane appropriate the sum of \$1000.00 to The Gathering Place?

Gloria Cristelli wants to justify the hard work the Gathering Place provides the residents of Newfane and would like to see more money provided to them in the future. Selectboard Chair Marion Dowling responded that the amount of appropriations given was the amount requested. Additionally, Is the Historical Society and the Union Hall tax exempt? Doris Knechtel acknowledged that the Historical Society and Angela Sanborn for the Union Hall confirmed that these were tax exempt under a different category.

Road Foreman Jay Wilson provided informational on the Arch Bridge, with plans for bidding to going out later this year work is planned for 2022.

Marion Dowling and Christopher Williams were both recognized for their service on the Selectboard. It has been a "Real Pleasure" working with them.

The Highway crew was applauded for their efforts maintaining Newfane roads during the difficult winter.

### CORRESPONDENCE:

None

### PAY ORDERS:

- |                                |                      |
|--------------------------------|----------------------|
| 1. Payroll Warrant No. #11501  | Amount \$ 4,193.69   |
| 2. Payroll Warrant No. #11502  | Amount \$ 5,063.30   |
| 3. Account Payable No. # 21016 | Amount \$ 180,290.42 |
| 4. Account Payable No. # 21017 | Amount \$ 867.89     |
| 5. Account Payable No. # 21018 | Amount \$ 34,376.71  |

### ADJOURN:

Mr. Fitzpatrick made a motion to adjourn. Meeting adjourned at 7:30 pm.

Respectfully Submitted  
Administrative Assistant  
Wannetta Powling

WARNING FOR THE 2021 NEWFANE TOWN MEETING  
VOTING BY AUSTRALIAN BALLOT @ NEWBROOK FIRE STATION #1, NEWFANE  
MARCH 2, 2021

The legal voters of the Town of Newfane, Vermont, are hereby notified and warned that pursuant to Title 17 V.S.A. Section 2655, they are to vote by Australian ballot due to COVID 19. Voting will take place from 9:00 AM until 7:00 PM at the NewBrook Fire Station #1, Newfane to act upon the articles below.

**ARTICLE 1:** Shall the voters of the Town of Newfane elect the following Newfane Town Officers as required by law for the ensuing year?

Constable	1-year term
Collector of Delinquent Taxes	1-year term
Lister	(until 2022)
Lister	3-year term
Moderator – Town	1-year term
Selectboard Member	3-year term
Selectboard Member	1-year terms (Two Positions)
Town Agent	1-year term
Town Clerk	1-year term
Town Treasurer	1-year term
School Board Member	3-year term

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**ARTICLE 2:**

Shall the voters of the Town of Newfane pay taxes for the ensuing year on a quarterly basis, due on the 15<sup>th</sup> of August, October, January and April; late charge for interest being at the rate of .50% per month for the current fiscal year and .75% per month for each month thereafter until paid?

**ARTICLE 3:**

Shall the voters of the Town of Newfane authorize the Treasurer to collect current taxes, pursuant 32VSA§4791?

**ARTICLE 4:**

Shall the voters of the Town of Newfane authorize the Selectboard to sell or otherwise convey property acquired through tax sale proceedings?

**ARTICLE 5:**

Shall the voters of the Town of Newfane authorize General Fund expenditures for Town and Highway Operating Expenses of \$1,543,465.00, of which \$1,235,818.00 shall be raised by taxes and \$307,647.00 by non-tax revenues?

**ARTICLE 6:**

Shall the voters of the Town of Newfane authorize Capital Fund expenditures of \$245,645.00 of which \$242,645 shall be raised by taxes and \$3,000 by non-tax revenues?

**ARTICLE 7:**

Shall the voters of the Town of Newfane by taxation raise the amount of \$28,635 for the annual excavator lease payment?

**ARTICLE 8:**

Shall the voters of the Town of Newfane approve the transfer of surplus funds, in the amount of \$225,000 to the Capital Reserve Fund?

*ARTICLES 9-35: Special Appropriations see Town Report for Details -Total \$ 37,683.00*

**ARTICLE 9:**

Shall the voters of the Town of Newfane appropriate the sum of \$500.00 to American Red Cross?

**ARTICLE 10:**

Shall the voters of the Town of Newfane appropriate the sum of \$250.00 to Aids Project of So. VT?

**ARTICLE 11:**

Shall the voters of the Town of Newfane appropriate the sum of \$300.00 to Brattleboro Area Hospice?

**ARTICLE 12:**

Shall the voters of the Town of Newfane appropriate the sum of \$1900.00 to Early Education Services?

