

**Town Of Newfane, Vermont**  
**Planning Commission (PC)**

Regular Meeting Agenda

September 26, 2019

Time: 6:00 PM

Place: Newfane Town Office, 555 Vermont Route 30, Newfane, VT

- |       |  |             |
|-------|--|-------------|
| I.    | Call to order (6:00 PM)  | 6:01 pm     |
| II.   | Introductions (Commission members, guests, and members of the public)  | 6:01 - 6:06 |
| III.  | Additions to the Agenda<br>("Additions" might include a suggestion for an action step with a specific timeline and a person assigned to the action step or a suggestion for a future agenda item.) | 6:06 – 6:16 |
| IV.   | Review and approve minutes from September 12, 2019   | 6:16 – 6:21 |
| V.    | Unscheduled members of the public  | 6:21 – 6:31 |
| VI.   | Old Business:  |             |
|       | 1. Planning Commission plan to fill two vacancies (Ken)  | 6:31 – 6:41 |
|       | (a) Updates on PC outreach plan to identify candidates to fill the 2 vacancies   |             |
|       | (b) Updates on outreach by current PC members  |             |
|       | 2. Municipal Planning Grant, closeout update (Lynn)  | 6:41 – 6:51 |
|       | Discussion of any remaining action steps from Lynn or the PC   |             |
|       | 3. Bylaw revision re: petition from Newfane residents to amend the Newfane Zoning Bylaw to allow green burials in a resource district (Ken)  | 6:51 – 7:15 |
|       | (a) Review of draft bylaw revision   |             |
|       | (b) Assignment of next tasks & PC commissioners responsible  |             |
|       | 4. Update on Enhanced Energy Plan (EEP) (Bob)  | 7:15 – 7:25 |
|       | (a) Discussion of Bob's handout on Windham's work on EEP   |             |
|       | (b) Schedule for work completion & assignment of tasks   |             |
|       | 5. Discussion on short-term rentals bylaw addition (Ken)   | 7:25 – 7:35 |
|       | (a) Lynn's discussion with the Lister's Office (b) Review of Ken's document & any updates/revisions (c) Discussion of next steps   |             |
|       | 6. Discussion of procedures when PC commissioners are approached by citizens or others re: the work of the PC & the proper way to respond (Lynn)   | 7:35 – 7:45 |
| VII.  | New Business   | 7:45 – 7:50 |
| VIII. | Meeting Evaluation, Suggestions  | 7:50 – 7:55 |
| IX.   | Correspondence   | 7:55 – 8:00 |
| X.    | Adjournment  | 8:00        |

Posting locations: Newfane Town Office / Williamsville Post Office / WW Building Supply / Newfane Market.

Town of Newfane website:

<http://newfanevt.com/meetings/meeting-schedules/>

<http://newfanevt.com/meetings/planning-commission-minutes/>

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Submitted by: Bob McCandless