**ARTICLE 13:**

Shall the voters of the Town of Newfane appropriate the sum of \$3500.00 to Grace Cottage Hospital?

**ARTICLE 14:**

Shall the voters of the Town of Newfane appropriate the sum of \$400.00 to Green Mountain RSVP?

**ARTICLE 15:**

Shall the voters of the Town of Newfane appropriate the sum of \$1000.00 to Groundwork's Collaborative?

**ARTICLE 16:**

Shall the voters of the Town of Newfane appropriate the sum of \$1850.00 to Health Care & Rehabilitation Services?

**ARTICLE 17:**

Shall the voters of the Town of Newfane appropriate the sum of \$1000.00 to Leland & Gray Education Foundation?

**ARTICLE 18:**

Shall the voters of the Town of Newfane appropriate the sum of \$750.00 to Moore Free Library?

**ARTICLE 19:**

Shall the voters of the Town of Newfane appropriate the sum of \$1000.00 to Restorative Community Justice of S.V.?

**ARTICLE 20:**

Shall the voters of the Town of Newfane appropriate the sum of \$1150.00 to Senior Solutions?

**ARTICLE 21:**

Shall the voters of the Town of Newfane appropriate the sum of \$1600.00 to SEVCA?

**ARTICLE 22:**

Shall the voters of the Town of Newfane appropriate the sum of \$5178.00 to SeVEDS?

**ARTICLE 23:**

Shall the voters of the Town of Newfane appropriate the sum of \$650.00 to SE VT Watershed Alliance?

**ARTICLE 24:**

Shall the voters of the Town of Newfane appropriate the sum of \$2000.00 to S. Newfane Community Association?

**ARTICLE 25:**

Shall the voters of the Town of Newfane appropriate the sum of \$1000.00 to The Gathering Place?

**ARTICLE 26:**

Shall the voters of the Town of Newfane appropriate the sum of \$750.00 to The Moover (formerly The Current)?

**ARTICLE 27:**

Shall the voters of the Town of Newfane appropriate the sum of \$1000.00 to Timson Hill Preschool?

**ARTICLE 28:**

Shall the voters of the Town of Newfane appropriate the sum of \$2675.00 to Valley Cares?

**ARTICLE 29:**

Shall the voters of the Town of Newfane appropriate the sum of \$100.00 in to Vermont Green Up?

**ARTICLE 30:**

Shall the voters of the Town of Newfane appropriate the sum of \$4500.00 to Visiting Nurses Alliance & Hospice for VT /NH?

**ARTICLE 31:**

Shall the voters of the Town of Newfane appropriate the sum of \$1000.00 to Williamsville School Preservation Society?

**ARTICLE 32:**

Shall the voters of the Town of Newfane appropriate the sum of \$250.00 to Windham County Historical Society?

**ARTICLE 33:**

Shall the voters of the Town of Newfane appropriate the sum of \$720.00 to Windham County Humane Society?

**ARTICLE 34:**

Shall the voters of the Town of Newfane appropriate the sum of \$1000.00 to Women's Freedom Center?

**ARTICLE 35:**

Shall the voters of the Town of Newfane appropriate the sum of \$1660.00 to Youth Services?

*End of Special Appropriations*

**ARTICLE 36:**

Shall the voters of the Town of Newfane exempt from taxation all real property of the NewBrook Volunteer Fire Association Station #1 building and land (1.6 acres +/-) for a period of five years, pursuant to 32 V.S.A. §3840?

**ARTICLE 37:**

Shall the voters of the Town of Newfane exempt from taxation all real property of the NewBrook Volunteer Fire Association Station #2 building and land (0.25 acres +/-) for a period of five years, pursuant to 32 V.S.A. §3840?

**ARTICLE 38:**

Shall the voters of the Town of Newfane exempt from taxation all real property of the South Newfane Community Association building and land (½ acre +/-) for a period of five years, pursuant to 32 V.S.A. §3840?

**ARTICLE 39:**

Shall the voters of the Town of Newfane exempt from taxation all real property of the Williamsville School Preservation Society building and land (½ acre +/-) for a period of five years, pursuant to 32 V.S.A. §3832 (7)?

January 22nd, 2021 Selectboard:

\_\_\_\_\_  
Marion Dowling- Chair

\_\_\_\_\_  
Shelly Huber-Vice Chair

\_\_\_\_\_  
Michael Fitzpatrick

\_\_\_\_\_  
Christopher Williams

\_\_\_\_\_  
Angela L. Sanborn

# Vital Statistics



Porter C. Thayer Photographs



**Deaths Recorded in 2021**

Margot Stone  
David E D'Agostino  
Lillian Slover  
Carolyn Garland  
Jennifer Lynn Rosa  
Bernard Patrick Wells  
Elmer Thomas Topitzer, Jr.  
Edwin Francis Gray  
Bernard William Druke  
Frederick William Bacon, Jr.  
Michele Arlene Kennedy  
Daniel Viera Guadeloupe  
James R "Jim" Brice  
Lois Ada Cable

In addition, we are aware that William Oates,  
a prior resident of Newfane, died in 2021

**Births Recorded in 2021**

Willow James Madison  
Nova Rosa Larson  
Jayden David VanPamelen  
Abram David Bell  
Sofia Joanne Sanchez Hetzer

**Marriages Recorded for Newfane Residents in 2021**

Elizabeth Burke Devane  
Jon Michael Deloge  
Caitlin Marie Persa  
Emmett Earl Larson  
Kathleen Sue Riley  
Corey Lloyd Robinson  
Amy Erin Donahue  
Shey J Nessralla  
Effie Hope Mayhew  
Jeremy Scott Finaldi  
Lindsey Victoria Smith  
Marc Shanel Pickering

**TELEPHONE DIRECTORY  
FOR TOWN SERVICES AND LOCAL AGENCIES**

**24 HOUR EMERGENCY SERVICES**

<b>Emergency:</b>	Enhanced 911.....	911
<b>Fire:</b>	Mutual Aid, Keene, NH.....	(603) 352-1100
<b>Ambulance:</b>	Rescue, Inc., Brattleboro, VT.....	254-2010
<b>Police:</b>	Windham County Sheriff's Dept., EMERGENCY .....	365-4949
	WCSD – Non-Emergency.....	365-4942
	Vermont State Police.....	(802) 722-4600
<b>Hospital</b>	Grace Cottage .....	365-7676
	Brattleboro Memorial .....	254-0341
<b>Mental Health:</b>	HCRS (Health Care & Rehabilitation Services) .....	(800) 622-4235
<b>Domestic Violence:</b>	Women's Freedom Center.....	(800) 773-0689
<b>General:</b>	United Way - INFORMATION .....	257-7989
	Vermont 211 .....	211
<b>Runaway:</b>	Youth Services of Windham County .....	257-0361
<b>Temporary Shelter:</b>	Groundworks Collaborative .....	257-0066

**NEWFANE TOWN GOVERNMENT**

**Website:** [www.newfanevt.com](http://www.newfanevt.com) Compliments of Bahman Mahdavi

**Town Garage:** ..... 348-7949

269 Depot Road,

Williamsville, VT

[newfanegarage@newfanevt.com](mailto:newfanegarage@newfanevt.com)

**Town Office:**..... 365-7772

555 VT Route 30

P.O. Box 36

Newfane, VT 05345

**Town Clerk:**

Carol Hesselbach ..... 365-7772, Ext. 0

[tclerknewfane@newfanevt.com](mailto:tclerknewfane@newfanevt.com)

**Available to the Public:** Monday – Thursday, 8:00 am – 6:00 pm Closed Fridays

**Services:** Records & Information, Voter Registration, Motor Vehicle **Renewal** Registration

**Dog Registration:** January 1 – April 1 – Requires a certificate of vaccination against rabies.

**Town Treasurer/ Tax Collector/ Delinquent Taxes**

**Melissa Brown**.....365-7772, Ext. 2  
[newfanetreasurer@newfanevt.com](mailto:newfanetreasurer@newfanevt.com)

**Available to the Public:**

Monday – Thursday, 8:00 – 4:30 pm (Tax Dates until 5:00 pm) Closed Fridays

**Taxes Due Quarterly:**

1. August 15,
2. October 15
3. January 15
4. April 15

**Administrative Assistant**

To the Selectboard:

**Wannetta Powling**.....365-7772, Ext. 4

[tnewfane@newfanevt.com](mailto:tnewfane@newfanevt.com)

**Zoning Administrator:**

**Merle Tessier**.....365-7772 – Ext. 3  
[znewfane@newfanevt.com](mailto:znewfane@newfanevt.com)

**Available to the Public:** Tuesday, 12:30 pm – 4:30 pm & Thursday, 12:30 pm – 4:30 pm

**Listers:**

Doris Knechtel

Data Entry Clerk ..... 365-7772, Ext. 1

[newfanelisters@newfanevt.com](mailto:newfanelisters@newfanevt.com)

**Available to the Public:** Monday – Thursday, 9:30 am – 1:30 pm

**Town of Newfane**

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